AGENDA ITEM:  5 – R
DATE: December 8-9, 2021

SUBJECT
Interim Actions of the Executive Director

CONTROLLING STATUTE, RULE, OR POLICY
BOR Policy 1:5 – Executive Director
BOR Policy 2:23 – Program and Curriculum Approval
BOR Policy 5:4 – Purchasing
BOR Policy 6:6 – Maintenance and Repair

BACKGROUND / DISCUSSION
Per Board of Regents Policy, the Executive Director is granted authority to act on and/or authorize approval of various requests on behalf of the Board. In instances where these actions occur, the Executive Director shall provide to the Board a summary of these requests and approvals at each regularly scheduled Board meeting.

A portion of the interim actions of the Executive Director often include authorizing maintenance and repair projects submitted by the campuses whose costs range between $50,000 and $250,000 using institutional funds, donations, or funds not previously approved by the Board. Other finance-related action may also be the purchase of assets between $250,000 and $500,000 as well as any emergency approval of maintenance and repair projects.

IMPACT AND RECOMMENDATION
The list provided in Attachment I summarizes the interim actions taken by the Executive Director, or his designee.

ATTACHMENTS
Attachment I – Interim Actions of the Executive Director
INTERIM ACTIONS

<table>
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<tr>
<th>Maintenance and Repair Projects</th>
<th>($50,000 - $250,000)</th>
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**South Dakota School of Mines and Technology**

**Howard Peterson Hall/Surbeck - Heat Exchanger Repair**: SDSMT requests approval to utilize $95,000 in auxiliary funds to replace a non-functional heat exchanger in Howard Peterson Hall/Surbeck. SDSMT will hire a mechanical contractor to complete the replacement using three quotes and requests this project be delegated to the university.

**Campus Wide - Energy Conservation Measures**: SDSMT requests approval to complete an audit, design, bid, and construction for a Campus Wide Energy Conservation Measures project. The $95,000 requested will be funded from local tuition and fee maintenance and repair funds.

**South Dakota State University**

**CMP - Architectural Services IDIQ**: SDSU requests approval to use $150,000 from various fund sources to move forward the SDSU Indefinite Delivery/Indefinite Quantity Contract for Architectural Services. This request is not for a specific project; the projects that receive these services will pay for the cost of the IDIQ. The specific projects which utilize this IDIQ contract will have their own unique OSE and university project number. The IDIQ contract is for one year and is renewable up to three years. An RFQ will be issued to solicit firms.

**DeHaan Equestrian Center #1809 & 1823**: SDSU requests approval to expend $100,000 of local maintenance and repair funds for the full design and construction for repairs to the DeHaan Equestrian Center office building (#1809), arena (#1823), and grounds. Scope of work includes replacing exhaust pipes, replacing electrical outlets, installing weather stripping on doors, and installing snow/ice guards on the roof - all on the arena; installing new siding, gutters, windows, and doors on the office/house; making grounds improvements consisting of re-gravelling the driveway, landscaping at the bunker, and completing a concrete walking path. SDSU requests the project to be delegated to SDSU. The work will be completed using standing contractors and Facilities and Services maintenance services staff.

**Solberg Hall - Replace Duct Insulation on Rooftop AHU**: SDSU requests approval to utilize $50,000 in general funds leftover from a prior year’s project to replace the duct insulation on the rooftop of Solberg Hall. This amount will cover the full design and construction for the replacement of the ductwork insulation on the roof of Solberg Hall. This insulation has deteriorated significantly and will need to be completely removed and replaced with new insulation and a new protective jacket. This work will be completed by SDSU’s standing HVAC contractor. SDSU requests this project be delegated to the university.
Yeager Hall - Mechanical Systems and Upgrades: SDSU requests approval to use a total of $216,926 for the design and construction of several maintenance and repair items related to the plumbing, mechanical, and HVAC systems serving Yeager Hall. This project will replace a significant portion of the domestic water piping serving the facility. The piping is galvanized steel, which is prone to leaking and is at the end of its useful life. The project will secondly extend the campus chilled water into the building and add a chilled water meter for billing purposes. The final item that will be addressed with this project is the upgrade of the aging building automation system (BAS) controllers throughout the facility. These controllers are at the end of their useful life and are no longer supported by Johnson Controls. This project will replace these controllers with new technology. This work will be completed using SDSU’s existing standing contractors for mechanical and temperature control. SDSU is requesting delegation to the university. This project was originally approved in February of 2021, but HEFF dollars have been added to it to fund the asbestos abatement needed in the basement mechanical room.

Course Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent course modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Curriculum Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Institutional_Curriculum_Requests/Pages/default.aspx

Substantive Program Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent substantive program modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Substantive Program Modification Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Sub_Program_Mod_Requests/Pages/default.aspx

Reduced Tuition Externally Sponsored Courses

All requests for reduced tuition externally sponsored courses approved by the System Vice President for Academic Affairs can be found on the Special Tuition Rates Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Special_Tuition_Rate_Requests/Pages/default.aspx