DRAFT MOTION 20220802_6-F(4):
I move to approve USD’s new site proposal to offer the minor in Spanish online.
University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University                                       Date

1. What is the need for offering the program at the new physical site or through distance delivery?
   There is a growing demand for online Spanish courses; SDSU and NSU currently offer multiple levels of Spanish online. We have students that cannot complete the minor due to scheduling conflicts, and this will alleviate the problem.

2. Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.
   Northern State University currently offers an online minor in Spanish.

   Offering our own program will allow students to complete courses within their home institution and more easily comply with degree completion rules regarding minimum credits at the institution. Additionally, this will meet student needs for those who currently have difficulty with meeting time conflicts in our face-to-face classes.

3. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.
<table>
<thead>
<tr>
<th>Fiscal Years*</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY23</td>
<td>1</td>
<td>10</td>
<td>11</td>
<td>20</td>
</tr>
<tr>
<td>FY24</td>
<td>2</td>
<td>15</td>
<td>17</td>
<td>25</td>
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<tr>
<td>FY25</td>
<td>2</td>
<td>20</td>
<td>22</td>
<td>28</td>
</tr>
<tr>
<td>FY26</td>
<td>3</td>
<td>25</td>
<td>28</td>
<td>28</td>
</tr>
</tbody>
</table>

*Do not include current fiscal year.

**This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

Estimates are based on an expectation of a continued move from face-to-face instruction to the online equivalents. I also believe that some students who cannot currently complete the program will be able to do so. Methodology is informed by student requests over the past 12 months.

4. **What is the perceived impact of this request on existing programs in the Regental system?**

Anticipated impact is minimal. None or few USD students complete the minor online, this should bring a few more credits into USD instead of sending students to other regental online courses, but programs should see very little impact.

5. **Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

<table>
<thead>
<tr>
<th>Spanish Minor</th>
<th>Credit hours</th>
<th>Credit hours currently available from this university online</th>
<th>Credit hours currently available from other universities available online</th>
<th>Credit hours currently available online</th>
<th>Credit hours new to this university for online delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Requirements</td>
<td>16</td>
<td>12</td>
<td>13</td>
<td>13</td>
<td>0</td>
</tr>
<tr>
<td>Electives</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Total, Degree with Proposed Major</td>
<td>19</td>
<td>15</td>
<td>16</td>
<td>16</td>
<td>0</td>
</tr>
</tbody>
</table>

*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

**Core Requirements**

- SPAN 102 - Introductory Spanish II - 4cr
- SPAN 201 - Intermediate Spanish I - 3cr
- SPAN 202 - Intermediate Spanish II - 3cr
- SPAN 320 - Intensive Spanish Grammar Review - 3cr
- SPAN 330 - Reading and Writing for Communication - 3c
6. **How will the university provide student services comparable to those available for students on the main campus?**  
Online students will have access to virtual office hours and advising. They will have the same access to other services as any online student.

7. **Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).**  
No.

8. **Does the university request any exceptions to Board policy for delivery at the new site(s)?**  
Explain requests for exceptions to Board policy.  
None.

9. **Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. Complete Appendix B – Budget using the system form.**  
The Spanish Minor is currently offered through face-to-face delivery at USD. Offering it online requires no additional ongoing costs. Anticipated changes will include one-time course release and/or course development stipends.