

**SOUTH DAKOTA BOARD OF REGENTS**

**Academic and Student Affairs**  
**Consent**

**AGENDA ITEM: 4 – B (1)**

**DATE: May 9-11, 2017**

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**SUBJECT: Agreement on Academic Cooperation – NSU**

Northern State University seeks approval to renew an existing agreement on academic cooperation with Dankook University, Korea, (see Attachment I). The agreement provides the opportunity for student exchange. The agreement specifies that participating students are responsible for payment of tuition to the host institution. All expenses, including fees, living and incidental expenses required by the host institution shall be borne by the participating students.

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**DRAFT MOTION 20170509\_4-B(1):** I move to approve the renewal of the agreement on academic cooperation between Northern State University and Dankook University, Korea.



February 17, 2017

Dr. Michael G. Rush  
Executive Director  
South Dakota Board of Regents  
306 East Capitol Avenue, Suite 200  
Pierre, SD 57501-3159

RE: AAC Agenda – Student Exchange Agreement

Dear Dr. Rush:

Enclosed please find a copy of the Student Exchange Agreement between Dankook University and Northern State University. We are enthusiastic about the new opportunities this agreement opens for our students. If you could please add this to the Academic Affairs Committee agenda so that it can be reviewed for possible approval at the next Board of Regents' meeting, in March, that action would be greatly appreciated.

I would be pleased to provide you with any additional background information you might desire. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads 'Timothy M. Downs'.

Timothy M. Downs, Ph.D.  
President  
Northern State University

STUDENT EXCHANGE AGREEMENT  
BETWEEN  
NORTHERN STATE UNIVERSITY  
AND  
DANKOOK UNIVERSITY

Northern State University and Dankook University conclude this Agreement to promote student exchange, based upon the Memorandum of Understanding (MOU) between Northern State University and Dankook University.

**1. Duration of Stay**

The duration of stay for exchange students shall not exceed a period of one academic year, and shall be subject to the agreement of the host institutions.

**2. Numbers of Exchange Students**

Each institution will work with the host institution on acceptance. The institutions undertake to balance the numbers of students from each institution over the term of the Agreement. With the agreement of the host institution the number of student exchanges in a particular year may change where it is necessary to "balance" the numbers of exchange students. Note: 2 students for a 4-6 week summer semester (2 courses, 6 credits) stay or 2 students for an 8 week summer research stay is equivalent to 1 student for a full semester stay.

**3. Status of Exchange Students**

Each institution shall normally accept incoming exchange students as visiting students who do not plan to obtain a degree from the host university.

**4. Acceptance Procedures**

The students participating in the exchange program under the terms of this Agreement shall be selected initially by the home institutions, and the host institution shall make the final admission decisions in each case.

**5. Study Program**

Each exchange student shall determine the study program at the host institution in consultation with academic advisors at both the home and host institutions. Depending on the study program, language requirements and/or other prerequisites may be imposed in accordance with the regulations of the host institutions. Exchange students will normally be permitted to enter a program in which there is space and no limits on access, provided the student meets the stipulated prerequisite requirements. Academic advisor contact information must be given to host institution each semester.

**6. Academic Record and Accreditation**

The host institutions shall evaluate the academic performance of each exchange student according to its rules. Students shall be responsible for requesting that transcripts be sent, at their expense, to their home University. The home institution may give credit to each student according to its regulations.

**7. Tuition, Fees and Expenses:**

Students from partner institutions pay tuition at their home campus. Therefore, they are not required to pay tuition at the host institution. Exchange students will be responsible for all fees and expenses required by the host institution. A list of required fees will be provided by the host institution each semester. In addition, all incoming exchange students will be required to pay the following:

- Round-trip airfare
- Mandatory university room or housing
- Mandatory meal plan as stipulated by university regulations
- Required South Dakota regental approved medical insurance
- Textbooks and living expenses
- Expenses related to entry and departure from the country
- All visa related fees
- Any fees associated with targeted courses at the host institution and required support fees.

**8. Government Requirements**

Exchange students will meet all requirements of the host country as regards immigration, including where appropriate, arrangements for their families and dependents. Exchange students shall ensure that they keep their host institution fully informed of their movements and their contact details during the period of their exchange. The host institution will act as the point of contact with the student.

**9. Financial Responsibility**

Exchange student shall take out comprehensive health insurance which is valid in the host country and host institution. Exchange students shall be responsible for their own expenses, including travel expenses, food, accommodation costs, and health care fees. The host institution will assist the exchange student to find initial accommodation wherever necessary.

**10. Program Administration**

Each institution shall designate an officer for general program administration, and shall inform the other institution of any changes in these arrangements. The officer shall be in regular contact with each other to make arrangements necessary to implement this Agreement. All programs are subject to the regulations and conditions as set forth by the Office of International Programs at Northern State University and the Office of International Affairs at Dankook University.

**11. Conditions for Collaboration**

Nothing in the Agreement shall be construed by one Exchanging Institution as an indemnification of the other for liabilities of a party or third persons for property loss or damage or death or personal injury arising out of the performance of this Agreement. Any liabilities or claims for property loss or death or personal injury by an Exchanging Institution or its agents, employees, contractors or assigns or by third persons, arising out of and during this agreement shall be determined according to applicable law.

**12. Commencement and Duration of the Agreement**

The Agreement shall enter into force on the date of its signing by both institutions and shall remain in force for five years.

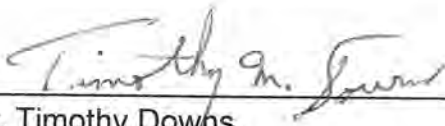
Either institution may, by giving six months written notice to the other institution, terminate the Agreement. In the absence of such and early termination, the renewal of this Agreement shall be reviewed by the two institutions no less than six months prior to the natural termination of the current Agreement.

In the event that either party terminates the Agreement, the host institution shall honor the terms of the Agreement for students whose exchange has been approved prior to the termination, as if the Agreement remained in force for the period of exchange.

The terms of this Agreement may be revised or modified at any time through joint review and recommendation by both institutions. No revision or modification shall come into effect until such time as both institutions have signed a letter agreeing to the revision or modification.

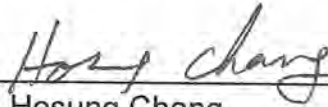
The following signatures are affixed as acknowledgement and acceptance of the terms of this Agreement:

For Northern State University



Dr. Timothy Downs  
President  
Northern State University  
USA

For Dankook University



Dr. Hosung Chang  
President  
Dankook University  
Korea

Date: 2-22-17

Date: 2017. 1. 20