

**SOUTH DAKOTA BOARD OF REGENTS**

**Budget and Finance**

**REVISED  
AGENDA ITEM: 7 – I  
DATE: March 27-29, 2018**

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**SUBJECT:**

**FY19 System, Discipline, Delivery, and Vehicle Registration Fees**

**CONTROLLING STATUTE, RULE, OR POLICY**

[SDCL 13-53-6](#)  
[BOR Policy 5:5 Tuition and Fees: General Procedures](#)  
[BOR Policy 5:5:5 Tuition and Fees: Fees](#)

**BACKGROUND/DISCUSSION**

Outside of tuition and mandatory fees, students will be assessed specific fees for services and may pay additional fees for higher cost disciplines. The services could include processing applications, testing for credit, assessment fees, late fees, parking fees or similar services. Discipline fees are used to support high-cost disciplines in the areas of salaries and/or operating expenses.

The Fees for Service are summarized below into the following categories: 1) System Fees, 2) Discipline Fees, 3) Delivery Fees, and 4) Vehicle Registration Fees. A justification is included for any new fee or fee being increased above inflation.

**System Fees**

Application Fee

The universities retain the revenues from the application fee to support work in the admissions offices. The undergraduate application fee is \$20.00 and the graduate application fee is \$35.00. The rates are not increasing for FY19.

Transcript Fee

The universities retain the transcript fee revenue to support the work in providing transcripts. The transcript fee was restructured in FY16 when the system purchased software for processing electronic transcripts and created an e-Transcript Center. The current fee is \$9.00 per transcript. No increase is being recommended.

(Continued)

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**DRAFT MOTION: 20180327\_7-I:**

I move to approve the FY19 System, Discipline, Delivery, and Vehicle Registration Fees as presented in Attachment I.

#### Challenge by Exam

The Challenge by Exam, formerly known as Exam for Credit, covers the costs of the College Level Examination Program (CLEP) exams. The cost is \$90.75 per exam. No increase is requested.

#### International Student Fee

The international student fee was restructured starting in FY13 to a per semester fee with the fee being waived for the summer semester. The semester fee helps to offset the costs of any international student orientation programs, the on-going compliance support related to the Student and Exchange Visitor Information System (SEVIS), and the continuing compliance required of U.S. universities from the time an international student enrolls until the time he/she either graduates, finishes post-graduation training, or terminates his/her academic program and returns home. The fee currently is set at \$100 per semester. No increase is being recommended.

#### Testing Fees

Testing costs are to be covered with tuition revenues unless the Board has approved a specific fee. Retest fees have been approved for the COMPASS and the Technology Literacy exams at \$18.00 per exam. Students will individually register for and pay the PRAXIS Principles of Learning & Teaching or the PRAXIS II Content test fees directly to Education Testing Services. There is no increase to the exam fee for the COMPASS or the Technology Retest.

USD contracts with HESI to administer the nursing assessment test for the Associate of Science and Bachelor of Science nursing candidates. The testing costs are paid directly by the student. SDSU contracts with Assessments Technology Institute. Since these are electronic assessments, SDSU purchases the student codes insuring the students receive the correct assessment each time. The two institutions note no increase to their fees for FY19.

#### **Discipline Fees**

South Dakota has traditionally assessed program fees to support incremental costs of instructional equipment and other operating costs, including salary enhancement, for the benefit of students enrolled in higher cost disciplines. Courses assessing the discipline fees must be approved by the Board.

DSU – Computer Science Discipline Fee

(Course prefixes: CSC, DAD, GAME, CIS, HIMS, INFA, INFS, and SCTC)

DSU requests an increase to the per-credit hour Computer Science Discipline Fee from \$45.30 to \$57.15 with inflation applied. This fee increase will impact 41% of the credit hours delivered on campus.

<u>FY18 Rate</u>	<u>Inflation</u>	<u>Above Inflation</u>	<u>Proposed FY19 Rate</u>	<u>% Increase</u>
\$45.30	\$0.80	\$11.05	\$57.15	26.2%

Projected Credit Hours or Student Base	11,886
Projected Revenue from Inflation	\$9,509.00
Projected Revenue Above Inflation	\$131,340.00
Total Projected Revenue for FY19	\$679,285.00
Projected Cost Increase Per Student per Semester	\$165.75

The fee increase will generate additional revenue to support the high cost program of computer science and related fields. The additional revenue will specifically go toward the cost of faculty and to the academic technology needed to support these programs.

SDSU – Exercise Science Discipline Fee

SDSU requests that the EXS prefix for the Health and Wellness discipline fee be set to \$20.60 due to the alignment with similar programs at USD. Certain PE prefix courses will migrate to the new EXS prefix.

NSU Exchange Program Fee

NSU’s foreign exchange program agreements provide that the students pay mandatory fees and not tuition. NSU assesses an exchange program fee to the students on exchange attending at NSU. Because the exchange program is not balanced (students coming and going), assessing the exchange fee provides a mechanism to recoup some of the educational costs. Students also pay the general activity fee (GAF).

**Delivery Fees**

Universities may assess a program delivery fee to support the incremental costs of additional equipment, support staff, space or facilities, student services, business services or library and related services for all courses in a program offered in an off-campus location. For FY19, only inflation will be applied to delivery fees.

Nonresident Online Computer Science, Cyber Operations & Network and Security Administration Delivery Fee

DSU delivers high quality online computing programs including Computer Science, Cyber Operations, and Network Security Administration. Students enrolled in these programs are degree seeking and able to complete the program 100% online.

Currently the \$125.60 per credit fee is assessed on nonresident undergraduate online courses. DSU request that this fee now be assessed on the graduate nonresident online courses as well. With the expansion of the fee assessment, DSU requests that the fee be reduced to \$106.50. The overall impact is revenue neutral to the university. This fee will not be applied to active military to keep their per credit hour cost at \$250.

#### SDSU/USD Nursing

SDSU and USD uniformly assess the student costs for the off-campus nursing programs. All off-campus and internet delivered nursing courses are charged on-campus tuition because of the state funding received for the two programs. The nursing delivery fee is also the same for both programs and will be \$44.50 for FY19.

#### USD Masters of Social Work Delivery Fee

A delivery fee equivalent to the nursing delivery fee is assessed to deliver the Masters of Social Work program off campus.

#### USD Allied Health and School of Medicine Delivery Fee

A delivery fee equivalent to the nursing delivery fee is assessed to deliver Allied Health and School of Medicine programs off campus.

#### SDSU/USD Masters of Public Health

For FY19 the delivery fee for the Masters of Public Health will be \$140.60.

#### SDSU Medical Laboratory Science Delivery Fee

The semester fee for delivery of the Medical Laboratory Science program off campus will be \$1,078.05.

#### pMBA

USD delivers a hybrid professional MBA program offered face-to-face in Vermillion and in Sioux Falls with classes scheduled to meet the needs of working professionals. Students taking this hybrid program can take online, face-to-face, and hybrid classes. The delivery fee is assessed to those courses offered via distance and at the University Center.

#### Nonresident Online Masters in Engineering Delivery Fee

SDSM&T offers three specialized professional masters degrees – Mining Engineering and Management, Engineering Management, and Construction Management. While SDSM&T offers these programs in person on campus, the primary market is working professionals who are taking the programs by distance.

#### **Vehicle Registration**

Vehicle registration fees are assessed to all students and faculty that choose to park on the university properties. The fees are used to pay for acquiring, maintaining, and improving appropriate parking facilities and for associated administration costs.

DSU requests an additional \$8 increase to fund the installation of eighty-three additional parking spots to the north parking lot. The rate increase will raise an additional \$12,266.

SDSU is not asking for an increase in vehicle registration fees for FY19. The vehicle registration fees for the remaining four institutions have been inflated by CPI and rounded to the nearest dollar.

#### **IMPACT AND RECOMMENDATIONS**

The Legislature funded a 1.2% salary policy increase for state employees and no increase to the employer paid health care benefit. The Bureau of Finance and Management calculated the annual Consumer Price Index (CPI) for the last fiscal year at 1.8%. This inflationary increase to the fees presented herein is sufficient to cover the salary policy increase and the increase on operating expenses. Justification has been provided for those fees increasing above inflation.

#### **ATTACHMENTS:**

Attachment I – Proposed Fee Schedule for FY19.

**South Dakota Board of Regents**  
**Proposed FY19 System, Discipline, Delivery and Vehicle Registration Fees**

	Current Rate	\$ Increase	% Increase	FY19 Rate
<b>System Fees</b>				
Application Fee - Undergraduate	\$20.00			\$20.00
Application Fee - Graduate	\$35.00			\$35.00
Transcript	\$9.00			\$9.00
Challenge by Exam - Course	\$90.75			\$90.75
International Student Fee - Fall & Spring	\$100.00			\$100.00
Testing Fees				
COMPASS, Technology Re-test	\$18.00			\$18.00
SDSU Nursing Assessment - - Semester	\$214.00			\$214.00
USD Nursing Assessment (ASN)	\$228.00			\$228.00
USD Nursing Assessment (BSN)	\$185.50			\$185.50
NSU Exchange Program Fee - Per Credit Hour	\$111.00	\$2.00	1.80%	\$113.00
<b>Discipline Fees - Credit Hour</b> <i>(Unless Stated Otherwise)</i>				
<b>Black Hills State University</b>				
BHSU has an all-inclusive tuition structure				
<b>Dakota State University</b>				
Science/Technology/Engineering/Math				
Biology/Microbiology/Anatomy	\$20.15	\$0.35	1.74%	\$20.50
Chemistry	\$20.15	\$0.35	1.74%	\$20.50
Physics	\$20.15	\$0.35	1.74%	\$20.50
Computer Science	\$45.30	\$11.85	26.16%	\$57.15
Mathematics/Statistics	\$15.10	\$0.25	1.66%	\$15.35
Fine Arts	\$15.10	\$0.25	1.66%	\$15.35
Business				
Undergraduate	\$28.85	\$0.50	1.73%	\$29.35
Graduate	\$51.75	\$0.95	1.84%	\$52.70
Respiratory Care	\$50.35	\$0.90	1.79%	\$51.25
<b>Northern State University</b>				
Science/Technology/Engineering/Math				
Biology/Microbiology/Anatomy	\$20.15	\$0.35	1.74%	\$20.50
Chemistry	\$20.15	\$0.35	1.74%	\$20.50
Physics	\$20.15	\$0.35	1.74%	\$20.50
Computer Science	\$45.30	\$0.80	1.77%	\$46.10
Mathematics/Statistics	\$15.10	\$0.25	1.66%	\$15.35
Counselor Education	\$25.00	\$0.45	1.80%	\$25.45
Fine Arts	\$15.10	\$0.25	1.66%	\$15.35
Business				
Undergraduate	\$28.85	\$0.50	1.73%	\$29.35
Graduate	\$51.75	\$0.95	1.84%	\$52.70
E-Learning	\$20.15	\$0.35	1.74%	\$20.50

**South Dakota Board of Regents**  
**Proposed FY19 System, Discipline, Delivery and Vehicle Registration Fees**

	Current Rate	\$ Increase	% Increase	FY19 Rate
<b>Discipline Fees - Credit Hour (Unless Stated Otherwise) Continued</b>				
<b>South Dakota School of Mines &amp; Technology</b>				
Science/Technology/Engineering/Math				
Atmospheric & Environmental Science	\$80.55	\$1.45	1.80%	\$82.00
Biology/Microbiology/Anatomy	\$40.25	\$0.70	1.74%	\$40.95
Chemistry	\$80.55	\$1.45	1.80%	\$82.00
Geology/Nanoscience/Paleontology	\$80.55	\$1.45	1.80%	\$82.00
Physics	\$80.55	\$1.45	1.80%	\$82.00
Other Sciences	\$20.15	\$0.35	1.74%	\$20.50
Computer Science	\$67.00	\$1.20	1.79%	\$68.20
Engineering	\$80.55	\$1.45	1.80%	\$82.00
Mathematics/Statistics	\$40.25	\$0.70	1.74%	\$40.95
Fine Arts	\$15.10	\$0.25	1.66%	\$15.35
<b>South Dakota State University</b>				
Science/Technology/Engineering/Math				
Biology/Microbiology/Anatomy	\$40.25	\$0.70	1.74%	\$40.95
Chemistry	\$40.25	\$0.70	1.74%	\$40.95
Physics	\$80.55	\$1.45	1.80%	\$82.00
Other Sciences	\$20.15	\$0.35	1.74%	\$20.50
Computer Science	\$67.00	\$1.20	1.79%	\$68.20
Engineering	\$80.55	\$1.45	1.80%	\$82.00
Mathematics/Statistics	\$40.25	\$0.70	1.74%	\$40.95
Allied Health				
Undergraduate	\$98.35	\$1.75	1.78%	\$100.10
Graduate	\$216.15	\$3.90	1.80%	\$220.05
Counselor HR Development	\$25.00	\$0.45	1.80%	\$25.45
Health and Wellness	\$20.25	\$0.35	1.73%	\$20.60
Fine Arts	\$20.25	\$0.35	1.73%	\$20.60
Business				
Undergraduate	\$28.85	\$0.50	1.73%	\$29.35
Graduate	\$51.75	\$0.95	1.84%	\$52.70
Architecture	\$443.85	\$8.00	1.80%	\$451.85
Animal Science	\$61.35	\$1.10	1.79%	\$62.45
Aviation Education	\$40.00	\$0.70	1.75%	\$40.70
Dairy Science/Food Science	\$78.35	\$1.40	1.79%	\$79.75
Dietetics Internship - Per Semester	\$4,530.15	\$81.55	1.80%	\$4,611.70
Medical Laboratory Science - Per Semester	\$1,698.00	\$30.55	1.80%	\$1,728.55
Neonatal Care - Annual	\$7,576.40	\$136.40	1.80%	\$7,712.80
Nutrition	\$28.20	\$0.50	1.77%	\$28.70
Interior Design /Landscape Design	\$28.20	\$0.50	1.77%	\$28.70
Pharmacy	\$198.95	\$3.60	1.81%	\$202.55
Pharmacy - Semester	\$3,352.00	\$68.90	2.06%	\$3,420.90
Range Science	\$44.65	\$0.80	1.79%	\$45.45
Veterinary Science	\$61.35	\$1.10	1.79%	\$62.45

**South Dakota Board of Regents**  
**Proposed FY19 System, Discipline, Delivery and Vehicle Registration Fees**

	Current Rate	\$ Increase	% Increase	FY19 Rate
<b>Discipline Fees - Credit Hour (Unless Stated Otherwise) Continued</b>				
<b>University of South Dakota</b>				
Science/Technology/Engineering/Math				
Biology/Microbiology/Anatomy	\$40.25	\$0.70	1.74%	\$40.95
Biochemistry/Biomedical Engineering/Physiology/Sustainability	\$40.25	\$0.70	1.74%	\$40.95
Chemistry	\$40.25	\$0.70	1.74%	\$40.95
Physics	\$80.55	\$1.45	1.80%	\$82.00
Other Sciences	\$20.15	\$0.35	1.74%	\$20.50
Computer Science	\$67.00	\$1.20	1.79%	\$68.20
Mathematics/Statistics	\$40.25	\$0.70	1.74%	\$40.95
Allied Health				
Undergraduate	\$98.35	\$1.75	1.78%	\$100.10
Graduate	\$98.35	\$1.75	1.78%	\$100.10
Counselor Education/ Counselor HR Development	\$25.00	\$0.45	1.80%	\$25.45
Health and Wellness	\$20.25	\$0.35	1.73%	\$20.60
Fine Arts	\$20.25	\$0.35	1.73%	\$20.60
Business				
Undergraduate	\$28.85	\$0.50	1.73%	\$29.35
Graduate	\$51.75	\$0.95	1.84%	\$52.70
Medical Laboratory Science - Per Semester	\$1,537.50	\$27.70	1.80%	\$1,565.20
Communication Disorders	\$102.85	\$1.85	1.80%	\$104.70
Law - Per Semester	\$1,562.00	\$28.00	1.79%	\$1,590.00
<b>Delivery Fees</b>				
<b>South Dakota State University, University of South Dakota</b>				
Nursing - Credit Hour	\$43.70	\$0.80	1.83%	\$44.50
Allied Health Off-Campus - Credit Hour	\$43.70	\$0.80	1.83%	\$44.50
School of Medicine Off-Campus - Credit Hour	\$43.70	\$0.80	1.83%	\$44.50
Medical Laboratory Science - Semester	\$1,059.00	\$19.05	1.80%	\$1,078.05
Masters of Social Work - Credit Hour	\$43.70	\$0.80	1.83%	\$44.50
Masters of Public Health - Credit Hour	\$138.10	\$2.50	1.81%	\$140.60
pMBA (Sioux Falls) - Credit Hour	\$366.70	\$6.60	1.80%	\$373.30
<b>Dakota State University</b>				
Non-Resident Online Computer Science, Cyber Operations, & Network and Security Administration	\$125.60	-\$19.10	-15.21%	\$106.50
<b>South Dakota School of Mines &amp; Technology</b>				
Non-Resident Online Masters in Engineering	\$169.90	\$3.05	1.80%	\$172.95
<b>Professional Education Majors</b>				
<b>Black Hills State University, Dakota State University, Northern State University, South Dakota State University, University of South Dakota</b>				
Soph/Junior Field Experience - Semester	\$170.00	\$0.00		\$170.00
Senior Field Experience - Semester	\$340.00	\$0.00		\$340.00
Master's Level Internship - One Time	\$170.00	\$0.00		\$170.00
<b>University of South Dakota</b>				
Specialist Level Intern - One Time	\$345.00	\$0.00		\$345.00
Doctoral Level Intern - One Time	\$517.00	\$0.00		\$517.00

**South Dakota Board of Regents**  
**Proposed FY19 System, Discipline, Delivery and Vehicle Registration Fees**

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	Current Rate	\$ Increase	% Increase	FY19 Rate
<b>Vehicle Registration Fees</b>				
<b>Black Hills State University</b>				
Automobile - Annual	\$90.00	\$2.00	2.22%	\$92.00
Automobile - Annual - University Center	\$32.00	\$1.00	3.13%	\$33.00
Motorcycle - Annual	\$10.00	\$1.00	10.00%	\$11.00
<b>Dakota State University</b>				
Automobile - Annual	\$62.00	\$10.00	16.13%	\$72.00
<b>Northern State University</b>				
Automobile - Annual	\$71.00	\$2.00	2.82%	\$73.00
<b>South Dakota School of Mines and Technology</b>				
Automobile - Annual Primary Vehicle	\$119.00	\$3.00	2.52%	\$122.00
Automobile - Annual Secondary Vehicle	\$16.00	\$1.00	6.25%	\$17.00
Motorcycle - Annual Primary Vehicle	\$36.00	\$1.00	2.78%	\$37.00
Motorcycle - Annual Secondary Vehicle	\$16.00	\$1.00	6.25%	\$17.00
Commuter - Annual	\$119.00	\$3.00	2.52%	\$122.00
Rocker & Place Lots - Annual	\$174.00	\$4.00	2.30%	\$178.00
<b>South Dakota State University</b>				
Resident - Academic Year	\$153.00	\$0.00		\$153.00
Reserved - Academic Year	\$285.00	\$0.00		\$285.00
Commuter - Academic Year	\$153.00	\$0.00		\$153.00
Commuter - Summer	\$34.00	\$0.00		\$34.00
Remote - Paved - Academic Year	\$69.00	\$0.00		\$69.00
Remote - Gravel - Academic Year	\$5.00	\$0.00		\$5.00
Motorcycle - Annual	\$34.00	\$0.00		\$34.00
Gated - Per Hour	\$2.00	\$0.00		\$2.00
<b>University of South Dakota</b>				
Automobile - Annual	\$159.00	\$3.00	1.89%	\$162.00
Automobile - Annual - University Center	\$31.00	\$1.00	3.23%	\$32.00
Motorcycle - Annual	\$44.00	\$1.00	2.27%	\$45.00
Reserved - Annual	\$268.00	\$5.00	1.87%	\$273.00
Remote - Annual	\$75.00	\$2.00	2.67%	\$77.00