SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM: 4 – L
DATE: April 1, 2020

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SUBJECT
Inactive Status and Program Termination Requests – SDSU & USD

CONTROLLING STATUTE, RULE, OR POLICY
AAC Guideline 2.12 – Programs on Inactive Status
AAC Guideline 2.13 – Program Termination

BACKGROUND / DISCUSSION
South Dakota State University has submitted a request asking that the following program be terminated (see Attachment I).

- Degree Program: Graduate Certificate in Health Journalism (Terminate)
  Justification: The School of Communication and Journalism has struggled to attract students to the graduate certificate in Health Journalism. Since its creation, only three students have completed the certificate, one in 2016 and two in 2017. No students are currently pursuing the certificate.

The University of South Dakota has submitted requests asking that the following programs be inactivated/terminated (see Attachment I).

- Degree Program: BS in Health Sciences – Paramedic Specialization (Terminate)
  Justification: The paramedic specialization is a partnership with USD and Sanford. It has had lower-than-expected enrollment since inception in 2015, which has placed a significant strain on Sanford resources, as the two instructors for this program are Sanford employees. Sanford is in agreement with this termination, as they are investigating options with technical schools, and the possibilities of taking advantage of the Build Dakota Scholarship. According to CoAEMSP, the accreditation for this program can be transferred to another institution, if Sanford desires.

(Continued)

*******************************************************************************

DRAFT MOTION 20200401_4-L:
I move to approve SDSU and USD’s requests to terminate the Graduate Certificate in Health Journalism (SDSU), BS in Health Sciences – Paramedic Specialization (USD), Dental Hygiene – AS to BS Program Track Only (USD), Dental Hygiene Leadership Graduate Certificate (USD), Dental Hygiene Leadership Undergraduate Certificate (USD), Culturally & Linguistically Diverse Learners Graduate Certificate (USD), Literacy Leadership and Coaching Graduate Certificate (USD), and the Reading Interventionist Graduate Certificate (USD); and inactivate the BA in French and Francophone Studies (USD), French Studies Minor (USD), and the Master of Music – History of Musical Instruments Specialization (USD), as presented.
• Degree Program: Dental Hygiene – AS to BS Program Track Only (Terminate)
  Justification: Lack of enrollment and fiscal insufficiency.

• Degree Program: Dental Hygiene Leadership Graduate Certificate (Terminate)
  Justification: Lack of enrollment and fiscal insufficiency. To date, there have not been any applications for the grad certificate in Dental Hygiene Leadership.

• Degree Program: Dental Hygiene Leadership Undergraduate Certificate (Terminate)
  Justification: Lack of enrollment and fiscal insufficiency. To date, there have not been any applications for the undergrad certificate in Dental Hygiene Leadership.

• Degree Program: BA in French and Francophone Studies (Inactivate)
  Justification: Insufficient number of students to meet BOR guidelines for section size or program graduates.

• Degree Program: French Studies Minor (Inactivate)
  Justification: Insufficient number of students to meet BOR guidelines for section size or program graduates.

• Degree Program: Master of Music – History of Musical Instruments Specialization (Inactivate)
  Justification: At this time the National Music Museum is undergoing a complete renovation of their Carnegie facility, and adding onto the current facility. Until the building projects are complete and the museum staff has uncrated and displayed instruments in the remodeled Carnegie building and museum addition, the staff has no time to teach the graduate coursework in this degree program, and cannot accept students into the program until the museum reopens.

• Degree Program: Culturally & Linguistically Diverse (CLD) Learners Graduate Certificate (Terminate)
  Justification: The certificate program has not attracted students.

• Degree Program: Literacy Leadership and Coaching Graduate Certificate (Terminate)
  Justification: The certificate program has not attracted students.

• Degree Program: Reading Interventionist Graduate Certificate (Terminate)
  Justification: The certificate program has no enrolled students.

IMPACT AND RECOMMENDATION
Neither SDSU or USD expect any cost saving or impact to other programs/employees with terminating/inactivating the respective programs; with the exception of the Health Sciences – Paramedic Specialization. That program was revenue-neutral, but used human resources from the Health Sciences program director, administrative staff, and advising staff. The human resources will have time gained as a result of termination of this program.

Board staff recommend approval.

ATTACHMENTS
Attachment I – SDSU Program Termination Request
Attachment II – USD Program Inactivation/Termination Requests
UNIVERSITY: SDSU
DEGREE(S) AND PROGRAM: Graduate Certificate in Health Journalism
CIP CODE: 09.0905
UNIVERSITY DEPARTMENT: Grad Study - School of Communication and Journalism
BANNER DEPARTMENT CODE: SGJR
UNIVERSITY DIVISION: Graduate School
BANNER DIVISION CODE: 3G

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University 2/4/2020

1. Program Degree Level:
   - Associate □
   - Bachelor’s □
   - Master’s ☒
   - Doctoral □

2. Category:¹
   - Certificate ☒
   - Specialization □
   - Minor □
   - Major □

3. The program action proposed is:²
   - Inactive Status □
   - Termination ☒

6. TERMINATION WITHOUT ENROLLED STUDENTS
   a. Provide a justification for terminating the program:

   The School of Communication and Journalism has struggled to attract students to the graduate certificate in Health Journalism. Since its creation, only three students have

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.
² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
completed the certificate, one in 2016 and two in 2017. No students are currently pursuing the certificate.

b. **What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?**

May 11, 2020 – – 2020-2021 Academic Year

c. **What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

There are no potential cost savings associated with this program termination.

d. **What are the resulting employee terminations and other possible implications including impact on other programs?**

There are no employee terminations or other implications of this termination.
SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS  
Program Termination or  
Placement on Inactive Status

UNIVERSITY: University of South Dakota

DEGREE(S) AND PROGRAM: Bachelor of Science in Health Sciences, Paramedic Specialization [UBS.HSC-PMR]

CIP CODE: 51.0000

UNIVERSITY DEPARTMENT: Health Sciences Major Department

UNIVERSITY DIVISION: School of Health Sciences

University Approval  
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]

2/6/2020

Date

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category:¹
   - Certificate ☐
   - Specialization ☒
   - Minor ☐
   - Major ☐

3. The program action proposed is:
   - Inactive Status ☐
   - Termination ☒
   - See question 4
   - See questions 5 and 6

5. TERMINATION WITH ENROLLED STUDENTS

a. Provide a justification for terminating the program:
   The paramedic specialization, which was fully accredited in spring of 2019, is a partnership with USD and Sanford, and is based on a cohort model with 2 years to complete the specialization curriculum. The specialization has had lower-than-expected enrollment since inception in 2015. Enrollments were at 5 or fewer students per cohort since 2015. Only 12 students total out of the 2015, 2016, and 2017 cohorts completed the specialization, with only 1 student taking any USD coursework outside of the courses for the specialization. Since inception in 2015, only 1 student has completed the B.S. in Health Sciences.

   The low enrollment situation has placed a significant strain on Sanford resources, as the two instructors for this program are Sanford employees. In addition, the specialization is problematic for USD in that students receive financial aid for this specialization, but most are not degree-seeking students as they discontinue the program immediately upon completion of the specialization. The graduation rate for the first two cohorts was less than 10%. The 43-credit hour specialization is subject to significant competition with less expensive, shorter-duration certificate programs in the region. The accrediting agency, the

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.
Committee on Accreditation of Education for EMS Professionals (CoAEMSP), recommends the program move to an associate’s degree model to increase enrollment for sustainability, and this is documented in the accreditor’s review.

In order to meet the requests of Sanford and the accrediting body, beginning in January of 2019, several options to create an associate’s option for this program were discussed with Sanford, Community College for Sioux Falls, the School of Health Sciences, Health Affairs, and financial leadership. After a thorough evaluation of the current status of the program, it was determined that creating an associate’s option via USD is not financially feasible, given the current status of our resources, and considering competition with other certificate programs in the region that are much shorter and less expensive.

Sanford is in agreement with this termination, as they are investigating options with technical schools, and the possibilities of taking advantage of the Build Dakota Scholarship. According to CoAEMSP, the accreditation for this program can be transferred to another institution, if Sanford desires.

b. **What is the plan for completion of the program by current students?**

   The 5 students enrolled in the cohort admitted in 2019 will continue to take courses for the specialization (the specialization curriculum takes 2 academic years) and will have the option to complete the Bachelor of Science in Health Sciences. No new students will be admitted.

c. **What is the proposed date (day/month/year) program termination status begins (program status in the database changes to Phasing Out and last date a student may enroll in or declare the program)?**

   5/1/2020

d. **What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to Phase Out)?**

   The program will terminate beginning 5/1/2020. The current cohort will finish the specialization. No new students will be enrolled for the 2020/2021 academic year.

e. **What is the last term or date (day/month/year) by which a student can graduate from the program?**

   The last day a student can complete the specialization is 5/7/2021 (currently enrolled students). The currently enrolled students have the option to continue on with coursework to graduate with a B.S. in Health Sciences in 2023.

f. **What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

   The program was revenue-neutral but used human resources from the Health Sciences program director, administrative staff, and advising staff. The human resources time gained as a result of termination of this program will be used for the following:

   *recruitment efforts to attract new students to USD for undergraduate Health Sciences and the School of Health Sciences.
   *retention efforts (current student programming).
   *program improvement efforts (increase rigor of the program).
   *development of the program (create industry partnerships that will guide curriculum changes to meet the health care workforce needs of the state).
g. **What are the resulting employee terminations and other possible implications including impact on other programs?**

There will be no terminations of USD employees as this program was one specialization offered by a much larger degree program (Bachelor of Science in Health Sciences).

Sanford employs the instructors for the program and they plan to develop a partnership with an area technical college, thus they will continue to employ their two instructors.
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

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University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]
President of the University
2/6/2020

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category:
   - Certificate ☐
   - Specialization ☐
   - Minor ☐
   - Major ☒

3. The program action proposed is:
   - Inactive Status ☐
   - Termination ☒
   - See question 4
   - See questions 5 and 6

5. TERMINATION WITH ENROLLED STUDENTS
   a. Provide a justification for terminating the program:
      It is being proposed that the AS to BS Degree Completion program in Dental Hygiene at USD be terminated due to lack of enrollment and fiscal insufficiency. There is both an UG and Graduate certificate entitled DHYG Leadership that is also being proposed for termination because of lack of enrolment and fiscal insufficiency.
   b. What is the plan for completion of the program by current students?
      The currently-enrolled students will be informed of eventual program termination and encouraged to complete their courses in a timely manner. All 5 DHYG courses will be taught until those enrolled have completed them. Additional SGR and elective courses will continue to be taught within the University; however, enrolled students must stay actively enrolled each semester in order to graduate in a timely manner.
   c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to Phasing Out and last date a student may enroll in or declare the program)?
      January 30, 2020
   d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to Phase Out)?
      January 30, 2020
e. What is the last term or date (day/month/year) by which a student can graduate from the program?
   Spring 2023; this date will accommodate enrolled students taking 1-2 course per semester.

f. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
   There are no cost savings associated with this program; instead, the program was running on a deficit due to low enrollment.

g. What are the resulting employee terminations and other possible implications including impact on other programs?
   No faculty will be terminated. The DHYG course instructors were current faculty and paid overload/inload. Other program requirements involve SGRs or electives from the general University. It is unlikely that the few students in this program would impact any other specific course.
Program Termination or Placement on Inactive Status

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University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University 2/6/2020

---

1. **Program Degree Level:**
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. **Category:**
   - Certificate ☒
   - Specialization ☐
   - Minor ☐
   - Major ☐

3. **The program action proposed is:**
   - Inactive Status ☐
   - Termination ☒
   - See question 4
   - See questions 5 and 6

6. **TERMINATION WITHOUT ENROLLED STUDENTS**
   a. **Provide a justification for terminating the program:**
      To date, there have been no applications for either the undergrad or grad certificate in Dental Hygiene Leadership.
   b. **What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?**
      January 15, 2020
   c. **What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
      Not offering the courses eliminates the overload paid out for current Department faculty.
   d. **What are the resulting employee terminations and other possible implications including impact on other programs?**
      No faculty will be terminated. The course instructors will remain as current faculty in their positions.

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1 Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
UNIVERSITY: USD
DEGREE(S) AND PROGRAM: Dental Hygiene Leadership Undergraduate Certificate [UCERTU.DHL]
CIP CODE: 51.0602
UNIVERSITY DEPARTMENT: Dental Hygiene
BANNER DEPARTMENT CODE: UDHY
UNIVERSITY DIVISION: School of Health Sciences
BANNER DIVISION CODE: 2H

1. Program Degree Level:
   - Associate  □  Bachelor’s  ☒  Master’s  □  Doctoral  □

2. Category:
   - Certificate  ☒  Specialization  □  Minor  □  Major  □

3. The program action proposed is:¹
   - Inactive Status  □  Termination  ☒
   - See question 4  See questions 5 and 6

6. TERMINATION WITHOUT ENROLLED STUDENTS
   a. Provide a justification for terminating the program:
      To date, there have not been any applications for either the undergrad or grad certificate in Dental Hygiene Leadership.
   b. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)?
      January 15, 2020
   c. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
      Not offering the courses eliminates the overload paid out for current Department faculty.
   d. What are the resulting employee terminations and other possible implications including impact on other programs?
      No faculty will be terminated. The course instructors will remain as current faculty in their positions.

¹ Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
UNIVERSITY: University of South Dakota
DEGREE(S) AND PROGRAM: B.A., French and Francophone Studies
CIP CODE: 160901
UNIVERSITY DEPARTMENT: Modern Languages & Linguistics
UNIVERSITY DIVISION: College of Arts & Sciences

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

2/6/2020
President of the University

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category:
   - Certificate ☐
   - Specialization ☐
   - Minor ☐
   - Major ☒

3. The program action proposed is:
   - Inactive Status ☒
   - Termination ☐
   - See question 4
   - See questions 5 and 6

4. INACTIVE STATUS
   A. Provide a justification for inactivating the program:
      Insufficient number of students to meet BOR guidelines for section size or program graduates.
   B. If there are current students in the program, what are the implications of placing the program on inactive status?
      Current students will be provided with the coursework required to complete the program. The program currently has 5 majors. They range from Freshman to Seniors. SDSU has volunteered to offer 200 level courses through DDN and we are in preliminary discussions regarding the logistics. Other courses will be offered online.
   C. What is the last date (day/month/year) by which a student can graduate in the program:
      15 May 2024
   D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program):
      22 May 2020.
SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS  
Program Termination or Placement on Inactive Status

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University Approval  
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University  
Date  
2/6/2020

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☒
   - Master’s ☐
   - Doctoral ☐

2. Category:
   - Certificate ☐
   - Specialization ☐
   - Minor ☒
   - Major ☐

3. The program action proposed is:¹
   - Inactive Status ☒
   - Termination ☐
   - See question 4  
   - See questions 5 and 6

4. INACTIVE STATUS
   A. Provide a justification for inactivating the program:
      Insufficient number of students to meet BOR guidelines for section size or program graduates.

   B. If there are current students in the program, what are the implications of placing the program on inactive status?
      Current students will be provided with the coursework required to complete the program. The program currently has 3 minors. They range from Freshman to Seniors. SDSU has volunteered to offer 200 level courses through DDN and we are in preliminary discussions regarding the logistics. Other courses will be offered online.

¹ Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.
C. What is the last date (day/month/year) by which a student can graduate in the program?
   6 May 2023

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed
date for inactive status is also the last date a student may enroll in or declare the
program)?
   22 May 2020
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

**UNIVERSITY:** USD

**DEGREE(S) AND PROGRAM:** Master of Music-History of Musical Instruments Specialization [UMM.MUS-HMI]

**CIP CODE:** 50.0901

**UNIVERSITY DEPARTMENT:** Music Department

**UNIVERSITY DIVISION:** College of Fine Arts

**University Approval**

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

President of the University

Date: 1/8/2020

1. **Program Degree Level:**

   - [ ] Associate
   - [ ] Bachelor’s
   - [x] Master’s
   - [ ] Doctoral

2. **Category:**

   - [ ] Certificate
   - [x] Specialization
   - [ ] Minor
   - [x] Major

3. **The program action proposed is:**

   - [x] Inactive Status
   - [ ] Termination

4. **INACTIVE STATUS**

   **A. Provide a justification for inactivating the program:**

   The Master of Music in the History of Musical Instruments specialization is awarded through the Music Department, but the expert staff at the National Music Museum teach the courses in this degree program. At this time the National Music Museum is undergoing a complete renovation of their Carnegie facility, and adding onto the current facility. Additionally, the governing board of trustees has undertaken a collaborative effort to build a new storage facility in Vermillion to securely and safely store a majority of the museum’s collection. With these projects underway, the museum staff are fully engaged in cataloguing, bar coding, and packing over 15,000 musical instruments and ephemera.

   Until the building projects are complete and the museum staff has uncrated and displayed instruments in the remodeled Carnegie building and museum addition, the staff has no time to teach the graduate coursework in this degree program, and cannot accept students into the program until the museum reopens.

   **B. If there are current students in the program, what are the implications of placing the program on inactive status?** N/A

   **C. What is the last date (day/month/year) by which a student can graduate in the program?**

   All students have graduated from the program, and there are currently no students in the program.

   **D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?** August 26, 2019

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1 Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in Colleague.

2 Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

Program Forms: Program Termination or Placement or Inactive Status (Last Revised 08/2016)
SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS  
Program Termination or  
Placement on Inactive Status

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University Approval  
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]
President of the University  
1/8/2020  
Date

1. Program Degree Level:  
   - Associate ☐  
   - Bachelor’s ☐  
   - Master’s ✗  
   - Doctoral ☐

2. Category:  
   - Certificate ✗  
   - Specialization ☐  
   - Minor ☐  
   - Major ☐

3. The program action proposed is:  
   - Inactive Status ☐  
   - Termination ✗

   See question 4  
   See questions 5 and 6

5. TERMINATION WITH ENROLLED STUDENTS  
   a. Provide a justification for terminating the program:  The certificate program has not attracted students.

   b. What is the plan for completion of the program by current students?  The student enrolled may complete the program by enrolling in courses that are offered in a regular rotation or by completing independent study as needed.

   c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to Phasing Out and last date a student may enroll in or declare the program)?  12/9/2019

   d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to Phase Out)?  1/2/2020

   e. What is the last term or date (day/month/year) by which a student can graduate from the program?  5/4/2020

   f. What are the potential cost savings of terminating the program and what are the planned uses of the savings?  Because the courses are in regular rotation, there is no expected cost savings.

   g. What are the resulting employee terminations and other possible implications including impact on other programs?  Because the courses are in regular rotation, there is no expected impact to other programs or employees.

Program Forms: Program Termination or Placement or Inactive Status (Last Revised 08/2016)
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

UNIVERSITY: University of South Dakota
DEGREE(S) AND PROGRAM: Literacy Leadership and Coaching Graduate Certificate [UCERTG.LLC]
CIP CODE: 13.1315
UNIVERSITY DEPARTMENT: Curriculum and Instruction
UNIVERSITY DIVISION: School of Education

University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]
President of the University
Date 1/8/2020

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☐
   - Master’s ☒
   - Doctoral ☐

2. Category:
   - Certificate ☒
   - Specialization ☐
   - Minor ☐
   - Major ☐

3. The program action proposed is:
   - Inactive Status ☐
   - Termination ☒

   See question 4
   See questions 5 and 6

5. TERMINATION WITH ENROLLED STUDENTS

   a. Provide a justification for terminating the program: The certificate program has not attracted students.

   b. What is the plan for completion of the program by current students? The student enrolled may complete the program by enrolling in courses that are offered in a regular rotation or by completing independent study as needed.

   c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to Phasing Out and last date a student may enroll in or declare the program)? 12/12/2019

   d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to Phase Out)? 1/2/2020

   e. What is the last term or date (day/month/year) by which a student can graduate from the program? 5/4/2020

   f. What are the potential cost savings of terminating the program and what are the planned uses of the savings? Because the courses are in regular rotation, there is no expected cost savings.

   g. What are the resulting employee terminations and other possible implications including impact on other programs? Because the courses are in regular rotation, there is no expected impact to other programs or employees.

Program Forms: Program Termination or Placement or Inactive Status (Last Revised 08/2016)
SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or Placement on Inactive Status

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<th>University of South Dakota</th>
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<td>DEGREE(S) AND PROGRAM:</td>
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University Approval
To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

[Signature]
President of the University
1/8/2020

1. Program Degree Level:
   - Associate ☐
   - Bachelor’s ☐
   - Master’s ☒
   - Doctoral ☐

2. Category:
   - Certificate ☒
   - Specialization ☐
   - Minor ☐
   - Major ☐

3. The program action proposed is:
   - Inactive Status ☐
   - Termination ☒
   - See question 4
   - See questions 5 and 6

6. TERMINATION WITHOUT ENROLLED STUDENTS
   a. Provide a justification for terminating the program:
      Certificate program has no enrolled students.

   b. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to Deleted)? 12/9/2019

   c. What are the potential cost savings of terminating the program and what are the planned uses of the savings? The cost savings will only be relative to the costs related to maintaining courses and programs in the system – because no students have been or are currently enrolled.

   d. What are the resulting employee terminations and other possible implications including impact on other programs? There will be no impact on current employees. Other programs will not be impacted because this certificate has not enrolled students.