

SOUTH DAKOTA BOARD OF REGENTS

Informational Items
Consent

AGENDA ITEM: 5 – W
DATE: December 9-10, 2020

SUBJECT

Interim Actions of the Executive Director

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 1:5](#) – Executive Director

[BOR Policy 2:23](#) – Program and Curriculum Approval

[BOR Policy 5:4](#) – Purchasing

[BOR Policy 6:6](#) – Maintenance and Repair

BACKGROUND / DISCUSSION

Per BOR Policy, the Executive Director is granted authority to act on and/or authorize approval of various requests on behalf of the Board. In instances where these actions occur, the Executive Director shall provide to the Board a summary of these requests and approvals at each regularly scheduled Board meeting.

A portion of the interim actions of the Executive Director often include authorizing maintenance and repair projects submitted by the campuses whose costs range between \$50,000 and \$250,000 using institutional funds, donations, or funds not previously approved by the Board. Other finance-related action may also be the purchase of assets between \$250,000 and \$500,000 as well as any emergency approval of maintenance and repair projects.

IMPACT AND RECOMMENDATION

The list provided in Attachment I summarizes the interim actions taken by the Executive Director, or his designee.

ATTACHMENTS

Attachment I – Interim Actions of the Executive Director

INFORMATIONAL ITEM

INTERIM ACTIONS

Maintenance and Repair Projects

(\$50,000 - \$250,000)

Northern State University - Aberdeen

JFAC, Gerber, Tech Center – LED Lighting Upgrade: Using General Funds in the amount of \$18,000 and State Energy Project Grant Funds in the amount of \$72,000 for a project total of \$90,000. NSU requests approval to upgrade LED lighting. The General Funds are made up of \$5,750 from 5G2003, \$8,077 from 5G2004, and \$4,173 from 5G2107 in order to cover 20% of the project costs as required by the grant. This is an SEP energy efficiency project that will upgrade all lighting in Johnson Fine Arts Center, TECH Center and Gerber Building from current T8 lamps and fixtures to all energy efficient LED lamp and fixtures.

South Dakota State University – Brookings

Enrollment Services Center – Enrollment Services Center Seminar Room: Using HEFF funds of \$82,000, SDSU requests approval to proceed with full design and construction for the renovation of open office room 0151 into a seminar room. The renovation would create a 50-occupant seminar room for classes and student orientations. The project would impact 900 NSF of existing office space. The project would be designed and constructed by SDSU F&S staff. SDSU request delegation of the project to the university.

CMP – SDSU MEP Indefinite Delivery/Indefinite Quantity (IDIQ) Contract: Using various funds in the amount of \$150,000, SDSU requests approval to proceed with general work using the IDIQ contract. This is not for a specific project, projects that utilize this contract will have their own OSE and SDSU project number. Per the OSE structure for IDIQ contracts, this is a one-year contract, renewable for up to 3 years. An RFQ will be issued to solicit firms for this contract.

University of South Dakota – Sioux Falls

Sanford School of Medicine – SSOM-SF – Restrooms Renovation: Using HEFF funds of \$50,000, USD requests approval for the full design, cost estimate, and contract administration for the existing restrooms at the Sanford School of Medicine and the School of Health Sciences building in Sioux Falls. Renovations to include, architectural, electrical, mechanical, and plumbing.

Clerical BOR Policy Updates

BOR Policy 1:18 – Human Rights Complaint Procedure – was updated on September 25, 2020, to correct the following clerical edit (noted in red below) in Section 14.C:

- C. The decision of the chief executive officer is not subject to an appeal as a matter of right. If the complainant remains dissatisfied with the determination, the complainant may request that the Executive Director review the conclusions

reached by the chief executive officer and to advise the Board pursuant Board Policy ~~1:6(4)~~ 1:6.C.5. The request for such a review should identify with specificity the factual findings that the complainant believes to be erroneous or the conclusions that the complainant believes mistake or misapply the requirements of Board Policy or governing law.

Course Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent course modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Curriculum Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Institutional_Curriculum_Requests/Pages/default.aspx

Substantive Program Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent substantive program modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Substantive Program Modification Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Sub_Program_Mod_Requests/Pages/default.aspx

Reduced Tuition Externally Sponsored Courses

All requests for reduced tuition externally sponsored courses approved by the System Vice President for Academic Affairs can be found on the Special Tuition Rates Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Special_Tuition_Rate_Requests/Pages/default.aspx