

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**

**REVISED  
AGENDA ITEM: 6 – G  
DATE: March 27-29, 2018**

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**SUBJECT**

**Dual Credit – In-District Delivery Approvals**

**CONTROLLING STATUTE, RULE, OR POLICY**

[BOR Policy 2:5](#) – Transfer of Credit

[AAC Guideline 7.1](#) – Dual/Concurrent Credit Administration Guidelines

**BACKGROUND / DISCUSSION**

A potential partnership between Harrisburg High School and Regental institutions was discussed by the Board during the [June 2017](#) meeting. Following the discussion, the board supported<sup>1</sup> DSU moving forward in delivering a MATH 102 College Algebra course during Fall 2017 as a pilot. This In-district Delivery model was further reviewed by the Board during the [August 2017](#) retreat, and the general consensus was that the HSDC rate could be assessed to students in these districts. However, there was sentiment that when forming partnerships of this nature, the guidelines should provide for the school district to contribute to the student’s portion of the tuition costs.

Following this discussion in August 2017, an update was provided to the Board during the [October 2017](#) meeting with new guideline language specific to how In-District Delivery would be managed. At that time, the Board also approved offerings of A&S 100 First Year Seminar (1 credit), A&S 101 Career Exploration (1 credit), and SPCM 101 Fundamentals of Speech (3 credits) to be delivered during the Spring 2018 term.

**IMPACT AND RECOMMENDATION**

Since those discussions, representatives from University Center-Sioux Falls have been working to develop an MOU with the Harrisburg School District for In-District Delivery

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<sup>1</sup> The specific motion captured in the Board of Regents official minutes noted “IT WAS MOVED by Regent Morgan, seconded by Regent Schaefer, to allow Board staff to proceed in their support of the Early College model and allow Dakota State University to provide a math course as a pilot in Fall 2017 at the Harrisburg school district and later report back on the results of that pilot course. Motion passed.”

(Continued)

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**DRAFT MOTION 20180327\_6-G:**

I move to approve the MOU between the University Center-Sioux Falls and the Harrisburg School District, and the expansion of the two computer science courses to be offered for the first time in Fall 2018.

of HSDC coursework. A current draft of the MOU is available in Attachment I for approval by the Board. University Center-Sioux Falls would also like to request approval from the Board to offer SOC 100 – Introduction to Sociology and PHIL 220 – Philosophy in Harrisburg this coming academic year (see Attachment II). In addition, Dakota State University is requesting to offer a CSC 150 – Computer Science I and CSC 250 – Computer Science II at Harrisburg in Fall 2018 to further expand the slate of course offerings at that location (see Attachment III). As outlined in the AAC Dual/Concurrent Credit Administration Guidelines, both the MOU with the district and any additional course expansion must be approved by the Board.

Board staff recommend approval of the current MOU between University Center-SF and the Harrisburg School District, the additional General Education courses through UC-SF, and the expansion of the two computer science courses to be offered for the first time in Fall 2018.

#### **ATTACHMENTS**

Attachment I – MOU Between University Center-SF and the Harrisburg School District

Attachment II – UC-SF Memo Requesting Expansion of Computer GE Courses

Attachment III – DSU Memo Requesting Expansion of Computer Science Courses

**MEMORANDUM OF UNDERSTANDING**  
South Dakota Board of Regents/Harrisburg School District  
(DRAFT, January 19, 2018)

**1. Purpose**

The purpose of this Memorandum of Understanding (MOU) is to establish guidelines for a collaborative partnership between the South Dakota Board of Regents and the Harrisburg School District. Both parties share a goal of developing and promoting a partnership to deliver fully accredited transferable university courses taught by university personnel at designated school district sites.

**2. Scope**

This agreement identifies the commitments of each party to develop and deliver university courses to the Harrisburg school district.

**3. Responsibilities**

**3.1 Authority**

- 3.1.1** All current and applicable regental and university policies, guidelines and procedures apply to all course offerings and enrollment requirements.
- 3.1.2** University academic departments, faculty and/or personnel will determine the textbooks and course materials required for each course.
- 3.1.3** Harrisburg School District accepts responsibility for providing appropriate facilities, equipment and technology to deliver university courses in a manner that meets university standards.

**3.2 Development and coordination of course offerings**

- 3.2.1** University Center-Sioux Falls staff will serve as the point of contact for communications between the regental system office, the universities and the school district regarding course offerings, instructor assignments and schedule of classes.
- 3.2.2** Harrisburg School District will propose course offerings for each semester, with University Center determining the final schedule of course offerings in collaboration with the respective universities and regental system office.

**3.3 Scheduling and delivery of courses**

- 3.3.1** The calendar and schedule for courses will align with the university calendar for each semester.
- 3.3.2** Course schedules must meet university accreditation requirements in regard to total hours of class time for the semester.
- 3.3.3** All courses will be taught by university personnel, to be approved by the respective university responsible for each course.



**UNIVERSITY  
CENTER**SOUTH DAKOTA  
PUBLIC UNIVERSITIES  
& RESEARCH CENTER

**To:** SD Board of Regents

**From:** University Center Sioux Falls *gks*

**Date:** 03/15/2018

**Re:** Request for approval to offer SOC 100 & Phil 220 in district at Harrisburg High School beginning fall 2018

University Center Sioux Falls is requesting approval to offer **SOC 100 & PHIL 220** in-district at Harrisburg High School as part of their Early College program beginning fall 2018. Harrisburg High School would like to expand their dual credit offerings to include courses that fulfill general education requirements. SOC 100 is a social science and PHIL 220 is a humanities. If approved UCSF will follow the MOU guidelines as to which school will be responsible to teach the course.



## Memorandum

March 12, 2018

To: Dr. Paul Turman

From: Dr. Scott McKay

Re: Harrisburg High School Early College Program

A handwritten signature in black ink, appearing to read "Scott McKay", is written over the "From:" line of the memorandum.

Dakota State University has been asked by the Harrisburg School District to deliver two in-district courses as part of their Early College Program. The request is to offer CSC 150 Computer Science I in Fall 2018 and CSC 250 Computer Science II in Spring 2019. As Harrisburg High School expands their course offerings to meet different fields of interest for their students – the field of IT and Computer Science is at the forefront. Currently Harrisburg has identified approximately 30 students indicating an interested in enrolling in the CSC 150 course in the fall semester with the possibility of continuing and enrolling in the CSC 250 course in the spring semester.

CSC 150 Computer Science I is currently a dual-credit offering for DSU but CSC 250 is not. We ask that DSU be given approval to offer both classes and that the CSC 250 course be offered as a dual-credit course at the dual-credit rate.

Thank you for considering this request.