

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**

**AGENDA ITEM: 9 – J**

**DATE: June 28-30, 2016**

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**SUBJECT: Regental Library Consortium**

During the South Dakota Library Association (SDLA) meeting in September 2015, a presentation was scheduled to provide an update on the current status of the South Dakota Library Network (SDLN) and discuss with full/remote members the interest in evaluating potential consortium options that would allow for continued access for EBSCO and Gale resources provided through Minitex, and continued access to Minitex External Resource Sharing. At the conclusion of the discussion, the general consensus was that public, school, and postsecondary library stakeholders were interested in discussing a potential path forward. An invite was sent to SDLN members on October 14 extending an invitation to be involved with a sub-committee to discuss and develop viable options for the consortium. Those responding to the request to participate are noted below:

Scott Ahola – BHSU	Patty Anderson – SDSM&T	Ethelle Bean – DSU
Daniel Burniston – USD Law	Dan Daily – USD	Pat Hamilton – NAU
Mary Johns – Siouxland	Kevin Kenkel – DWU	Jean Moulton – Watertown
Mike Mullin – Watertown	Ann Smith – Sioux Falls	Ronelle Thompson – Augustana
Kristi Tornquist – SDSU	Paul Turman – SDBOR	Amber Wilde – Spearfish
Warren Wilson – SDLN	Robert Russell – NSU	

The projected cost for the EBSCO Database package for FY17 is \$189,429 and External Resource Sharing was \$78,000 under the current contract with Minitex (totaling \$267,429). Beginning with an initial meeting on November 18, this group began working through a series of models for determining the best way to allocate the costs associated with the two primary resources in question.

*November 18<sup>th</sup>* – Evaluated four key data points that could be used to differentiate costs across participating libraries (former SDLN fees, Patron Count, Student/Staff Headcount, and Usage). Weighted distributions were discussed for each of these indicators and the committee agreed that future models should emphasize usage and patron counts with a goal of refining the available data across these two indicators.

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**INFORMATIONAL ITEM**

**December 7<sup>th</sup>** – Discussed a distribution model driven primarily by usage data and patron numbers at each library. The model separated the percentage of usage across one of four sectors (Regental, Technical Institute, Academic, and All School, Public & Other Libraries), and once the usage percentage was established for the given sector, the patron count was used to determine the cost to the library. There was general support for this model, but it was requested that three years of usage data be generated and a new model be developed that would reflect distributions based on a more robust set of data.

**January 6<sup>th</sup>** – Presented an updated model which included three years of data usage statistics, and further rolled all public/school libraries into one sector with a goal of working with the South Dakota State Library to cover the database costs for this sector.

The committee members were supportive of the final cost distribution model that was discussed on January 6, and a meeting was scheduled with Secretary Schopp and Daria Bossman (State Library Director) to discuss the South Dakota State Library's interest in supporting the public/school library costs. Following a series of discussions, SDSL committed to supporting the EBSCO Database costs for this library sector with External Resource Sharing being made available to only postsecondary institutions affiliated with the consortium. Removing public/school libraries from the External Resource Sharing costs resulted in a price reduction of \$24,000, resulting in a net cost for FY17 of \$230,000.

As conversations with the committee continued it was requested that the Technical Institutes also be subsumed under the SDSL costs which the State Library Director supported considering their K-14 mission. Lastly, two Tribal Institutions (Oglala Lakota College and Sinte Gleska University) did not indicate interested in participating in the consortium and their projected costs were removed from the Postsecondary sector and distributed across the complete range of consortium partners. The projected costs for each of the existing members of the Regental Database Consortium can be found in Attachment I, and Memorandums of Understanding (see Attachment II) are currently being circulated to the non-Regental partners for final signature and approval.

## Usage and Charges

		Database Sessions (Usage)	Minitex (Usage)	Patron count (Ability to Pay)	Total Charge	Total Percentage	Additional Cost	Adjusted Totals
Regental	Black Hills State University	66,306	900	4,954	\$15,090	6.55%	\$660	\$15,750
	Dakota State University	59,918	50	3,412	\$10,393	4.51%	\$454	\$10,848
	Northern State University	100,431	739	3,839	\$11,694	5.08%	\$511	\$12,205
	South Dakota School of Mines and Technology	25,070	2,118	3,032	\$9,236	4.01%	\$404	\$9,640
	South Dakota State University	555,994	4,061	14,629	\$44,561	19.36%	\$1,948	\$46,509
	University of South Dakota (Weeks, McKusick, Wegner)	539,540	5,614	11,670	\$35,548	15.44%	\$1,554	\$37,102
Technical	Lake Area Technical Institute	16,948	0	1,791	\$684	0.30%	\$30	
	Mitchell Technical Institute	8	0	1,316	\$502	0.22%	\$22	
	Southeast Technical Institute	16,501	0	2,786	\$1,063	0.46%	\$46	
	Western Dakota Technical Institute	8,309	0	1,139	\$435	0.19%	\$19	
Academic	Augustana University	114,426	1,414	2,285	\$8,867	3.85%	\$388	\$9,255
	Dakota Wesleyan University	37,284	237	1,094	\$4,245	1.84%	\$186	\$4,431
	Mount Marty College	19,743	310	1,442	\$5,596	2.43%	\$245	\$5,840
	National American University	512,514	0	3,932	\$15,258	6.63%	\$667	\$15,925
	Oglala Lakota College	10,071	0	1,709				
	Presentation College	17,754	13	915	\$3,551	1.54%	\$155	\$3,706
	Sinte Gleska University	212	0	885				
	University of Sioux Falls	40,103	87	1,767	\$6,857	2.98%	\$300	\$7,157
SPO	All School, Public, and Other Libraries	724,849	0	181,931	\$46,583	20.23%	\$2,037	\$51,861
Total		2,865,981	15,543	244,528	\$220,163			\$230,229

### Note:

Costs are assigned to groups (i.e., institutional categories) according to usage; charges are determined within groups according to ability to pay.

## Weighting and Share Calculations

Est. Total Cost	\$230,229
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Database Weight	4.00
Minitex Weight	1.00

### Database Usage

	Ebsco Usage	Sector Share
Regental	1,347,259	47.0%
Technical	41,766	1.5%
Academic	752,107	26.2%
SPO	724,849	25.3%
Total	2,865,981	100.0%

### Minitex Usage

	Minitex Usage	Sector Share
Regental	13,482	86.7%
Technical	0	0.0%
Academic	2,061	13.3%
SPO	0	0.0%
Total	15,543	100.0%

### Combined Usage

	Database Weighted	Minitex Weighted	Weighted Share	Cost Share
Regental	1.880	0.867	55.0%	\$126,522
Technical	0.058	0.000	1.2%	\$2,684
Academic	1.050	0.133	23.6%	\$54,440
SPO	1.012	0.000	20.2%	\$46,583
Total	4.000	1.000	100.0%	\$230,229

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“Agreement”) is made this 1st day of July, 2016 between Mikkelsen Library, Augustana University, 2001 S. Summit Avenue, Sioux Falls, South Dakota (“Library”) referred to as the Library, and the South Dakota Board of Regents.

WHEREAS the South Dakota Board of Regents has established a statewide database and external resource-sharing consortium, hereafter referred to as the Regental Database Consortium (RDC); and

WHEREAS the Library wishes to participate in RDC;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Library and the South Dakota Board of Regents agree as follows:

1. This Agreement shall be in force and effect starting on the date of signing of this Agreement and shall end on June 30, 2019. This Agreement may be modified upon the mutual written consent of both the South Dakota Board of Regents and the Library. This Agreement may be terminated at the end of the State's fiscal year (June 30 of any calendar year), provided that a minimum of ninety (90) days prior notice is given by either the Library or the South Dakota Board of Regents.
2. The South Dakota Board of Regents agrees to maintain the statewide Minitex contracts that are designed to provide access to resources as referenced in this document and to keep the Library promptly informed of RDC modifications and changes related to resource availability and the Library's access.
3. The Library agrees to remain a member in good standing of the RDC which provides access to the following Minitex<sup>1</sup> resources:
  - EBSCO electronic database resources (see Attachment I)
  - External resource sharing through Minitex's Resource Sharing agreement
4. To establish the yearly cost to the Library, the South Dakota Board of Regents will evaluate usage of all participating libraries for EBSCO and resource-sharing materials and calculate the library's contribution for continued membership. Resource usage will rely upon three (3) years of continuous data for calculating Library costs, and further distributed across the three primary sectors as outlined in Attachment II. Sector costs will be determined by a three (3) year average of staff and student headcount as reported to the National Center for Educational Statistics. The Board of Regents may modify this

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<sup>1</sup> Minitex is a publicly supported information and resource-sharing program for academic, government, public and specialized libraries in the states of Minnesota, North Dakota, South Dakota and Wisconsin.

approach if circumstances warrant, and there is agreement among the members of the RDC.

5. The Library agrees that other South Dakota postsecondary institutions may be added as members to the Network at the recommendation of the South Dakota Board of Regents with a primary goal of further distributing the costs associated with maintaining the Minitex resource contracts. The decision on new participants will be made on the basis of (1) ability to assess faculty/staff and student headcount for the postsecondary institution, (2) determination that additional membership will not have an adverse effect on the costs incurred by the Library.
6. The Library agrees that the costs associated with establishing membership in the RDC may increase each year based on (1) overall resource usage, (2) increased staff/faculty and/or student headcount, and/or (3) increases to the Minitex contracts for the two (2) primary resources.

The library may elect to participate in other automation cooperative activities, provided that prior commitments to RDC are not affected.

This Agreement and performance hereunder shall be constructed in accordance with, and the rights of the signatory parties shall be governed by, the laws of the State of South Dakota. The Library agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Library to be responsible for or defend against claims or damages arising solely from acts or omissions of the State, its officers or employees.

DEFAULT PROVISION: This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. This Agreement will be terminated by the State if the Legislature fails to appropriate funds or grant expenditure authority. Termination for this reason is not a default by the State nor does it give rise to a claim against the State.

In witness hereto the parties signify their agreement by signature affixed below:

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Library Signature

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Dr. Mike Rush, CEO and Executive Director  
South Dakota Board of Regents

**EBSCO Database Resources**

- Academic Search Premier
- Alt HealthWatch
- Business Source Premier
- Consumer Health Complete
- ERIC\*
- Health Source: Consumer Edition
- Student Research Center
- Health Source: Nursing/Academic Edition
- MAS Ultra – School Edition\*
- MasterFILE Premier
- Middle Search Plus
- Points of View Reference Center
- Searchasaurus
- Primary Search
- Professional Development Collection
- Regional Business News
- Science Reference Center
- EBSCohost web
- Kid Search
- Funk & Wagnalls
- MegaFILE
- GreenFile
- LISTA
- Teacher Reference Center