

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs

AGENDA ITEM: 6 – D (1) (b)

DATE: May 11, 2021

SUBJECT

Agreements on Academic Cooperation – USD

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 5:3](#) – Agreements and Contracts

BACKGROUND / DISCUSSION

Board of Regents Policy 5:3 requires board action on a range of items including “Affiliative agreements and other agreements that provide for joint sponsorship of educational programming for which credit shall be awarded.” To comply with this requirement, the University of South Dakota (USD) seeks approval to enter into an agreement on academic cooperation with the Cultural Exchange Network (CENET) for participation in The Magellan Exchange program.

IMPACT AND RECOMMENDATION

The purpose of The Magellan Exchange is to provide carefully selected and highly motivated participants from member institutions the opportunity to study and intern (in some cases) in another culture. They may study at selected universities and intern in the environment of the host culture, thus broadening their perspective and understanding of the world. The host institutions and companies (when applicable), in turn, have the benefit of motivated and advanced-level students with a fresh perspective.

Regarding student exchange, each institution agrees to accept and enroll up to 4 exchange students per university and academic year on a full-time enrollment status. Exchange students will pay tuition and fees to their home institution. Students will be responsible for paying for their own housing, meals, travel, health insurance, and any other incidental costs.

Board staff recommends approval.

ATTACHMENTS

Attachment I – Agreement on Academic Cooperation: USD & Cultural Exchange Network

DRAFT MOTION 20210511_6-D(1)(a):

I move to approve the University of South Dakota’s agreement on academic cooperation with the Cultural Exchange Network (CENET) for participation in The Magellan Exchange program.

The Magellan Exchange,

offered by Cultural Exchange Network (Cenet)

I. INTRODUCTION

The purpose of The Magellan Exchange is to provide carefully selected and highly motivated participants from member institutions the opportunity to study and intern (in some cases) in another culture. They may study at selected universities and intern in the environment of the host culture, thus broadening their perspective and understanding of the world. The host institutions and companies (when applicable), in turn, have the benefit of motivated and advanced-level students with a fresh perspective. In addition, the exchange program provides a cost effective system for international program development.

Students will complete an application listing three preferred institutions that are part of the exchange program. Applications are processed by The Magellan Exchange, which will coordinate placements in order to maintain parity over a reasonable period of time.

II. EXCHANGE PROGRAM OPTIONS

Full-time Academic Option

The defining aspect of the Full-time Academic Option is that students are full-time students (12-15 US credit hours or the equivalent) at the host institution and are not involved in an internship experience.

Concurrent Classes and Part-time Internship Option

The defining aspect of the Concurrent Option is that participants are enrolled students at the host institution while participating in a part-time internship. It is expected that students will enroll in two or three academic courses, live in a residence hall on campus (if available and desired), and take part in student life activities, while participating in a 15-20 hour per week internship.

Note: This option is not available at all member institutions.

Duration

Program participation may be for one or two semesters, though some institutions may limit participation to one semester only. Shorter-term options are available in some locations.

Faculty Exchanges

Member institutions will be encouraged to exchange faculty members during the academic year for periods of 10 to 14 days. The visiting faculty member will give lectures in appropriate classes on subjects related to his/her teaching discipline and meet with students interested in participating in the exchange program. The home institution will be responsible for travel expenses and the host institution for housing.

III. ROLE OF THE MAGELLAN EXCHANGE

- The Magellan Exchange will identify institutions which will benefit from and contribute to The Magellan Exchange Program.
- In order to keep costs as low as possible, The Magellan Exchange will coordinate the placement of students with the objective of maintaining parity over time. Students will pay tuition to their home institution and room and board at their host location.
- To prepare the students for their program, The Magellan Exchange and the host schools will provide pre-departure and arrival orientation materials.
- The Magellan Exchange will provide assistance with recruitment in the form of brochures, presentations, promotional fliers and other methods.

IV. ROLES OF THE MEMBERSHIP

Role of Students

All students, by taking part in the exchange program, agree to the following requirements:

- Possess sufficient language skills to successfully complete the academic program and internship (if applicable).
- Be responsible for locating and financing their own room, board, and other living expenses. The host universities will provide assistance in securing housing as needed and appropriate.
- Carry adequate health insurance that includes repatriation and medical evacuation in compliance with host country/institution regulations. Insurance policies will be made available for purchase in some cases.
- Attend all orientation and evaluation sessions organized by the host institution.
- Abide by all university and company rules, policies, and regulations.
- Complete all classes and projects assigned.
- Complete all reports required by the home institution and/or company in a timely manner.
- Abide by all federal, state, and city laws and regulations of the host country. Failure to do so may result in dismissal from the program and early return to the home country.

Role of Participating Universities

- Appoint an individual in the university who will serve as the institutional coordinator for the exchange program. This individual will serve as the contact for The Magellan Exchange, will advise and assist the visiting students, and will promote the exchange program.
- Keep The Magellan Exchange informed of the number of students interested in participating.
- Streamline the application process in order to facilitate the exchange program and to register the participants as non-degree special students.
- Accept proof of English proficiency as indicated on the online application form. TOEFL should be waived.
- Provide necessary documentation to secure a visa.
- Provide guidance in selecting appropriate classes suited to the individual's interest and major.
- Provide students information concerning housing and meal plans.
- Assist with possible part-time internship arrangements when appropriate and possible.
- Complete mid-term and final semester evaluations of the part-time internship experience, if applicable.
- Provide an official transcript listing courses and grades at the conclusion of the semester.

Role of Coordinators

Each member institution is expected to appoint a coordinator for promoting The Magellan Exchange and for approving applications. However, an institution, for purposes of strengthening communications and reaching students in a variety of disciplines, may choose to appoint coordinators representing The Magellan Exchange in each faculty and/or college. As there is interest on the part of the coordinators to visit other member institutions, The Magellan Exchange will organize site visits at which time the coordinators may discuss areas of mutual interest.

Coordinating Committees may be organized along discipline or academic subjects such as business, technology, nursing, education, social work, etc. An institution may have the same coordinator on all the committees or different coordinators for each area.

Role of the Advisory Committee

Since input from member institutions is important to The Magellan Exchange, an advisory committee of institutional representatives and/or coordinators, elected by the membership at the Annual Conference, will be utilized. Representatives from varying geographic locations will serve rotating 2-year terms and will provide input as needed.

V. Membership

The Founding Member Institutions are as follows:

Aachen University of Applied Sciences Aachen, Germany	Southwest Missouri State University ¹ Springfield, Missouri, United States
Provinciale Hogeschool Limburg ² Hasselt, Belgium	Northwest Missouri State University Maryville, Missouri, United States
Satakunta Polytechnic ³ Pori, Finland	Eastern Illinois University ⁴ Charleston, Illinois, United States
Hogeschool Limburg ⁵ Heerlen, The Netherlands	University of Missouri – Rolla ⁶ Rolla, Missouri, United States
Hautes Etudes Commerciales Liege ⁷ Liege, Belgium	University of North Alabama Florence, Alabama, United States

Other member institutions and their joining dates are as follows:

Delta State University Cleveland, Mississippi, United States	November 10, 1997	Morehead State University ⁸ Morehead, Kentucky, United States	November 10, 1997
Southeast Missouri State University Cape Girardeau, Missouri, United States	November 10, 1997	Tennessee Technological University Cookeville, Tennessee, United States	November 9, 1998
University of Northern Colorado ⁹ Greeley, Colorado, United States	December 9, 1998	Rovaniemi Polytechnic ¹⁰ Rovaniemi, Finland	October 14, 2000
Rennes School of Business Rennes, France	October 14, 2000	Arkansas State University ¹¹ Jonesboro, Arkansas, United States	September 30, 2001
Washburn University Topeka, Kansas, United States	September 30, 2001	Valencia Polytechnic University Valencia, Spain	March 31, 2004
Vorarlberg Polytechnic ¹² Dornbirn, Austria	March 31, 2004	University of Monterrey Monterrey, Mexico	August 25, 2005
Eastern Kentucky University ¹³ Richmond, Kentucky, United States	September 18, 2006	Coventry University ¹⁴ Coventry, England	January 25, 2007
University of Wisconsin-River Falls ¹⁵ River Falls, Wisconsin, United States	February 18, 2008	University of North Carolina-Pembroke Pembroke, North Carolina, United States	August 29, 2008
Schmalkalden University of Applied Sciences Schmalkalden, Germany	September 29, 2008	International Business Academy Kolding, Denmark	July 30, 2009
Blaise Pascal University ¹⁶ Vichy, France	November 6, 2009	Anyang University Anyang, South Korea	November 9, 2009
Latin American Univ. of Science & Tech. San Jose, Costa Rica	September 16, 2010	Rotterdam Univ. of Applied Sciences Rotterdam, The Netherlands	November 3, 2010
Midwestern State University ¹⁷ Wichita Falls, Texas, United States	December 16, 2010	Northern State University Aberdeen, South Dakota, United States	January 3, 2011
St. Mary's University San Antonio, Texas, United States	February 6, 2012	Dakota State University Madison, South Dakota, United States	April 19, 2012
University of Tasmania ¹⁸ Hobart, Tasmania, Australia	October 22, 2014	Weber State University Ogden, Utah, United States	November 9, 2015
Austin Peay State University Clarksville, Tennessee, United States	December 15, 2015	Lindenwood University St. Charles, Missouri, United States	March 2, 2017
University of Belgrade Belgrade, Serbia	June 21, 2017	Troy University Troy, Alabama, United States	September 17, 2017
Wright State University Dayton, Ohio, United States	April 2, 2018	ESERP Business School Barcelona, Spain	May 17, 2018
Park University Parkville, Missouri, United States	July 5, 2018	University College Leuven-Limburg Leuven, Belgium	January 1, 2021

¹ Southwest Missouri State University became Missouri State University in 2005.

² Provinciale Hogeschool Limburg became PXL University College in 2013.

³ Satakunta Polytechnic became Satakunta University of Applied Sciences in 2006.

⁴ Eastern Illinois University withdrew from The Magellan Exchange in 2003.

⁵ Hogeschool Limburg is now known as Zuyd University of Applied Sciences.

⁶ University of Missouri – Rolla is now known as Missouri University of Science & Technology.

⁷ Hautes Etudes Commerciales Liege became HEC Management School – University of Liege; they withdrew in 2020.

⁸ Morehead State University withdrew from The Magellan Exchange in 2017.

⁹ University of Northern Colorado withdrew from The Magellan Exchange in 2001.

¹⁰ Rovaniemi Polytechnic became Lapland University of Applied Sciences in 2014.

¹¹ Arkansas State University withdrew from The Magellan Exchange in 2014.

¹² Vorarlberg Polytechnic became Vorarlberg University of Applied Sciences in 2005.

¹³ Eastern Kentucky University withdrew from The Magellan Exchange in 2018.

¹⁴ Coventry University withdrew from The Magellan Exchange in 2008.

¹⁵ University of Wisconsin-River Falls withdrew from The Magellan Exchange in 2015.

¹⁶ Blaise Pascal University became Universite Clermont Auvergne in 2017.

¹⁷ Midwestern State University withdrew from The Magellan Exchange in 2013.

¹⁸ University of Tasmania withdrew from The Magellan Exchange in 2017.

VI. FINANCING THE PROGRAM

A program of this magnitude involving institutions around the world requires careful planning and efficient use of resources. Programs structured on individual bases (institutions working independently with overseas contacts) have been shown to be expensive to maintain. A cooperative program with all partners sharing in the cost appears to be one of the more efficient and economical solutions.

The Magellan Exchange will provide the administration and coordination for the program. New member institutions shall be assessed an annual membership fee and a one-time \$500 administrative fee upon joining. The membership fee is currently \$1,265 per year. Students pay an application processing fee. Currently, the fee is \$165 per semester or academic year and \$75 per short-term program.

The students will pay tuition and fees to their own institutions with no additional tuition payment to the host institution. Any supplemental fees for specific courses (such as art, labs, technology, etc.) will be the responsibility of the visiting student. Each student will be responsible for room, board, health insurance, transportation, books, supplies, personal expenses, passport, and visa and/or residence permit. A simple online application process will be utilized and is available on The Magellan Exchange website, www.magellanexchange.org.

On occasion an institution may wish to limit the number of incoming exchange participants. Should a student desire to study at a member institution which cannot accept the individual as an exchange participant, it is recommended that the student be allowed to enroll at the host institution and be charged in-state tuition.

VII. NON-DISCRIMINATION

Signing parties shall not, in the operation of this Agreement, discriminate against any individual on the basis of race, religion, sex, creed, national origin, or disability.

VIII. COOPERATIVE AGREEMENT

The following parties enter into a Cooperative Agreement in order to further the process of internationalization at the institutions involved in The Magellan Exchange. This agreement may be terminated by either party with a six-month written notification. During the remaining months, all accounts will be settled and projects in process finalized.

IX. Addendum by University of South Dakota

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate or grant expenditure authority or funds become unavailable by operation of law or federal funds reductions, this Agreement will be terminated by the Member Institution. Termination for any of these reasons is not a default by the Member Institution nor does it give rise to a claim against the Member Institution.

Cultural Exchange Network (CENET)
Cape Girardeau, Missouri



Robyn Walker, Executive Director

January 22, 2021

Date

Date

Please sign and return this agreement to The Magellan Exchange:

Email: info@magellanexchange.org