

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs

AGENDA ITEM: 6 – D (5)

DATE: October 6-7, 2021

SUBJECT

Senate Bill 55 Recommended Policy Revisions: BOR Policy 5:17 – Instructional Funding (First Reading)

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 5:17](#) – Instructional Funding

BACKGROUND / DISCUSSION

Coinciding with the proposed new BOR Policy 2:35 Enrollment Course Management found in BOR Agenda Item 6 – D(3), it is being recommended that that policy language regarding section size in BOR Policy 5:17 Instructional Funding be relocated to the proposed new BOR Policy 2:35.

The objective of moving this policy language to BOR Policy 2:35 is to ensure that all aspects of course enrollment is located within one policy. The goal is to monitor course enrollment management holistically, including section size, scheduling or rotation of sections, academic class capacity, and overall adding/canceling of sections.

All course enrollment methodologies are tightly coupled with academic functions. Maximizing the strategies necessary for advising and continual enrollment management will mark success for the campus and facilitate both student success and academic quality.

IMPACT AND RECOMMENDATION

The Board of Regents academic staff supports the recommendations to remove section size from BOR Policy 5:17 and move all course enrollment management to one policy.

This policy recommendation has been shared with the Business Affairs Council, the Academic Affairs Council, and the Council of Presidents during their meetings to ensure communication of both the new proposed BOR Policy 2:35 and the revisions to BOR Policy 5:17.

ATTACHMENTS

Attachment I – Proposed Revisions to BOR Policy 5:17

DRAFT MOTION 20211006_6-D(5):

I move to approve the first reading of the proposed revisions to BOR Policy 5:17, as presented.

SOUTH DAKOTA BOARD OF REGENTS

Policy Manual

SUBJECT: Instructional Funding

NUMBER: 5:17

A. PURPOSE

To regulate the instructional funding models within the Regental System.

B. DEFINITIONS

1. **On-Campus Courses:** Courses delivered at a main campus location or off-campus with state-support (i.e., Nursing).
2. **Off-Campus Courses:** Courses delivered at off-campus delivery sites, via distance, or classified as developmental/remedial.
3. **Correspondence Courses:** A course in which students receive lessons and assignments in the mail or by e-mail and returns the completed assignments in order to receive a grade.
- ~~4. **Independent Study Courses:** A course in which a student completes an individualized plan managed by a supervising faculty member in conjunction with the student's goals.~~
- ~~5.4. **Remedial Courses:** Courses delivered either on- or off-campus to students requiring additional assistance in the areas of English, Reading, or Mathematics in an effort to achieve expected competencies in these core academic skill areas.~~
- ~~6.5. **Study Tours:** An extended trip to a foreign or domestic location for the purpose of earning academic credit.~~
- ~~7.6. **Activity, Music, and Theatre Camps:** A camp which focuses on a particular activity, including, but not limited to, music or theatre.~~
- ~~8.7. **Special Courses:** Courses including audited courses, internet courses, Independent Study Courses, Correspondence courses, or Externally Supported courses.~~
- ~~9.8. **Workshops and Institutes:** A very intense, rigorous academic experience focusing on a specific, narrowly tailored topic of current interested and professional relevance.~~
- ~~10. **Selected Instructional Types:** Instructional types which are subject to the 10/7/4 rule for course enrollment, including: Discussion/Recitation; Seminar; Large Ensemble; Laboratory and Alternate Laboratory; Physical Education Activity; and Lecture Courses.~~
- ~~11. **Unselected Instructional Types:** Instructional types which are exempt from the 10/7/4 rule for course enrollment, including: Studio; Small Group; Small Group Ensemble; Competency based, Self-paced Study; Clinical Laboratory; Clinical Experience; Independent Study; Design/Research; Private Instruction; Restricted PE Activity; Tracking; Internship/Practicum; Thesis; Thesis/Research Sustaining; and Workshop.~~

C. POLICY

1. On-Campus Courses

Except as provided in Section 2 below, courses offered on-campus shall be offered at the current on-campus tuition rate established by Board Policy Number 5:5.

2. Off-Campus Courses

2.1. Off-Campus Courses: Courses offered off-campus shall be offered at the current off-campus tuition rate established by Board Policy Number 5:5 unless state funding has been specifically authorized by the Board. Board authorization for off-campus state-funded courses is addressed in Policy Number 5:18.

2.1.1. Correspondence Courses/Independent Study Through Correspondence

2.1.1.1. All correspondence courses are considered off-campus courses for instructional funding purposes. They are off-campus regardless of the location of the student or the student's enrollment in any other courses.

2.2. Remedial Courses: Remedial courses at all institutions shall be offered at the current off-campus tuition rates established by the Board.

2.3. Study Tours: Academic credit to be earned wholly or partially through participation in a foreign or domestic study tour shall be offered at the current off-campus tuition rates established by the Board.

2.4. Activity, Music, and Theatre Camps: Academic credit to be awarded as a result of participation in an activity, music, or drama camp shall be offered at the current off-campus tuition rates established by the Board.

2.5. Special Courses, Workshops, and Institutes: Academic credit to be awarded as a result of participation in special courses, workshops or institutes approved by the Executive Director may be offered at the current off-campus tuition rates as established by the Board of Regents. These special offerings would include only those courses and activities not identified or offered as part of the regular institutional curriculum.

3. Exceptions

3.1. The Board may approve exceptions to the instructional funding policy as it deems appropriate. Requests for exceptions shall be presented to the Board at a regularly scheduled meeting in advance of the term for which the exception is sought.

3.2. A list of approved exceptions shall be maintained in the Regents' Office and provided to the Board annually.

~~4. Small Section Limitation~~

~~4.1. All on and off campus sections with a "selected" instructional method type may not be offered for each of the degree levels referenced below:~~

~~4.1.1. Undergraduate (100, 200, 300 or 400 level course) and dual listed undergraduate/graduate section with fewer than ten (10) students;~~

- ~~4.1.2. Entry level graduate (500 or 600 level courses) section with fewer than seven (7) students; or~~
- ~~4.1.3. Upper level graduate (700 or 800 level courses) sections with fewer than four (4) students may be offered.~~
- ~~4.2. Any exceptions to this policy must be authorized by the institutional President and justified to the Board each semester. Collaborative courses with a selected instructional method code that result from a shared program agreement among Regental or partner institutions shall be excluded. Off campus courses shall be excluded if the institution has negotiated a reduction in faculty workload or salary.~~
- ~~4.3. Exception limits are determined annually based on Fall and Spring term offerings, and under no circumstances shall the annual exception limit exceed the prescribed limits for each institution type.~~
- ~~4.3.1. Research Intensive Institutions at four (4) percent.~~
- ~~• South Dakota School of Mines & Technology~~
 - ~~• South Dakota State University~~
 - ~~• University of South Dakota~~
- ~~4.3.2. Master's Comprehensive Institutions at five (5) percent.~~
- ~~• Black Hills State University~~
 - ~~• Dakota State University~~
 - ~~• Northern State University~~
- ~~4.4. Selected instructional types include: Discussion/Recitation; Seminar; Large Ensemble; Laboratory and Alternate Laboratory; Physical Education Activity; and Lecture Courses.~~
- ~~4.5. Unselected instructional types include: Studio; Small Group; Small Group Ensemble; Competency based, Self-paced Study; Clinical Laboratory; Clinical Experience; Independent Study; Design/Research; Private Instruction; Restricted PE Activity; Tracking; Internship/Practicum; Thesis; Thesis/Research Sustaining and Workshop.~~

FORMS / APPENDICES:

None

SOURCE:

BOR April 1992; BOR December 1992; BOR December 1993; BOR August 1995; BOR December 1995; BOR March 1996; BOR August 1996; BOR June 1997; BOR October 1997; BOR June 1998; BOR August 2000; BOR December 2010; BOR October 2011; BOR May 2016; BOR December 2016; BOR March 2018; January 2020 (Clerical).