

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**  
**Consent**

**AGENDA ITEM: 6 – F (4)**  
**DATE: August 2-4, 2022**

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**SUBJECT**

**New Site Request – USD – Minor in Spanish (Online)**

**CONTROLLING STATUTE, RULE, OR POLICY**

[BOR Policy 2:23](#) – Program and Curriculum Approval

[BOR Policy 2:12](#) – Distance Education

**BACKGROUND / DISCUSSION**

The University of South Dakota (USD) requests approval to offer the minor in Spanish online. Currently, a majority of the courses for this minor are offered online. A proposed program modification will allow for students to complete the minor online, which will provide online students more choice. Currently, there are relatively few minors available for online students.

**IMPACT AND RECOMMENDATION**

USD anticipates 28 online enrollments and 20 graduates after four years of the program being online. The university requests no new resources.

Board office staff recommends approval to offer the minor online.

**ATTACHMENTS**

Attachment I – New Site Request: USD – Minor in Spanish

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**DRAFT MOTION 20220802\_6-F(4):**

I move to approve USD’s new site proposal to offer the minor in Spanish online.



**SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS**

**New Site Request**

<b>UNIVERSITY:</b>	<b>USD</b>
<b>DEGREE(S) AND PROGRAM:</b>	<b>Spanish Minor</b>
<b>NEW SITE(S):</b>	<b>Online</b>
<b>INTENDED DATE OF IMPLEMENTATION:</b>	<b>Fall 2023</b>
<b>CIP CODE:</b>	<b>16.0905</b>
<b>UNIVERSITY DEPARTMENT:</b>	<b>Modern Languages and Linguistics</b>
<b>BANNER DEPARTMENT CODE:</b>	<b>UMLL</b>
<b>UNIVERSITY DIVISION:</b>	<b>College of Arts &amp; Sciences</b>
<b>BANNER DIVISION CODE:</b>	<b>2A</b>

<b>X</b>	<p><b><u>Please check this box to confirm that (place an “X” in the left box):</u></b></p> <ul style="list-style-type: none"> <li>The individual preparing this request has read <a href="#">AAC Guideline 2:11</a>, which pertains to new site requests, and that this request meets the requirements outlined in the guidelines.</li> <li>This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.</li> </ul>
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**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

\_\_\_\_\_  
President of the University

\_\_\_\_\_  
Date

**1. What is the need for offering the program at the new physical site or through distance delivery?**

There is a growing demand for online Spanish courses; SDSU and NSU currently offer multiple levels of Spanish online. We have students that cannot complete the minor due to scheduling conflicts, and this will alleviate the problem.

**2. Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.**

Northern State University currently offers an online minor in Spanish.

Offering our own program will allow students to complete courses within their home institution and more easily comply with degree completion rules regarding minimum credits at the institution. Additionally, this will meet student needs for those who currently have difficulty with meeting time conflicts in our face-to-face classes.

**3. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.**

	Fiscal Years*			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
<i>Estimates</i>	FY23	FY24	FY25	FY26
Students new to the university	1	2	2	3
Students from other university programs	10	15	20	25
=Total students in the program at the site	11	17	22	28
Program credit hours (major courses)**	206	323	418	532
Graduates	0	1	12	20

\*Do not include current fiscal year.

\*\*This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

Estimates are based on an expectation of a continued move from face-to-face instruction to the online equivalents. I also believe that some students who cannot currently complete the program will be able to do so. Methodology is informed by student requests over the past 12 months.

**4. What is the perceived impact of this request on existing programs in the Regental system?**

Anticipated impact is minimal. None or few USD students complete the minor online, this should bring a few more credits into USD instead of sending students to other regental online courses, but programs should see very little impact.

**5. Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

Spanish Minor	Credit hours	Credit hours currently available from this university online	Credit hours currently available from other universities available online	Credit hours currently available online	Credit hours new to this university for online delivery
Core Requirements	16	12	13	13	0
Electives	3	3	3	3	0
<i>Total, Degree with Proposed Major</i>	19	15	16	16	0

\*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

Core Requirements

- SPAN 102 - Introductory Spanish II -4cr
- SPAN 201 - Intermediate Spanish I -3cr
- SPAN 202 - Intermediate Spanish II -3cr
- SPAN 320 - Intensive Spanish Grammar Review -3cr
- SPAN 330 - Reading and Writing for Communication -3c

**6. How will the university provide student services comparable to those available for students on the main campus?**

Online students will have access to virtual office hours and advising. They will have the same access to other services as any online student.

**7. Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).**

No.

**8. Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.**

None.

**9. Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. Complete Appendix B – Budget using the system form.**

The Spanish Minor is currently offered through face-to-face delivery at USD. Offering it online requires no additional ongoing costs. Anticipated changes will include one-time course release and/or course development stipends.