

SOUTH DAKOTA BOARD OF REGENTS

Informational Items
Consent

AGENDA ITEM: 4 – N
DATE: October 7, 2020

SUBJECT

Interim Actions of the Executive Director

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 1:5](#) – Executive Director

[BOR Policy 2:23](#) – Program and Curriculum Approval

[BOR Policy 5:4](#) – Purchasing

[BOR Policy 6:6](#) – Maintenance and Repair

BACKGROUND / DISCUSSION

Per BOR Policy, the Executive Director is granted authority to act on and/or authorize approval of various requests on behalf of the Board. In instances where these actions occur, the Executive Director shall provide to the Board a summary of these requests and approvals at each regularly scheduled Board meeting.

A portion of the interim actions of the Executive Director often include authorizing maintenance and repair projects submitted by the campuses whose costs range between \$50,000 and \$250,000 using institutional funds, donations, or funds not previously approved by the Board. Other finance-related action may also be the purchase of assets between \$250,000 and \$500,000 as well as any emergency approval of maintenance and repair projects.

IMPACT AND RECOMMENDATION

The list provided in Attachment I summarizes the interim actions taken by the Executive Director, or his designee.

ATTACHMENTS

Attachment I – Interim Actions Report

INFORMATIONAL ITEM

INTERIM ACTIONS REPORT**Maintenance and Repair Projects**

(\$50,000 - \$250,000)

South Dakota State University – Brookings

Stanley J Marshall Center – Pool Filtration Replacement: Using Athletic/Wellness Facility Rental/Fees in the amount of \$79,500 and \$70,500 of General Funds for a project total of \$150,000, SDSU requests approval to replace and upgrade the pool filtration system. The system will be upgraded to meet current operational requirements. The project would be designed by a mechanical engineer consultant. SDSU requests delegation of the project to the university as the university has necessary in-house expertise to manage the project and it can be completed in a more efficient manner for a project of this scope.

University of South Dakota – Vermillion

Noteboom Hall – Roof Replacement: USD requests approval to use \$190,000 of HEFF funds to remove and replace the existing roofs.

Robert L Slagle Hall – Elevator Upgrades: USD requests approval to use \$150,000 of HEFF funds to provide maintenance and parts to upgrade the existing elevator.

Lee Medicine & Science – Lee Med Health Sciences Basement Renovation: USD requests approval to use \$50,000 of HEFF funds renovate rooms in the basement of Lee Med in order to expand the nursing simulation suite. In addition, they will also renovate two small class labs into a new lab for MLS.

McKusick Technology Center – McKusick Renovation: USD requests approval to use \$180,000 of HEFF funds for a full design, cost estimate, and contract administration for the McKusick Renovation. The renovation will include demolition, new walls, finishes, flooring, ceiling, lighting, HVAC, plumbing, etc.

W.M. Lee Center for Fine Arts – Fine Arts Colton Theatre Renovation: USD requests approval to use \$100,000 of HEFF funds for a full design, cost estimate, and contract administration for the Colton Theatre Renovation. The renovation will include new flooring, seating, paint, acoustics, lighting, HVAC, sound system, sound attenuation, etc.

Lee Medicine & Science – Lee Med Health Sciences Third Floor Renovation: USD requests approval to use \$50,000 of Health Affairs Capital Commitments funds, or 248588, for a full design, cost estimate, and contract administration for the Third Floor Renovation. The renovation will include demolition, new walls, finishes, flooring, ceiling, lighting, HVAC, plumbing, etc. The renovation will also include adding a class lab along with adjacent office space.

School of Law – Interior Renovation: USD requests approval to use \$50,000 of General Funds for a full design, of the Interior Renovation. The renovation will include demolition, new walls, finishes, flooring, ceiling, lighting, HVAC, plumbing, etc.

Capital Asset Purchase
(greater than \$250,000)

University of South Dakota – Vermillion

Website Redesign: Using RCM Tuition – Central Administration funds in the amount of \$457,480, USD requests the authority to proceed with the Statement of Work in response to the RFP #USD102219 named Public Website Redesign. The contractor will provide professional services to redesign the public-facing website per the deliverables in Section 3.0 Scope of Project and Services of the RFP listed above.

Clerical BOR Policy Updates

BOR Policy 2:4:1 – Registrations, Cancellations, and Withdrawals – was updated on August 12, 2020, to correct the following clerical edit (noted in red below) in Section C.1.3:

- 1.3. Students who have not paid in full and were not cancelled by the census date extract freeze date will have the appropriate restriction entered on ~~Colleague Banner~~ by the Home University reflecting the “arrangement to pay”.

BOR Policy 2:8 – Level and Numbering of Enrollment in Courses – was updated on August 12, 2020, to correct the following clerical edits (noted in red below) in Section C.3.1.2 and Section C.3.2.2:

- 3.1.2. When an undergraduate course is used on a converted credit basis to meet graduate plan of study requirements at Regental universities, the course shall be recorded on the transcript at the undergraduate academic level with the credit hours approved for the course and then duplicated at the graduate level through an internal transfer policy (Refer to BOR ~~policy 2:5.17~~ Policy 2:5, Section B.6).

...

- 3.2.2. When a graduate course is used on a converted or actual credit basis to meet undergraduate degree requirements for a Regental accelerated program, the course shall be recorded on the transcript at the graduate academic level with the credit hours approved for the course and then duplicated at the undergraduate level through an internal transfer policy (Refer to BOR ~~policy 2:5.17~~ Policy 2:5, Section B.6).

BOR Policy 2:8 – Level and Numbering of Enrollment in Courses – was also updated to make the following clerical edit (noted in red below) to delete Section C.1.4 since experimental courses no longer exist within the system and the reference was longer relevant:

~~1.4. Experimental Courses~~

~~Experimental courses can be offered for a maximum of two times before formal approval is received, but they must be reported through the system curriculum approval process.~~

BOR Policy 5:5 – Tuition and Fees: General Procedures – was updated on August 13, 2020, to correct the following clerical edit (noted in red below) in Section C.2.1.

- 2.1. Any payment arrangement other than the FACTS payment plan must be documented on the ~~Colleague Banner~~ restriction screen and the student must pay a charge equivalent to the FACTS payment plan charge. If the student does not meet the terms of the agreement, there will be an additional late fee charge added in accordance with the late fee schedule defined in BOR policy.

BOR Policy 5:10 – Identity Theft Protection – was updated on August 13, 2020, to correct the following clerical edit (noted in red below) in Section C.2.2.5.

- 2.5.5. Following consultation with System ~~Colleague Banner~~ Administrator, provide student with new identification number.

Leave Without Pay in Excess of Three Months

University of South Dakota

- Scott Breuninger: July 22, 2020 – August 2, 2021
Professor, History
(Approved July 31, 2020)

Course Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent course modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Curriculum Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Institutional_Curriculum_Requests/Pages/default.aspx

Substantive Program Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent substantive program modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Substantive Program Modification Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Sub_Program_Mod_Requests/Pages/default.aspx

Reduced Tuition Externally Sponsored Courses

All requests for reduced tuition externally sponsored courses approved by the System Vice President for Academic Affairs can be found on the Special Tuition Rates Requests webpage at the following link:

[https://www.sdbor.edu/administrative-offices/academics/aac/Special Tuition Rate Requests/Pages/default.aspx](https://www.sdbor.edu/administrative-offices/academics/aac/Special_Tuition_Rate_Requests/Pages/default.aspx)