

SOUTH DAKOTA BOARD OF REGENTS

Planning, Governance and Resource Development

AGENDA ITEM: 5 – G
DATE: March 27-29, 2018

SUBJECT:

BOR Policy 1:7:5 – Regental Civil Service Advisory Council Revisions (Second Reading)

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 1:7:5 – Regental Civil Service Advisory Council](#)

BACKGROUND / DISCUSSION

The first reading of BOR Policy 1:7:5 occurred at the December 2017 BOR meeting, no changes have been added since the first reading. BOR Policy 1:7:5 establishes the Regental Civil Service Advisory Council (RCSAC), which is comprised of representatives from each institution within the Regental system. This policy requires that the Executive Director’s delegate provide a report to the board following each semi-annual meeting. However, RCSAC does not recommend policy changes, or take other actions that require BOR approval. Thus, it is proposed to remove the semi-annual report requirement from BOR Policy 1:7:5. The RCSAC members are supportive of the policy changes.

IMPACT AND RECOMMENDATIONS

The recommended changes to the policy can be found in Attachment I. The substantive changes include:

1. Addition of a definitions section.
2. Removal of the requirement for semi-annual reports to the BOR.
3. Removal of specific months that the agenda will be published.

ATTACHMENTS

Attachment I - BOR Policy 1:7:5 Proposed Revisions

DRAFT MOTION 20180327_5-G:

I move to approve the second and final reading of BOR Policy 1:7:5 – Regental Civil Service Advisory Council.

SOUTH DAKOTA BOARD OF REGENTS

Policy Manual

SUBJECT: Regental Civil Service Advisory Council

NUMBER: 1:7:5

A. PURPOSE

~~It is the purpose of the Regental Civil Service Advisory Council to~~ To promote communications between the Board of Regents, Office of the Executive Director, Council of Presidents and Superintendents, and Civil Service employees through discussion of matters of concern to all parties. The Council will discuss issues and exchange ideas to improve the conditions of employment and to present other concerns of the South Dakota Board of Regents Civil Service employees ~~within the Higher Education system.~~

B. DEFINITIONS

1. Civil Service Act Employee: All employees covered under SDCL Chapter 3-6D.
2. Institution: Black Hills State University, Dakota State University, Northern State University, South Dakota School of Mines and Technology, South Dakota State University, University of South Dakota, South Dakota School for the Deaf, South Dakota School for the Blind and Visually Impaired.

C. POLICY

1. Membership

A Civil Service Act employee will be elected to represent each ~~of the following institutions:~~ Institution. ~~Black Hills State University, Dakota State University, Northern State University, South Dakota School for the Deaf, South Dakota School of Mines and Technology, South Dakota State University, South Dakota School for the Blind and Visually Impaired, and University of South Dakota.~~

2. Eligibility

2.1. Conditions for membership are:

- Must hold a Civil Service classification.
- ~~Those campuses~~ Institutions that have formal councils ~~elected~~ will select, through the council, a member to be the institutional representative for the Regental ~~to the~~ Civil Service Advisory Council. Those campuses without formal councils may periodically hold campus elections to select a representative.

3. Term

The term of office for a Regental Civil Service Advisory Council member is two years. The term of office for new members will begin in January following their selection by a council. In the case of a special election to fill a vacancy, membership commences immediately after the election.

4. Meetings

The ~~Regental Civil Service Advisory~~ Council shall meet twice annually and may act to provide exchanges of an advisory nature on selected items. The meetings will be held in April and October. Additional meetings of the Council may be called by the Executive Director, or his or her delegate, of the Board of Regents. ~~The meeting will be conducted according to the published agenda. A report will be provided to the Board of Regents following each semi-annual meeting.~~

5. Agenda

The agenda will be established ~~in March and September~~ by the Executive Director, or his or her delegate. Items proposed for discussion must be submitted to the Executive Director, or the delegate, -prior to the meeting.

6. Costs

All time and expenses required to perform functions associated with the Regents Civil Service Advisory Council will be an institutional responsibility.

FORMS / APPENDICES:

None

SOURCE:

~~SDCL 3-6A-D, 1974~~; BOR, January 1987, ~~(Policy 7.2)~~; BOR, December 1998;