

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**

**AGENDA ITEM: 4 – C (2)**

**DATE: May 14, 2019**

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**SUBJECT**

**Dual Credit In-District Delivery Approvals: Dakota Valley School District**

**CONTROLLING STATUTE, RULE, OR POLICY**

[BOR Policy 2:5](#) – Transfer of Credit

[AAC Guideline 7.1](#) – Dual / Concurrent Credit Administration Guidelines

**BACKGROUND / DISCUSSION**

The University of South Dakota (USD) is requesting authorization to offer In-District Delivery of High School Dual Credit (HSDC) to the Dakota Valley School District.

The Board of Regents discussed partnerships with South Dakota School Districts for the in-district delivery of HSDC at their [June 2017](#) meeting. Following the discussion, the board supported moving forward with the preliminary delivery of coursework during the 2017-18 academic year. The Board further reviewed In-district Delivery models during the [August 2017](#) retreat, and the general consensus was that the HSDC rate could be assessed to students in these districts. However, there was sentiment that when forming partnerships of this nature, the guidelines should provide for the school district to contribute to the student’s portion of the tuition costs. Following this discussion in [August 2017](#), the Board received an update at the [October 2017](#) meeting with new guideline language specific to the management of In-District Delivery.

**IMPACT AND RECOMMENDATION**

The attached MOU between the Board and the Dakota Valley School District complies with established guidelines for In-District Delivery. Current In-District Delivery programs are approved at Harrisburg, Brandon Valley, Sioux Falls, and Brookings High Schools.

Board office staff recommends approval of the MOU.

**ATTACHMENTS**

Attachment I – USD Request: ARTH 100 Course at Dakota Valley High School

Attachment II – MOU Between SDBOR and Dakota Valley School District

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**DRAFT MOTION 20190514\_4-C(2):**

I move to approve 1) the MOU between the Board of Regents and the Dakota Valley School District, and 2) the course request as presented for the 2020-21 academic year for in-district delivery of High School Dual Credit courses.



UNIVERSITY OF  
SOUTH DAKOTA

**DATE:** April 12, 2019

**TO:** Jay Perry, Interim System Vice President for Academic Affairs, SDBOR

**FROM:** Kurt Hackemer, Provost and Vice President for Academic Affairs

<sup>DS</sup>  
kth

**SUBJECT:** Dakota Valley High School In-District Course Offerings

University of South Dakota has received a request from the Dakota Valley School District to deliver an in-district course for the 2020-2021 academic year. This requires that a new MOU be created between the Dakota Valley School District and the South Dakota Board of Regents. The MOU agreement is included with this request. The request is to offer ARTH 100: Art Appreciation during the fall semester of 2020. This course is currently a dual-credit offering. We request approval of the attached MOU to offer this course to the Dakota Valley School District during the 2020-2021 academic year.

Thank you for your consideration. If you need further information, please let me know.

ATTACHMENT

## MEMORANDUM OF UNDERSTANDING

South Dakota Board of Regents/ Dakota Valley School District

April 2019

### 1. Purpose

The purpose of this Memorandum of Understanding (MOU) is to establish guidelines for a collaborative partnership between the South Dakota Board of Regents and the Dakota Valley School District. Both parties share a goal of developing and promoting a partnership to deliver fully accredited transferable university courses taught by university personnel at designated school district sites.

### 2. Scope

This agreement identifies the commitments of each party to develop and deliver university courses to the Dakota Valley School District. The South Dakota Board of Regents the University of South Dakota as the institution providing instruction under this MOU.

### 3. Responsibilities

#### 3.1 Authority

**3.1.1** All current and applicable regental and university policies, guidelines and procedures apply to all course offerings and enrollment requirements.

**3.1.2** University academic departments, faculty and/or personnel will determine the textbooks and course materials required for each course.

**3.1.3** Dakota Valley School District accepts responsibility for providing appropriate facilities, equipment and technology to deliver university courses in a manner that meets university standards.

#### 3.2 Development and coordination of course offerings

**3.2.1** Institutional staff will serve as the point of contact for communications between the regental system office and the school district regarding course offerings, instructor assignments and schedule of classes.

**3.2.2** Dakota Valley School District will propose course offerings for each semester, with the Institution determining the final schedule of course offerings in collaboration with the regental system office.

#### 3.3 Scheduling and delivery of courses

**3.3.1** The calendar and schedule for courses will align with the university calendar for each semester.

**3.3.2** Course schedules must meet university accreditation requirements in regard to total hours of class time for the semester, as outlined in SDBOR Policy [2:32](#), Definition and Assignment of Credit Hours.

**3.3.3** All courses will be taught by university personnel, to be approved by the Institution for each course.

#### 3.4 Enrollment

**3.4.1** The Institution will determine the maximum/minimum enrollment for each course

and the number of course sections offered each semester in compliance with guidelines and policies established by the Board of Regents, and with input from Dakota Valley School District.

### **3.5 Tuition and course materials**

**3.5.1** Applicable tuition rates will be determined by regental and/or university policy and legislative requirements, with the Dakota Valley School District responsible for payment of tuition for its students in university courses offered as part of the in-district delivery.

**3.5.2** Dakota Valley School District or its students will be responsible for the purchase of textbooks and materials required for each course, to be determined by the school district.

### **3.6 Registration and advising**

**3.6.1** Institutional staff will provide a student orientation session at the start of each semester in coordination with the school district and respective universities.

**3.6.2** All students enrolled in the Institution's courses will be assigned an advisor to manage all questions, issues and concerns - students should not rely on school district staff for guidance on any issues involving university courses.

**3.6.3** Course registration processes will follow regental system and university requirements and procedures, and Institutional staff will process registrations and assist students as needed.

**3.6.4** Instructors for university courses will utilize the Institution's internal early alert system to inform the dual credit coordinator of any academic performance concerns. These are then communicated with the designated high school personnel.

**3.6.5** University of South Dakota staff will coordinate with the appropriate university entities to provide deficiency reports and final grades to the school district.

Approved by:

Dakota Valley School District    Date

South Dakota Board of Regents    Date