

**SOUTH DAKOTA BOARD OF REGENTS**

**Full Board**

**AGENDA ITEM: 12 – G**

**DATE: August 12, 2015**

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**SUBJECT: Agreement on Academic Cooperation – NSU**

Northern State University seeks approval to enter into a cooperative agreement with University of Applied Sciences Schmalkalden, Germany, to assist in facilitating student exchange opportunities (see Attachment I). The agreement results in the direct sharing of students between institutions and thus is consistent with the requirements set forth in section 4 of Board of Regents [Policy 5:5:4 Tuition and Fees](#). Additionally, the cooperating institution has requested that parity be established through the shared agreement resulting in a balance across the number of students exchanged as a result of the partnership. This is a requirement imposed by the partnering institution for all such cooperative agreements that are used for the purpose of exchange programs.

Under such an agreement the outbound exchange students from the Regental institution studying at the partner institutions will pay tuition as well as the University Support Fee and the General Activity Fee for each credit enrolled. Students attending the partner institution on exchange agreements will pay the student semester fee/general activities/social fees required by the partner university. Inbound exchange students from either partner institution will pay tuition and fees to their home institution and will pay to the Regental campus all applicable special discipline fees, salary enhancement fees, incidental fees, the International Student Fee, and appropriate room and board fees. Students who enroll in a self-support course will pay all self-support tuition and delivery fees associated with the course. All living expenses shall be borne by the students of both institutions. In general, all other incidental costs are the responsibility of the participating students.

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**RECOMMENDED ACTION OF THE EXECUTIVE DIRECTOR**

Approve the agreement on academic cooperation between Northern State University and University of Applied Sciences Schmalkalden.



northern *State* university

**RECEIVED**

JUN 05 2015

SD Board of Regents

June 2, 2015

Dr. Jack R. Warner  
Executive Director  
South Dakota Board of Regents  
306 East Capitol Avenue, Suite 200  
Pierre, SD 57501-3159

Dear Dr. Warner:

Enclosed please find a copy of the Student Exchange Agreement between University of Applied Sciences Schmalkalden, Germany, and Northern State University. We are enthusiastic about the opportunities these agreements opens for our students. Please add this to the next Board of Regents' agenda for approval.

I would be pleased to provide you with any background information you might desire. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'James M. Smith', written over a horizontal line.

James M. Smith, Ph.D.  
President

Enc.

STUDENT EXCHANGE AGREEMENT  
BETWEEN  
NORTHERN STATE UNIVERSITY  
AND  
UNIVERSITY OF APPLIED SCIENCES SCHMALKALDEN

Northern State University and University of Applied Sciences Schmalkalden conclude this Agreement to promote student exchange, based upon the Memorandum of Understanding (MOU) between Northern State University and University of Applied Sciences Schmalkalden.

**1. Duration of Stay**

The duration of stay for exchange students shall not exceed a period of one academic year and shall be subject to the agreement of the host institution.

**2. Numbers of Exchange Students**

Each institution will work with the host institution on acceptance. The institutions will undertake to balance the numbers of students from each institution over the term of the Agreement. With the agreement of the host institution, the number of student exchanges in a particular year may change where it is necessary to "balance" the number of exchange students. Note: 2 students for a 4-6 week summer semester (2 courses, 6 credits) or 2 students for an 8 week summer research program is equivalent to 1 student for a full semester.

**3. Status of Exchange Students**

Each institution agrees to accept and enroll exchange students as full time, visiting students who do not plan to obtain a degree from the host institution.

**4. Acceptance Procedures**

It is assumed that highly motivated students of above-average academic quality will be selected as exchange students. The students participating in the exchange program under the terms of this Agreement shall be selected initially by the home institution, with the host institution making the final admission decisions in each case.

**5. Study Program**

Each exchange student shall determine the study program at the host institution in consultation with academic advisors at both the home and host institutions. Depending on the program of study, language requirements and/or other prerequisites may be imposed in accordance with the regulations of the host institution. Exchange students will normally be permitted to enter a program in which there is space and no limits on access, provided the student meets the stipulated prerequisite requirements. Academic advisor contact information must be given to the host institution each semester.

**6. Academic Record and Accreditation**

The host institution shall evaluate the academic performance of each exchange student according to its rules. Students shall be responsible for requesting that transcripts be sent, at their expense, to their home institution. The home institution will have the responsibility for all matters regarding credit for subjects taken according to its regulations.

**11. Commencement and Duration of the Agreement**

The Agreement will come into effect on the date of signing by both parties and shall remain in force for a period of five (5) years. This agreement is renewable every five years thereafter.

Either institution may, by giving six months written notice to the other institution, terminate the Agreement. In the absence of early termination, the renewal of this Agreement shall be reviewed by the two institutions no less than six months prior to the natural termination of the current Agreement.

In the event that either party terminates the Agreement, the host institution shall honor the terms of the Agreement for students whose exchange has been approved prior to the termination, as if the Agreement remained in force for the period of exchange.

The terms of this Agreement may be revised or modified at any time through joint review and recommendation by both institutions. No revision or modification shall come into effect until such time as both institutions have signed a letter agreeing to the revisions or modifications.

The following signatures are affixed as acknowledgement and acceptance of the terms of this Agreement:

Signed on behalf of  
Northern State University

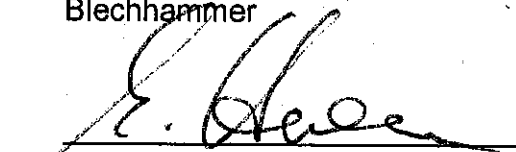


James M. Smith, Ph.D.  
President  
Northern State University

USA

Date: May 31, 2015

Signed on behalf of  
University of Applied Sciences Schmalkalden  
Blechhammer



Prof. Dr. Elmar Heinemann  
President  
(University of Applied Sciences Schmalkalden  
Blechhammer  
Germany

Date: \_\_\_\_\_

