SUBJECT
Inactive Status and Program Termination Requests – BHSU & USD

CONTROLLING STATUTE, RULE, OR POLICY
AAC Guideline 2.12 – Programs on Inactive Status
AAC Guideline 2.13 – Program Termination

BACKGROUND / DISCUSSION
Black Hills State University has submitted a request asking that the following program be terminated (see Attachment I).

- Degree Program: Business Administration – Specialization in Economics and Finance (Terminate)
  Justification: The specialization is being replaced with a new specialization in Economics. The BHSU School of Business faculty intend to develop a new Minor in Finance. Students currently enrolled in the specialization will continue to have access to required classes to complete their degree.

The University of South Dakota has submitted requests asking that the following programs be terminated (see Attachment II).

- Degree Program: French Teaching Minor (Terminate)
  Justification: With the termination of the French major at USD, the courses associated with the French Teaching Minor are no longer offered and there would be no need to continue to offer the teaching minor.

- Degree Program: Latin American Studies Minor (Terminate)
  Justification: There are no students in the program currently and we have not had any students successfully complete the minor since its inception. There are not enough faculty with the correct specializations to make the program viable.

(Continued)

DRAFT MOTION 20210623_5-F:
I move to approve BHSU and USD’s requests to terminate the Business Administration – Specialization in Economics and Finance (BHSU), French Teaching Minor (USD), Latin American Studies Minor (USD), and Linguistics Minor (USD), as presented in Attachments I and II.
• Degree Program: Linguistics Minor (Terminate)
  Justification: There are no students in the program currently and few if any at any point. There are not enough faculty with the correct specializations to make the program viable.

IMPACT AND RECOMMENDATION
  Board staff recommends approval.

ATTACHMENTS
  Attachment I – BHSU Program Termination Requests
  Attachment II – USD Program Termination Requests
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

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<th>UNIVERSITY:</th>
<th>BHSU</th>
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<tr>
<td>DEGREE(S) AND PROGRAM:</td>
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University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]
President of the University

5/9/2021
Date

1. Program Degree Level (place an “X” in the appropriate box):

   - Associate [ ]
   - Bachelor’s [X]
   - Master’s [ ]
   - Doctoral [ ]

2. Category (place an “X” in the appropriate box):¹

   - Certificate [ ]
   - Specialization [X]
   - Minor [ ]
   - Major [ ]

3. The program action proposed is (place an “X” in the appropriate box):²

   - Inactive Status [ ]
   - Termination [X]

   See question 4
   See questions 5 and 6

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

Program Forms, Program Termination or Placement or Inactive Status (last revised 09/2020)
4. INACTIVE STATUS

A. Provide a justification for inactivating the program:

B. If there are current students in the program, what are the implications of placing the program on inactive status?

C. What is the last date (day/month/year) by which a student can graduate in the program?

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

5. TERMINATION WITH ENROLLED STUDENTS

A. Provide a justification for terminating the program:

This specialization is being replaced with a new specialization in Economics. The BHSU School of Business faculty intend to develop a new minor in Finance.

B. What is the plan for completion of the program by current students?

Students currently enrolled in the Economics/Finance specialization will continue to have access to the required classes to complete their degree, thus they will not be negatively impacted.

C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to Phasing Out and last date a student may enroll in or declare the program)?

06/01/2021

D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to Phase Out)?

06/01/2021

E. What is the last term or date (day/month/year) by which a student can graduate from the program?

5/15/2026
F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

Cost savings are not anticipated as a result of terminating this specialization.

G. What are the resulting employee terminations and other possible implications including impact on other programs?

None. The full-time Finance faculty member will continue to teach Finance classes during the phase out period, required Finance courses in the Business core, and courses in a new minor in Finance and/or specialization in Asset Management.

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

UNIVERSITY: USD
DEGREE(S) AND PROGRAM: French Teaching Minor
CIP CODE: 16.0901
UNIVERSITY DEPARTMENT: Teacher Residency and Education
BANNER DEPARTMENT CODE: UCIN
UNIVERSITY DIVISION: School of Education
BANNER DIVISION CODE: 2E

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University 5/7/2021

1. Program Degree Level (place an “X” in the appropriate box):
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category (place an “X” in the appropriate box):¹
   - Certificate ☐
   - Specialization ☒
   - Minor ☒
   - Major ☐

3. The program action proposed is (place an “X” in the appropriate box):²
   - Inactive Status ☐
   - Termination ☒

   ⁴See question 4 ⁵See questions 5 and 6

6. TERMINATION WITHOUT ENROLLED STUDENTS
   a. Provide a justification for terminating the program:
      With the termination of the French major at USD, the courses associated with the French Teaching Minor are no longer offered and there would be no need to continue to offer the teaching minor.
   b. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?
      Termination is proposed for Fall 2021.
   c. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
      There are no cost savings associated with this termination for the School of Education. All of the classes in the minor were taught through the College of Arts and Sciences.
   d. What are the resulting employee terminations and other possible implications including impact on other programs?
      There are no implications for the School of Education. Since A&S has already terminated the French major, any impacts have already been absorbed by them.

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.
² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS  
Program Termination or Placement on Inactive Status

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University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

5/7/2021
President of the University

1. Program Degree Level *(place an “X” in the appropriate box)*:
   - Associate ☐  
   - Bachelor’s ☒  
   - Master’s ☐  
   - Doctoral ☐

2. Category *(place an “X” in the appropriate box):*¹
   - Certificate ☐  
   - Specialization ☐  
   - Minor ☒  
   - Major ☐

3. The program action proposed is *(place an “X” in the appropriate box)*:
   - Inactive Status ☐  
   - Termination ☒  
   - See question 4  
   - See questions 5 and 6

6. TERMINATION WITHOUT ENROLLED STUDENTS
   a. Provide a justification for terminating the program:
      There are no students in the program currently and we have not had any students successfully complete the minor since its inception. There are not enough faculty with the correct specializations to make the program viable.

   b. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?
      Termination is proposed for 5/1/2021.

   c. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
      There are no cost savings associated with this termination for the College of Arts & Sciences (A&S). Courses are taught as part of existing majors. Majority of the courses in the minor are taught through the College of Arts & Sciences for other majors such as Spanish, B.A., Political Science, B.A./B.S., and International Studies, B.A. They will continue to be taught to support these programs.

   d. What are the resulting employee terminations and other possible implications including impact on other programs?
      There are no implications for the College of Arts & Sciences. Courses are already taught to support A&S majors.

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

Program Forms, Program Termination or Placement or Inactive Status (last revised 09/2020)
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

UNIVERSITY: USD
DEGREE(S) AND PROGRAM: Linguistics Minor
CIP CODE: 16.0102
UNIVERSITY DEPARTMENT: Modern Languages and Linguistics
BANNER DEPARTMENT CODE: UMLL
UNIVERSITY DIVISION: College of Arts & Sciences
BANNER DIVISION CODE: 2A

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

__________________________
President of the University
5/7/2021

1. Program Degree Level (place an “X” in the appropriate box):
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category (place an “X” in the appropriate box):¹
   - Certificate ☐
   - Specialization ☐
   - Minor ☒
   - Major ☐

3. The program action proposed is (place an “X” in the appropriate box):
   - Inactive Status ☐
   - Termination ☒
   - See question 4
   - See questions 5 and 6

6. TERMINATION WITHOUT ENROLLED STUDENTS

   a. Provide a justification for terminating the program:
      There are no students in the program currently and few if any at any point. There are not enough faculty with the correct specializations to make the program viable.

   b. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?
      Termination is proposed for 5/1/2021.

   c. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
      There are no cost savings associated with this termination for the College of Arts & Sciences (A&S). Majority of the courses in the minor are taught through the College of Arts & Sciences for other majors such as English, B.A., Secondary Education, B.S.Ed. with English specialization, and dual-list LING courses support English, M.A. They will continue to be taught to support these programs.

   d. What are the resulting employee terminations and other possible implications including impact on other programs?
      There are no implications for the College of Arts & Sciences. Courses are already taught to support A&S majors.

1 Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

Program Forms, Program Termination or Placement or Inactive Status (last revised 09/2020)