SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM:  5 – J
DATE:  May 11, 2021

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SUBJECT
Inactive Status and Program Termination Requests – SDSU & USD

CONTROLLING STATUTE, RULE, OR POLICY
AAC Guideline 2.12 – Programs on Inactive Status
AAC Guideline 2.13 – Program Termination

BACKGROUND / DISCUSSION
South Dakota State University has submitted requests asking that the following programs be terminated (see Attachment I).

- Degree Program: Educational Administration (M.Ed.) – Elementary Education Specialization (Terminate)
  Justification: South Dakota provides only a PK-12 principal certification option. Separate elementary and secondary specializations pose a certification problem for our students. State certification also requires internship experience at both elementary and secondary levels, so one Educational Administration program that encompasses both levels is necessary to address these certification requirements and simplify the process for students.

- Degree Program: Educational Administration (M.Ed.) – Secondary Education Specialization (Terminate)
  Justification: South Dakota provides only a PK-12 principal certification option. Separate elementary and secondary specializations pose a certification problem for our students. State certification also requires internship experience at both elementary and secondary levels, so one Educational Administration program that encompasses both levels is necessary to address these certification requirements and simplify the process for students.

(Continued)

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DRAFT MOTION 20210511_5-J:
I move to approve SDSU’s request to terminate the Elementary Education Specialization and Secondary Education Specialization within the M.Ed. in Education Administration; and USD’s request to inactivate the Ph.D. in Counseling and Psychology in Education – Counselor Education Specialization, as presented.
The University of South Dakota has submitted a request asking that the following program be inactivated (see Attachment II).

- **Degree Program:** Ph.D. in Counseling and Psychology in Education – Counselor Education Specialization (Inactivate)
  
  *Justification:* Due to lack of enrollment for the past three years, the counselor education program faculty ask to move the doctoral program to inactive status for up to five years. Inactive status will allow us ample time in which to rebrand and relaunch a more robust and competitive program and curriculum.

**IMPACT AND RECOMMENDATION**

Board staff recommends approval.

**ATTACHMENTS**

Attachment I – SDSU Program Termination Requests
Attachment II – USD Program Inactivation Request
University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University  03/24/2021

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☐
   - Master’s ☒
   - Doctoral ☐

2. Category:¹
   - Certificate ☐
   - Specialization ☒
   - Minor ☐
   - Major ☐

3. The program action proposed is:²
   - Inactive Status ☐
   - Termination ☒

5. TERMINATION WITH ENROLLED STUDENTS
   a. Provide a justification for terminating the program:

   South Dakota provides only a PK-12 principal certification option. Separate elementary and secondary specializations pose a certification problem for our students. State certification also requires internship experience at both elementary and secondary levels, so one Educational Administration program that encompasses both levels is necessary to address these certification requirements and simplify the process for students.

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.
² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
b. What is the plan for completion of the program by current students?

Current students will be allowed to graduate with the Elementary Education Specialization.

c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?

Fall 2020

d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?

Fall 2020

e. What is the last term or date (day/month/year) by which a student can graduate from the program?

Spring 2026

f. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

No cost savings anticipated.

g. What are the resulting employee terminations and other possible implications including impact on other programs?

SDSU expects no impact on other programs.
### UNIVERSITY:
SDSU

### DEGREE(S) AND PROGRAM:
Educational Administration (M.Ed.) – Secondary Education Specialization

### CIP CODE:
13.0401 - Educational Administration Major CIP
13.1205 – Secondary Education Specialization CIP

### UNIVERSITY DEPARTMENT:
Teaching, Learning & Leadership

### BANNER DEPARTMENT CODE:
STLL

### UNIVERSITY DIVISION:
Education & Human Sciences

### BANNER DIVISION CODE:
3H

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**University Approval**

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

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1. **Program Degree Level:**
   - Associate ☐
   - Bachelor’s ☐
   - Master’s ☒
   - Doctoral ☐

2. **Category:**
   - Certificate ☐
   - Specialization ☒
   - Minor ☐
   - Major ☐

3. **The program action proposed is:**
   - Inactive Status ☐
   - Termination ☒

5. **TERMINATION WITH ENROLLED STUDENTS**

   a. Provide a justification for terminating the program:

   South Dakota provides only a PK-12 principal certification option. Separate elementary and secondary specializations pose a certification problem for our students. State certification also requires internship experience at both elementary and secondary levels, so one Educational Administration program that encompasses both levels is necessary to address these certification requirements and simplify the process for students.

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1 Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.
2 Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
b. **What is the plan for completion of the program by current students?**

   Current students will be allowed to graduate with the Secondary Education Specialization.

c. **What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**

   Fall 2020

d. **What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

   Fall 2020

e. **What is the last term or date (day/month/year) by which a student can graduate from the program?**

   Spring 2026

f. **What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

   No cost savings anticipated.

g. **What are the resulting employee terminations and other possible implications including impact on other programs?**

   SDSU expects no impact on other programs.
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

UNIVERSITY: University of South Dakota

DEGREE(S) AND PROGRAM: Ph.D. in Counseling and Psychology in Education-Counselor Education Specialization [UPHD.CPE-CNE]

CIP CODE: 42.2803

UNIVERSITY DEPARTMENT: Counseling and Psychology in Education-UCPE

UNIVERSITY DIVISION: School of Education-2E

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University ___________________________ Date __________

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☐
   - Master’s ☐
   - Doctoral ☒

2. Category: ¹
   - Certificate ☐
   - Specialization ☒
   - Minor ☐
   - Major ☐

3. The program action proposed is: ²
   - Inactive Status ☒
   - Termination ☐

   See question 4
   See questions 5 and 6

4. INACTIVE STATUS
   A. Provide a justification for inactivating the program: Due to lack of enrollment for the past three years, the counselor education program faculty ask to move the doctoral program to inactive status for up to five years. Inactive status will allow us ample time in which to rebrand and relaunch a more robust and competitive program and curriculum.

   B. If there are current students in the program, what are the implications of placing the program on inactive status?
   Implications would not impact the majority of the currently enrolled students, three of whom are in the dissertation process. Remaining courses needed by students not in the dissertation phase have already been planned. There are no known negative implications for the current students.

   C. What is the last date (day/month/year) by which a student can graduate in the program:
   5/31/2025

   D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program):
   3/1/2021

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.
² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

Program Forms: Program Termination or Placement or Inactive Status (Last Revised 08/2016)