SUBJECT
Discipline Council Reports: 2018-2019 Academic Year

CONTROLLING STATUTE, RULE, OR POLICY
BOR Policy 1:7:8 – Discipline Councils
AAC Guideline 6.4 – Discipline Council Guidelines

BACKGROUND / DISCUSSION
In 1997 the Board of Regents formed a set of discipline councils to allow for stronger coordination among faculty across common discipline areas within the Regental system. Operating as sub-committees of the Academic Affairs Council (AAC), the discipline councils engage to ensure common and consistent approaches in the delivery of curriculum, assessment of student learning, and services. Currently, ten active discipline councils continue to meet routinely to discuss common system institutional issues.

The Social Sciences discipline council has not submitted a report for the 2018-19 academic year and therefore is not included in this item.

IMPACT AND RECOMMENDATION
Discipline councils specifically tied to an SGR continue serve a critical role in the assessment of General Education. These faculty members work with institutional assessment administrators, and other internal constituents to communicate necessary information regarding system assessment processes.

ATTACHMENTS
Attachment I – Communication Discipline Council Report
Attachment II – Education Discipline Council Report
Attachment III – English Discipline Council Report
Attachment IV – Fine Arts & Humanities Discipline Council Report
Attachment V – General Education Discipline Council Report
Attachment VI – HPER Discipline Council Report
Attachment VII – Library Discipline Council Report
Attachment VIII – Mathematics Discipline Council Report
Attachment IX – Natural Science Discipline Council Report
SDBOR Discipline Council Annual Report

Academic Year: 2018-2019

Discipline Council: SGR 2 Oral Communication

Leadership: Chair: Josh Westwick
Vice Chair: ____________________________

If you have recommendations to make for Council leadership next year, please list the names below.
Chair: ____________________________
Vice Chair: ____________________________

Names of the remaining Campus Representatives on this Council:
1) Ryan Clark
2) Sonya Pagel
3) Susan Conover
4) Liz Sills
5) Jill Tyler
6) Tasha Dannenbring
7) ____________________________
8) ____________________________
9) ____________________________
10) ____________________________
11) ____________________________
12) ____________________________

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):
February 28, 2019 (Face to face - Pierre)
March 28, 2019 (conference call)
May 7, 2019 (conference call)

Overview of Council Activities this year:
The Oral Communication Discipline Council formed recently. They developed and finalized a system rubric to be used for Assessment of General Education, and updated the student learning outcomes. The group also developed recommendations for artifacts to be used in system assessed courses.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

Other Council Activities:

Recommendations for AAC Consideration:

Suggestions for Council Work Plan for Upcoming Year:

The DC will continue to meet and work through logistics on artifact submission for the upcoming assessment cycle.
SDBOR Discipline Council Annual Report

Academic Year: 2018-19

Discipline Council: Education

Leadership: Chair: Dr. Crystal Pauli

Vice Chair: ?? (Not sure we had one.)

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: ____________________________

Vice Chair: ____________________________

Names of the remaining Campus Representatives on this Council:

1) Dr. Jill Thorngren - Dean, SDSU
2) Dr. Sharman Adams - Dean, BHSU
3) Dr. Elvira Allison - Dean, NSU
4) Dr. Donald Easton-Brooks - Dean, USD
5) Dr. Robin Wiebers - USD
6) Dr. Karen Kindle - USD
7) J. Kampmann, J. Trenhaile, L. Venhuizen - SDSU
8) R. Custer, M. Nelson, B. Silva - BHSU
9) C. Knecht, G. Francom, A. Hinze - NSU
10) K. Harms, S. Rawstern - DSU
11) Dr. Jay Perry, BOR & Kathy Reidy - DOE
12) Membership: 20 w/Crystal

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

October 18 - University Center
December 3 - Conference Call
January 16 - Conference Call
March 13 - Conference Call
April 11 - F2F Cedar Shore (Postponed due to blizzard)
May 15 - Conference Call

Overview of Council Activities this year:

The Education Discipline Council (EDC) began the year with Dr. Turman naming Dr. Pauli as chair and holding an organizational meeting (conference call) for all discipline chairs to outline expectations for the councils. EDC met October 18 at the University Center for what would be the only face-to-face meeting. (Weather caused the spring f2f meeting to be postponed and ultimately moved to a conference call due to schedules and need to finalize the year). EDC convened five times during the academic year and worked on issues surrounding student mental health, discipline fees, Praxis exams, records retention, involvement with the Center for the Prevention of Child Maltreatment, program efficiencies, CAEP accreditation, teacher certification updates, NCTQ participation, Industrial Arts Education discussion, Oceti Sakowin Essential Understandings discussion, and engaged regularly with the SD Department of Education on rules revision and other updates.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

Before his departure, Dr. Turman suggested the Education Discipline Council work on the following items for the 2018-19 academic year:

1. Student Mental Health Issues - Each unit identified key points to check program progression, discussed the key role of advisors, and compared ideas, resources, and practices.

2. Discipline Fees - Discussion held and various ideas shared, but this will be carried over as our discussion did not bring anything to fruition before the deadline for fee proposals (December).

3. Praxis Exams - Testing requirements compared and no real issues exist. All students must pass the Praxis content exams either prior to first semester of the year long residency or during that semester. All students must pass the Praxis PLT or PPAT in order to complete their programs, graduate, and be recommended for certification.

4. Efficiencies
   a. Shared courses - Extensive discussion held on sharing when we could and examples were provided when that already occurs or when it might occur in the future. It was decided the secondary methods courses were not appropriate to share because of when they are placed in programs and the varied expectations for each university.
   b. Online Education Resources (Vital Source, etc.) Discussion on this topic was held at the university level for several of the teacher education institutions; EDC is waiting to hear how each campus proceeds before determining how it might fit into teacher education and how we might impact decisions.

Other Council Activities:

1. Fall meeting was held in conjunction with SDACTE in an effort to cut down on time & travel. The overlap tends to be about 15 of the 18 campus reps involved with both groups.

2. Records Retention (follow-up item from Spring 2018) Discussion on time-frame, using ImageNow, and Banner capabilities.

3. Center for the Prevention of Child Maltreatment: Dr. Trenhaile is chairing the curriculum work group with Drs. Adams and Pauli serving as well. A baseline survey given to faculty & teacher ed students to determine awareness and understanding of issues surrounding mandatory reporting. Final discussion on May 14 included working to collaborate on a shared minor or certificate program among the five teacher education programs.

4. CAEP Accreditation (specifically, Advanced Program Reporting): No standards for advanced programs when some institutions went through reviews; CAEP clarified new process.

5. SD Department of Education Admin. Rules & Certification Presentations: DOE presented updates and shared information on changes in teacher certification rules and processes.

6. Industrial Arts Education - ongoing discussion on issues brought forward by Dr. Perry

7. Oceti Sakowin Essential Understandings - discussion at final meeting on issues brought forward by Dr. Perry. Each institution will forward Dr. Perry syllabi from INED 211, 411, 511 and another other courses that might demonstrate awareness of the standards.

7. NCTQ: EDC institutions were originally not going to participate in the NCTQ request per BOR approval, but NCTQ invoked the Freedom of Information Act thus forcing participation.

Recommendations for AAC Consideration:

1. Provide opportunity for teacher education programs to engage in collaborative work to develop a CAST minor and/or certificate to best prepare candidates to work with children who have experienced childhood trauma.

2. Support work on identifying and sharing the Oceti Sakowin Essential Understandings activities taking place in INED 211, 411, 511, and other teacher education courses.

3. Support work to clarify the Career & Technical Education certification requirements, especially how it pertains to programs such as business education and computer education.

Suggestions for Council Work Plan for Upcoming Year:

1. CAEP accreditation policies, procedures, expectations, and cost.
2. Industrial Arts Education - determine need, identify partners, develop curriculum/programs
3. Oceti Sakowin Essential Understandings - identify stellar projects to bring awareness and understanding to teacher candidates.
4. Involvement in Center for the Prevention of Child Maltreatment - survey results, collaborative for a minor or certificate program.
5. Student Mental Health Issues - next steps? Disposition Surveys, discipline specific support groups.
6. Efficiencies - specifically with sharing courses in low enrolled programs.
SDBOR Discipline Council Annual Report

Academic Year: 2018-2019

Discipline Council: English Discipline Council

Leadership: Chair: Elizabeth Haller (NSU)

Vice Chair: __________________________

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: Darlene Farabee (USD)

Vice Chair: Elizabeth Haller (NSU)

Names of the remaining Campus Representatives on this Council:

1) Lysbeth Benkert-Rasmussen (NSU)
2) Christy Tidwell (SDSMT)
3) Erica Haugtvedt (SDSMT)
4) John Nelson (DSU)
5) Stacey Berry (DSU)
6) Michael Keller (SDSU)
7) Paul Baggett (SDSU)
8) Paul Formisano (USD)
9) Darlene Farabee (USD)
10) Amy Fuqua (BHSU)
11) David Cremeian (BHSU)
12) Dennis Hedge (SDSU)(AAC Liaison)

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

January 25 - conference call.

Overview of Council Activities this year:

- It was agreed upon that Elizabeth Haller should take over as chair for the remaining academic year with Darlene Farabee taking on the role for 2019-2020.
- Resolved the following uncommon course prerequisites:
  ENGL 210 – prerequisite ENGL 101
  ENGL 212 – prerequisite ENGL 101
  ENGL 221 – prerequisite ENGL 101
  ENGL 222 – prerequisite ENGL 101
  ENGL 241 – prerequisite ENGL 101
  ENGL 242 – prerequisite ENGL 101
  ENGL 409 – prerequisite ENGL 101
  ENGL 484 – prerequisite ENGL 284
- ENGL 212, 221, 222, 241, 242, and 484 will also include the proviso “or permission of department”. Because it is not currently possible to enter this language in Banner, as an alternative (and at the discretion of each campus), when each campus enters their semester offerings in Banner, they may place language in the comment area of these courses that would reflect “permission of department” as a prerequisite override option.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

SAT ERW and English Placement
- It was proposed that if a student has a borderline ERW score, assessment and testing coordinators should administer the ACCUPLACER placement assessment to determine appropriate placement.
- The proposal was agreed to by the EDC with the following provision: there will be wording placed within the policy that indicates a student's challenge to an ACCUPLACER score of a non-borderline range will require the re-testing fee of $18 while a student's challenge to a borderline range will not require the re-testing fee. Specific range scores will be provided within the policy.
- The revised policy will be circulated to the EDC for final email approval (this did not occur during the 2018-2019 academic year).

System Assessment Report
- revise rubric prior to next assessment cycle

Other Council Activities:

N/A

Recommendations for AAC Consideration:

N/A

Suggestions for Council Work Plan for Upcoming Year:

System Assessment Report
- review and revise the rubric prior to the next assessment cycle
- establishing institutional norming sessions (per AAC recommendation)
SDBOR Discipline Council Annual Report

Academic Year: 2019

Discipline Council: Fine Arts - Humanities

Leadership: Chair: Jonathan Nero/Jason Daniels
Vice Chair: Alan Montgomery

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: Jason Daniels
Vice Chair: ___________________________

Names of the remaining Campus Representatives on this Council:

1) Gina Gibson
2) Vincent King
3) Joe Ren
4) William Wieland, Sara Christensen-Blair
5) Haley Armstrong, Matthew Whitehead, Allison Gilmore
6) Michael Hook, David Holdhusen
7) Molly Rozum, Rob Turner
8) David Reynolds, Angela McKillip
9) Christi Garst-Santos, Nicole Flyn
10) Joelle Lien, Kurt Hackemer
11) Kurt Kemper
12) Ginny Lewis, Art Marmorstein

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

- February 28, 2019 - Face to face - Pierre
- March 28, 2019 - conference call
- May 6, 2019 - conference call

Overview of Council Activities this year:

The main activities of this council include revision of student learning outcomes and development of a system level rubric for use in implementation of the system assessment plan.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

Other Council Activities:

Recommendations for AAC Consideration:
The council will be bringing updated student learning outcomes and rubric to the May 22, 2019 AAC meeting.

Suggestions for Council Work Plan for Upcoming Year:
The council will work through the upcoming process of collection of artifacts for the upcoming assessment cycle of SGR 4. One item for discussion will also be a recommendation by AAC to engage in local norming sessions using the system rubric.
SDBOR Discipline Council Annual Report

Academic Year: 2019

Discipline Council: General Education

Leadership: Chair: Tasha Dannenbring

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: Jill Tyler

Names of the remaining Campus Representatives on this Council:

1) Laura Colmenero-Chilberg
2) Chris Hahn
3) Rich Avery
4) Dale Droge
5) Christy Tidwell
6) Frank Van Nys
7) Kate Alley
8) Kurt Cogswell
9) Michael Keller
10) Rob Turner
11) Jill Tyler
12)

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

January 23, 2019
April 2, 2019
May 7, 2019

Overview of Council Activities this year:

Review of General Education Course proposals.
Discussion of System Assessment Process.
Discussion of General Education purpose, goals, and decision making process for new courses.
Review of new SGR 2 and 4 rubrics.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

Other Council Activities:

Recommendations for AAC Consideration:

The General Education Council will be recommending to AAC that additional documentation regarding the zero-sum calculation be added to new course proposal form.

Suggestions for Council Work Plan for Upcoming Year:

Review of procedural summit issues (what is working, what needs to be modified, how can we make it better).

Review timing of modifications to the rubrics and cover sheets in preparation for upcoming artifact collection.
SDBOR Discipline Council Annual Report

Academic Year: 2018-19

Discipline Council: Health, Physical Education, & Recreation

Leadership: Chair: Scott Staiger - DSU

Vice Chair: ____________________________________________

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: Betsy Silva - BHSU (next in rotation)

Vice Chair: ____________________________________________

Names of the remaining Campus Representatives on this Council:

1) Betsy Silva - BHSU
2) Christine Ahmed - BHSU
3) Scott Klungseth - DSU
4) Tom Orr - NSU
5) Eric Glenn - SDSMT
6) Tracy Nelson - SDSU
7) Kendra Kattlemann - SDSU
8) Suzanne Williams - USD
9) Robin Ammon - USD
10) Judy Dittman - AAC Liaison
11) ____________________________
12) ____________________________

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

Oct. 25, 2018 - face to face in Sioux Falls (in conjunction with the SD SHAPE conference)

We did not have a spring meeting this year.

Overview of Council Activities this year:

Discussed at fall meeting:

a. Class changes at SDSU (Tracy)
b. Discipline fees (Kendra)
c. Common course pre-requisites (Scott S)
d. Student mental health & ADA (Scott S)
e. CAEP ELED cert rules

Aligned common course pre-requisites.
Response to Initiatives for Council Consideration Suggested by the Executive Director:

N/A

Other Council Activities:

We aligned common course pre-requisites across the universities.

Recommendations for AAC Consideration:

Suggestions for Council Work Plan for Upcoming Year:

Discussion on virtual student teaching observations
SDBOR Discipline Council Annual Report

Academic Year: 2018-2019

Discipline Council: Library

Leadership: Chair: Scott Ahola

Vice Chair: ____________________________

If you have recommendations to make for Council leadership next year, please list the names below.
Chair: ____________________________
Vice Chair: ____________________________

Names of the remaining Campus Representatives on this Council:
1) Dan Daily, USD
2) Kristi Tornquist, SDSU
3) Robert Russell, NSU
4) Patty Andersen, SDSM&T
5) Jan Brue Enright, DSU
6) Eric Young, USD Law
7) ____________________________
8) ____________________________
9) ____________________________
10) ____________________________
11) ____________________________
12) ____________________________

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):


FTF: 11/14/2018

Overview of Council Activities this year:

- Initiated an RFI process to select an indexing database. We ultimately looked at two products: Scopus (Elsevier) and Web of Science (Clarivate), choosing Web of Science.
- Initiated discussions on a governance model for the DLSD (Digital Library of South Dakota).
- Began exploring authentication issues and solutions to improve patron access to library resources.
- Finalized FY19 budget including transition from operations at BHSU.
- Continued the Regental Database Consortium partnership with other libraries in SD.
### Response to Initiatives for Council Consideration Suggested by the Executive Director:

| N/A |

### Other Council Activities:

| N/A |

### Recommendations for AAC Consideration:

| N/A |

### Suggestions for Council Work Plan for Upcoming Year:

- Continue working on the budget for both RLC and DLSD.
- Finalize the DLSD Governance document.
- Analyze possible frameworks for including additional DLSD partners.
SDBOR Discipline Council Annual Report

Academic Year: 2018/19

Discipline Council: Mathematics

Leadership: Chair: Kurt Cogswell
Vice Chair: NSU representative

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: NSU representive
Vice Chair: BHSU representative

Names of the remaining Campus Representatives on this Council:

1) Dan Swenson (BHSU)
2) Jeffrey Palmer (DSU)
3) Stacy Trentham (NSU)
4) Travis Kowalski (SDSMT)
5) Donna Flint (SDSU)
6) Catalin Georgescu (USD)
7) Daluss Siewert (BHSU)
8) Richard Avery (DSU)
9) Ricardo Rojas (NSU)
10) Don Teets (SDSMT)
11) Tasha Dannenbring (BOR)
12) Dan Van Peursem (USD)

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

October 17, 2018, conference call
October 30, 2018, face to face in Oacoma
November 2, 2018, conference call
Several rounds of email exchanges

Overview of Council Activities this year:

1. Begin implementation of the Regental Mathematics Pathways Initiative
2. Propose funding for Mathematics Pathways Success Initiative
3. Review/revise SGR#5 (Math) goals
4. Review/revise SGR#5 (Math) General Education Assessment rubric
5. Review/revise MATH and STAT common course descriptions
6. Review/revise MATH and STAT common course prerequisites
7. Develop and propose system-level primarily online Graduate Mathematics Certificates
8. Consider ALEKS as alternative to Accuplacer mathematics placement tests
Response to Initiatives for Council Consideration Suggested by the Executive Director:

1. Implementation was begun. Pathways were assigned to programs, advisor training was initiated, integration into New Student Orientation processes was initiated.
2. Funding was proposed and approved, though not through the proposed funding mechanism.
3. Revised goals have been submitted for system approval.
4. Revised rubric has been created and approved.
5. Revised common course descriptions have been submitted for approval.
6. Revised common course prerequisites have been submitted for approval.
7. New program curriculum forms are being prepared for submission
8. Initial investigations have begun

Other Council Activities:

Recommendations for AAC Consideration:

As indicated above, several proposals have been submitted for AAC and system approval.

Suggestions for Council Work Plan for Upcoming Year:

Continue to consider alternatives to Accuplacer mathematics placement tests
SDBOR Discipline Council Annual Report

Academic Year: 2019

Discipline Council: Natural Science Discipline Council

Leadership: Chair: Madhav Nepal - SDSU
Vice Chair: 

If you have recommendations to make for Council leadership next year, please list the names below.

Chair: 
Vice Chair: 

Names of the remaining Campus Representatives on this Council:

1) Abby Domagall - BHSU
2) Shane Sarver - BHSU
3) Jim Maloney - DSU
4) Dale Droge - DSU
5) Jon Mitchell - NSU
6) Jodie Ramsay - NSU
7) Zhengtao Zhu - SDMT
8) Hao Fong - SDMT
9) Judy Vondruska - SDSU
10) Karen Koster - USD
11) Brennan Jordan - USD
12) Demitris Kouris - SDMT-AAC liaison

Meeting Dates and Type (e.g. October 10, face to face in Chamberlain; conference call):

The Discipline Council met on the following dates.

1/23/2019 (Conference Call): Uncommon prerequisites of common courses
1/30/2019 (Conference Call): Uncommon prerequisites of common courses
2/06/2019 (Conference Call): Uncommon prerequisites of common courses
2/13/2019 (Conference Call): Uncommon prerequisites of common courses
3/13/2019 (ZOOM): Variation in topical coverage of some NS common courses across the six institutions.

Overview of Council Activities this year:

Natural Science Discipline Council is a new discipline council announced on October 12, 2018 although ad-hoc council with the same members were active in FY2018 and drafted the SGR#6 student learning outcomes and proficiency criteria assessment rubric. In 2019, through multiple email communications and conference calls, we made the following recommendations on the prerequisites of 16 Natural Science courses (that had uncommon prerequisites across the campuses).

On January 13, 2019, NSDC was tasked to discuss and resolve uncommon prerequisites of 16 common courses in Natural Sciences. We met four times on the aforementioned dates and made the following recommendations:

<table>
<thead>
<tr>
<th>Courses</th>
<th>NSDC recommendations on pre-requisite(s)</th>
<th>Advising recommendation(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 153 (General Biology)</td>
<td>No pre-requisite. Topical coverage for further discussion.</td>
<td></td>
</tr>
<tr>
<td>BIOL 221 (Human Anatomy)</td>
<td>No pre-requisite. Individual institution may choose to evaluate student preparedness or waive through advising or other means.</td>
<td></td>
</tr>
<tr>
<td>BIOL 301 (Microbiology)</td>
<td>BIOL 153, or CHEM 114, or CHEM 326, or PHYS 113. Institutions differ in majors/programs/accreditations. Developing new course to meet the need might be a solution.</td>
<td></td>
</tr>
<tr>
<td>BIOL 356 (Mammalogy and Lab)</td>
<td>BIOL 151 or 153, or CHEM 114, or CHEM 326, or PHYS 113 or 213. Institutions differ in majors/programs/accreditations. Developing new course to meet the need might be a solution.</td>
<td></td>
</tr>
<tr>
<td>BIOL 415 (Mycology and Lab)</td>
<td>BIOL 151 or 153, or CHEM 114, or CHEM 326, or PHYS 113 or 213. Institutions differ in majors/programs/accreditations. Developing new course to meet the need might be a solution.</td>
<td></td>
</tr>
<tr>
<td>BIOL 422 (Immunology)</td>
<td>BIOL 151, or CHEM 114, or CHEM 326, or PHYS 113 or 213. Upper level prerequisite can be recommended through advising other means.</td>
<td></td>
</tr>
<tr>
<td>CHEM 114 (Environmental Chemistry)</td>
<td>CHEM 326, or CHEM 332, or CHEM 442, or CHEM 462. Upper level prerequisite can be recommended through advising other means.</td>
<td></td>
</tr>
</tbody>
</table>
Response to Initiatives for Council Consideration Suggested by the Executive Director:

NA (This was our first year after the Discipline Council was established)

Other Council Activities:

1. At our last meeting, we began discussing topical coverage of general biology (BIOL151) across the institutions. The variation might adversely affect the student transfer processes. This discussion will resume next academic year.
2. We also discussed the concerns about some dual credit courses. We will resume this conversation and forward potential recommendations next academic year.

Efforts on reinforcing common course guidelines are appreciated, so continue pursuing this path.

Recommendations for AAC Consideration:

Suggestions for Council Work Plan for Upcoming Year:

1. NSDC should continue evaluating all SGR#6 courses and their topical coverage across the institutions. The evaluation should also expand to other natural science courses including those offered in junior years, as the contents covered in these courses may have implications in student transfer processes.
2. Elect Vice Chair at the first meeting in Fall 2019.
3. Elect Chair at the last meeting of the academic year.