

SOUTH DAKOTA BOARD OF REGENTS

Planning, Governance, and Resource Development

AGENDA ITEM: 3 – C

DATE: May 14, 2019

SUBJECT

Interim Actions of the Executive Director

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 1:5](#) – Executive Director

[BOR Policy 2:23](#) – Program and Curriculum Approval

[BOR Policy 5:4](#) – Purchasing

[BOR Policy 6:6](#) – Maintenance and Repair

BACKGROUND / DISCUSSION

Per BOR Policy, the Executive Director is granted authority to act on and/or authorize approval of various requests on behalf of the Board. In instances where these actions occur, the Executive Director shall provide to the Board a summary of these requests and approvals at each regularly scheduled Board meeting.

A portion of the interim actions of the Executive Director often include authorizing maintenance and repair projects submitted by the campuses whose costs range between \$50,000 and \$250,000 using institutional funds, donations, or funds not previously approved by the Board. Other finance-related action may also be the purchase of assets between \$250,000 and \$500,000 as well as any emergency approval of maintenance and repair projects.

IMPACT AND RECOMMENDATION

The list provided in Attachment I summarizes the interim actions taken by the Executive Director, or his designee.

ATTACHMENTS

Attachment I – Interim Actions of the Executive Director

INFORMATIONAL ITEM

INTERIM ACTIONS OF THE EXECUTIVE DIRECTOR

Maintenance and Repair Projects

(\$50,000 - \$250,000)

Northern State University

Johnson Fine Arts Center – Bathroom Remodel: When NSU replaced the Barnett Center’s roof, the bids came in below budget resulting in a remaining balance of \$55,000 of general fund M&R. NSU requests to transfer this \$55,000 to renovate four old restrooms in the Johnson Fine Arts Center.

South Dakota State University

Animal Science Complex – Transformer Replacement: SDSU requests using \$127,000 of residual FY16 HEFF funds plus the previously Board approved FY19 HEFF funds of \$13,000 to replace the pad mounted transformer in the Animal Science Complex. This will also include removing the exterior high voltage switchgear and the conductors feeding the Animal Science Complex and Animal Science Arena transformers. New underground electrical ducts, conductors, switchgear, and emergency generator transfer switch would be provided. The existing equipment dates from original building construction in the 1960’s; replacement parts are almost non-existent.

The Barn – General Classroom Renovation: SDSU requests to transfer \$45,000 of FY19 HEFF funds previously approved for Berg Ag Hall to renovate classroom space in the Barn. An additional \$20,000 of general fund M&R will also be used to perform minor electrical and plumbing renovations as well as installing instructional technology and architectural finishes within the classroom space.

Student Wellness Center – Shower Rooms Upgrade: Using \$100,000 of student wellness center fees, SDSU requests to replace the ceramic tile finish and waterproofing liner in the main floor shower rooms of the existing Wellness Center. This work has been necessitated due to water leaking under office walls in spaces adjacent to the shower rooms. Work will accomplished through a change order to the current Wellness Center Addition CMR contract. This work is best accomplished as a change order to allow better coordination of repairs and the remaining work of the construction contract.

Wagner Hall – Health and Nutrition Science Classroom Lab Renovations: SDSU is seeking approval to proceed with full design and construction for the renovation of space in Wagner Hall for the Health & Nutrition Science (HNS) Athletic Training classroom laboratories. The classroom laboratories will be moving from the Barn to further consolidate HNS programs in Wagner Hall. The project scope will be limited to electrical, plumbing, instructional technology, architectural finishes and some casework within the existing classroom spaces. The cost is estimated to be \$160,000 and residual HEFF funds will be used to fund this project.

University of South Dakota

Campus-wide Parking Lots – Restriping and Improvements: USD requests using \$100,000 of parking lot fees to restripe parking lots throughout the campus.

Capital Asset Purchase
(Per-Unit Cost between \$250,000 and \$500,000)

South Dakota State University

5500 Qtrap Mass Spectrometer for the Chemistry and Biochemistry Department: This instrumentation is highly specialized for the analysis of molecules in diverse and complex matrices. The objective of the proposed project is to analyze the blood and urine of sulfur mustard (SM) exposed swine. It is the only type of instrument capable of analysis of the low concentrations in the complex samples (blood) that are analyzed. In order to meet the milestones from the grant, SDSU needs to purchase this equipment to be used in conjunction with an older model. Funding of \$351,258.70 to purchase this instrumentation comes from a grant from the Department of Health & Human Services through the University of Colorado (Denver).

Contracts
(Annual Cost over \$250,000)

Regents Information System

Ellucian – Additional Services Work Order: The Board discussed the Banner project about a year ago at Black Hills State University. At that time, the Board committed an additional \$500,000 for additional consulting and support services for the project. A time and materials contract has been signed for \$399,240 with Ellucian. In recognition of the significant issues encountered during the installation and stabilization of the technology environments in the SDBOR's existing architecture, Ellucian agreed to provide a future-hours concession in the amount of 547 service hours. The value of that concession is \$98,460.

South Dakota State University

SDSU Fall 2019 Choir Italy Program: The contract between SDSU and Seminars, International, Inc. is for the study abroad program to Italy for approximately 78 students and 2 leaders, travelling December 28, 2019 – January 10, 2020. The services provided by Seminars, International, Inc. include airfare, housing, excursions, ground transportation, guides, insurance and some meals. Five performances by the SDSU Choir are tentatively included in the itinerary. Based on a minimum of 50-59 paying participants, the cost per person is \$4,595; for 60-69 participants, the cost is \$4,500 per person; for 70-80 participants, the cost per person is \$4,395. The total estimated cost is \$366,429.

Course Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent course modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Curriculum Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Institutional_Curriculum_Requests/Pages/default.aspx

Substantive Program Modifications

Since the approval of the revisions to BOR Policy 2:23 at the March 2017 BOR meeting, all subsequent substantive program modifications approved by the System Vice President for Academic Affairs can be found on the Institutional Substantive Program Modification Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Sub_Program_Mod_Requests/Pages/default.aspx

Reduced Tuition Externally Sponsored Courses

All requests for reduced tuition externally sponsored courses approved by the System Vice President for Academic Affairs can be found on the Special Tuition Rates Requests webpage at the following link:

https://www.sdbor.edu/administrative-offices/academics/aac/Special_Tuition_Rate_Requests/Pages/default.aspx