

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**  
**Consent**

**AGENDA ITEM: 6 – F (1)**  
**DATE: August 2-4, 2022**

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**SUBJECT**

**New Site Request – USD – Minor in Biology (Online)**

**CONTROLLING STATUTE, RULE, OR POLICY**

[BOR Policy 2:23](#) – Program and Curriculum Approval

[BOR Policy 2:12](#) – Distance Education

**BACKGROUND / DISCUSSION**

The University of South Dakota (USD) requests approval to offer the minor in Biology online. Currently, a majority of the courses for this minor are offered online. A proposed program modification will allow for students to complete the minor online, which will provide online students more choice. Currently, there are relatively few minors available for online students.

**IMPACT AND RECOMMENDATION**

USD anticipates 1 online enrollment after four years of the program being online, as it is anticipated that moving this minor online will have minimal impact. The university requests no new resources.

Board office staff recommends approval to offer the minor online.

**ATTACHMENTS**

Attachment I – New Site Request: USD – Minor in Biology

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**DRAFT MOTION 20220802\_8-F(1):**

I move to approve USD’s new site proposal to offer the minor in Biology online.



## SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

### New Site Request

<b>UNIVERSITY:</b>	<b>USD</b>
<b>DEGREE(S) AND PROGRAM:</b>	<b>Biology Minor</b>
<b>NEW SITE(S):</b> <i>Include address of new physical locations. Delivery methods are defined in <a href="#">AAC Guideline 5.5</a>.</i>	<b>Online</b>
<b>INTENDED DATE OF IMPLEMENTATION:</b>	<b>Fall 2022</b>
<b>CIP CODE:</b>	<b>26.0101</b>
<b>UNIVERSITY DEPARTMENT:</b>	<b>Biology</b>
<b>BANNER DEPARTMENT CODE:</b>	<b>UBIO</b>
<b>UNIVERSITY DIVISION:</b>	<b>College of Arts &amp; Science</b>
<b>BANNER DIVISION CODE:</b>	<b>2A</b>

<b>X</b>	<p><b><u>Please check this box to confirm that (place an “X” in the left box):</u></b></p> <ul style="list-style-type: none"> <li>The individual preparing this request has read <a href="#">AAC Guideline 2:11</a>, which pertains to new site requests, and that this request meets the requirements outlined in the guidelines.</li> <li>This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.</li> </ul>
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#### University Approval

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

\_\_\_\_\_  
President of the University

\_\_\_\_\_  
Date

#### 1. What is the need for offering the program at the new physical site or through distance delivery?

Sufficient courses are currently already offered online to fulfill the requirements for an online minor in Biology. This request will allow students to fulfill the degree requirements for a minor online.

#### 2. Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If “yes,” identify the institutions and programs and explain why authorization is requested.

No other Regental institutions are authorized to offer a biology minor online.

#### 3. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.

	Fiscal Years*			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
<i>Estimates</i>	FYXX	FYXX	FYXX	FYXX
Students new to the university	0	0	0	0
Students from other university programs	0	0	0	0
=Total students in the program at the site	1	1	1	1
Program credit hours (major courses)**	9	9	9	9
Graduates	0	0	0	0

\*Do not include current fiscal year.

\*\*This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

**4. What is the perceived impact of this request on existing programs in the Regental system?**

This will have minimal impact on the system as whole. As courses are online, this will allow students to take suitable coursework from any of the regental institutions. This will increase student choice and create more flexibility to aid with on-time graduation.

**5. Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

	Credit hours	Credit hours currently available from this university online	Credit hours currently available from other universities available online	Credit hours currently available online	Credit hours new to this university for online delivery
<b>Biology Minor</b>					
Core Requirements	8	8	8	8	0
Electives	10	10	10	10	0
<i>Total, Degree with Proposed Major</i>	18	18	18	18	0

\*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

**Core Requirements**

- BIOL 151/L General Biology I/Lab
- BIOL 153/L General Biology II/Lab

**Electives (10 hours)**

- Upper-level BIOL courses 10cr

**6. How will the university provide student services comparable to those available for students on the main campus?**

Students will have access to similar learning materials and the professor similar to in person courses. As the in-person course is typically taught to ~200 students, many of the resources are already digital.

**7. Is this program accredited by a specialized accrediting body? If so, address any program**

**accreditation issues and costs related to offering the program at the new site(s).**

N/A

- 8. Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.**

None.

- 9. Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. Complete Appendix B – Budget using the system form.**

As courses are already offered online, there is no additional cost needed to provide this program.