

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**  
**Consent**

**AGENDA ITEM: 6 – I (5)**  
**DATE: March 29-30, 2022**

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**SUBJECT**

**New Site Request – USD – Curriculum Director Specialization – MA in Educational Administration and Leadership (Online)**

**CONTROLLING STATUTE, RULE, OR POLICY**

[BOR Policy 2:23](#) – Program and Curriculum Approval  
[BOR Policy 2:12](#) – Distance Education

**BACKGROUND / DISCUSSION**

The University of South Dakota (USD) requests approval to offer the Curriculum Director specialization within the MA in Education Administration and Leadership online. The MA and EdS in Educational Administration and Leadership are both offered online. Therefore, all specializations within the program must be online as well. This site request is correcting an oversight to ensure all specializations within the program are coded as online programs.

**IMPACT AND RECOMMENDATION**

USD anticipates eight graduates from the program within four years. All courses in the program are currently offered online. The university requests no new resources.

Board office staff recommends approval to offer the specialization online.

**ATTACHMENTS**

Attachment I – New Site Request: USD Curriculum Director Specialization – MA in Educational Administration and Leadership

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**DRAFT MOTION 20220329\_6-I(5):**

I move to approve USD’s new site proposal to offer the Curriculum Director specialization within the MA in Educational Administration and Leadership online.



**SOUTH DAKOTA BOARD OF REGENTS**  
**ACADEMIC AFFAIRS FORMS**  
**New Site Request**

<b>UNIVERSITY:</b>	<b>USD</b>
<b>DEGREE(S) AND PROGRAM:</b>	<b>Educational Administration and Leadership, MA with Curriculum Director specialization [UMA.EAL-CRR]</b>
<b>NEW SITE(S):</b> <i>Include address of new physical locations. Delivery methods are defined in <a href="#">AAC Guideline 5.5.</a></i>	<b>015 Internet Asynchronous</b>
<b>INTENDED DATE OF IMPLEMENTATION:</b>	<b>Fall 2021</b>
<b>CIP CODE:</b>	<b>13.0401</b>
<b>UNIVERSITY DEPARTMENT:</b>	<b>Educational Leadership [UEDL]</b>
<b>UNIVERSITY DIVISION:</b>	<b>School of Education [2E]</b>

**Please check this box to confirm that:**

- The individual preparing this request has read [AAC Guideline 2:11](#), which pertains to new site requests, and that this request meets the requirements outlined in the guidelines.
- This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

\_\_\_\_\_  
 President of the University

\_\_\_\_\_  
 Date

**1. What is the need for offering the program at the new physical site or through distance delivery?**

The M.A. and Ed.S. in Curriculum Management are both fully online programs. This means our MA Curriculum Director program must also be fully online.

**2. Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.**

No.

**3. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.**

No. All of our MA programs in our K-12 programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

	<b>Fiscal Years*</b>			
	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>
<i>Estimates</i>	FY 21	FY 22	FY 23	FY 24
Students new to the university	2	2	2	2
Students from other university programs	0	0	0	0
=Total students in the program at the site	2	2	2	2
Program credit hours (major courses)**	32	32	32	32
Graduates	2	2	2	2

\*Do not include current fiscal year.

\*\*This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

**4. What is the perceived impact of this request on existing programs in the Regental system?**

None. All of our MA programs in our K-12 programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

**5. Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

The M.A. and Ed.S. in Curriculum Management are both fully online programs. This means our MA Curriculum Director program must also be fully online.

<b>Educational Administration and Leadership, MA Curriculum Director</b>	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
System General Education Requirements	See below, no changes to the graduate catalog	See below, no changes to the graduate catalog	0		0
<i>Subtotal, Degree Requirements</i>	See below, no changes to the graduate catalog	N/A	0		0
Required Support Courses	See below, no changes to the graduate catalog	27-36	0		0
Major Requirements	See below, no changes to the graduate catalog	24	0		0
Major Electives or Minor	See below, no changes to the graduate catalog	0-9	0		0

<i>Subtotal, Requirements of the Proposed Major</i>	See below, no changes to the graduate catalog	See below, no changes to the graduate catalog	0		0
Free Electives	See below, no changes to the graduate catalog	60 and N/A to free electives	0		0
<i>Total, Degree with Proposed Major</i>	60	60	0		0

### Master of Arts, Curriculum Director, (non-thesis)

Major Area Coursework - 33 Credit Hours

- [EDAD 701 - Educational Leadership \(C\)](#) 3 cr
- [EDAD 714 - Instructional Leadership](#) 3 cr
- [EDAD 716 - Curriculum Leadership](#) 3 cr
- [EDAD 720 - Special Education Law for School Administrators](#) 3 cr
- [EDAD 735 - School Law](#) 3 cr
- [EDAD 740 - School Community Relations](#) 3 cr
- [EDAD 794 - Internship / Field Experience \(M.A.\) \(C\)](#) 1 to 8 cr (**3 hours required**)
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- [EDAD 710 - Principal and Equity Leadership](#) 3 cr
- Or
- [EDAD 742 - Leading School Improvement](#) 3 cr

### Supporting Area Coursework

- [EDER 761 - Graduate Research & Design \(C\)](#) 3 cr
- **Select from the courses below (6 credit hours required):**
- [ELED 512 - Kindergarten Education \(C\)](#) 3 cr
- [ELED 713 - Advanced Curriculum & Practices in Early Childhood Education](#) 3 cr
- [ELED 773 - Research-Based Methods in Curriculum and Instruction](#) 2-3 cr (**3 credit hours required, the department recommends 4 credit hours**)
- [MLED 731 - Middle Level Education and Curriculum](#) 3 cr
- [SEED 741 - 7-12 Curriculum & Instruction \(C\)](#) 3 cr

### 6. How will the university provide student services comparable to those available for students on the main campus?

Student services will be provided by the Division of Educational Leadership. Services will be similar to those provided for other online programs. The Division of Educational Leadership has been offering online coursework for over 15 years and is accustomed to working with students from a distance. We also have available the expertise of faculty and support personnel in the I.D. Weeks library, the CTL, and ITS to assist online students (and faculty serving students) in accessing and using resources to further their education.

- 7. Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).**

This program is not accredited by a specialized body – no costs will be added.

- 8. Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.**

No exemptions are requested for delivery at the new site.

- 9. Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. Complete Appendix B – Budget using the system form.**

No impact on cost, budget, or resources. All of our MA programs in our K-12 programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

- 10. Additional Information: N/A**