



Date: 3-10-2022

Ordinance 22-1

Introduced by: Chair Weiland

Supported by: Director Schoon

Action: Approved 11-0-1

Article IV. Executive Branch Section 1. Officers

- The officers of the Student Federation shall be the Executive Director ~~and the Chairperson,~~
President and Vice President.
- Eligibility: At the time of the election, the Student Federation Executive Director ~~and Chairperson~~
, President and Vice President must fulfill the following requirements and maintain them throughout the term.

Section 2. Elections

- Term of office: The officers shall serve a term of one (1) year, beginning at the April meeting of the Student Federation. If for some reason an officer is unable to complete his/her term, the officer should, when appropriate, submit his/her resignation in writing two (2) weeks prior to his/her their last day in office.
- Nomination of Executive Director: Nominations for the positions of Student Federation Executive Director ~~and Chairperson~~ must be submitted to the current Executive Director or ~~Chairperson~~ President two weeks prior to the final (election) meeting of the spring term. Nominations are to be submitted by a member of the Board of Directors of the home institution in which the interested party is enrolled. Nominations should include a brief biography of the candidate along with a paragraph outlining relevant experience/skills pertinent to the position for which they are applying. Nominees will speak before the Board of Directors prior to the election. A simple majority vote of the Board of Directors will be required to appoint those officers.
- Nomination of President and Vice President: Nominations for the positions of President and Vice President must be made by and seconded by two different members of the Board of Directors.

C. Vacancies

2. In the event of a vacancy in the office of the ~~Chairperson~~ President, the Executive Director shall, with a two-thirds vote of approval by the Board of Directors, appoint a new individual to fill the position.

Section 3. Powers

A. Executive Director

1. Shall, in cooperation with the ~~Chairperson~~ President, call special meetings of the Student Federation with at least 24 hours' notice.
2. Shall report at each Student Federation meeting on the achievements and failures of the Student Federation and its officers.
3. Shall vote only in the event of a tie situation or to create a tie among the Student Federation Board of Directors.
4. Shall actively lead the Student Federation at all Student Federation functions.
5. Shall actively lead and supervise the Executive Branch of the Student Federation.
6. Shall attend all regular Student Federation meetings unless absences are excused by a majority vote of the Board of Directors two (2) weeks prior to the meeting.
7. Shall maintain regular contact with the South Dakota Board of Regents.
8. Shall carry out lobbying duties as directed by the Board of Directors. These expectations shall be articulated weekly by the Board of Directors during legislative session conference calls.
9. Shall participate in weekly legislative conference calls conducted by the South Dakota Board of Regents office. If the Executive Director cannot participate, he/she shall name a proxy to participate in his/her place.
10. Shall maintain regular contact with the Student Federation ~~Chairperson~~ President.
11. Shall take minutes of Student Federation meetings, or shall appoint someone to do so.
12. Shall be in charge of planning Students for Higher Education Days (SHED).
13. Shall compile a transition report to present at the final meeting of each term.

14. Shall compile a legislative relations plan that will assign legislative districts to relevant Student Federation member institutions.
15. Shall create and distribute an agenda to the Board of Directors one (1) week prior to the student senate meetings of each member institution immediately preceding the Student Federation meeting.
16. Shall compile a transition report to present at the final meeting of each term

B. Chairperson-President

1. Shall preside over Student Federation meetings.
2. ~~Shall not vote.~~
3. ~~Shall create and distribute an agenda to the Board of Directors one (1) week prior to the student senate meetings of each member institution immediately preceding the Student Federation meeting.~~
4. Shall ensure that Student Federation members receive information requested in a timely manner.
5. Shall, in cooperation with the Executive Director, call special meetings of the Student Federation with at least 24 hours' notice.
6. Shall, in the event of an absence of the Executive Director, appoint a member of the Student Federation to take minutes of Student Federation meetings.
7. Shall attend all regular Student Federation meetings unless absences are excused by a majority vote of the Board of Directors two (2) weeks prior to the meeting.
8. ~~Shall compile a transition report to present at the final meeting of each term~~
8. Shall be a member of the Board of Directors.
9. Shall ensure the duties of the South Dakota Student Federation are executed as outlined in this Constitution

C. Vice President

1. Shall preside over Student Federation meetings in the absence of the President.
2. Shall attend all regular Student Federation meetings unless absences are excused by a majority vote of the Board of Directors two (2) weeks prior to the meeting.
3. Shall be a member of the Board of Directors.
4. Shall be a representative on the Board of Directors from a different university than the President.

Section 4. Compensation: The Executive Director ~~and Chairperson~~, President and Vice President shall receive compensation for their services from the dues paid by the Student Federation members.

3. Voting

- Ordinances

- i. Ordinances shall receive two (2) readings before the Board of Directors.
- ii. Ordinances shall receive no vote upon the first reading.
- iii. Approval of an ordinance following the second reading shall require an unanimous vote by roll call.
- iv. Ordinances failing passage shall receive no further legislative action for the remaining academic year.
- v. The ~~Chairperson~~ President shall have discretion whether amendments incurred at a second reading significantly affect the intent of a given ordinance so as to warrant an additional reading.

- Resolutions

- i. Resolutions shall receive one (1) reading before the Board of Directors.
- ii. Resolutions may be passed by a unanimous vote following the first reading.
- iii. Upon enactment, resolutions may be amended or repealed by a majority vote.

C. Meetings

1. Regular meetings of the Student Federation shall be held monthly. The Student Federation shall meet weekly during South Dakota's legislative session or as determined by the Executive Director and Board of Directors.
2. The Board of Directors has the power to call a special meeting upon 24 hours' notice by submitting to the ~~Chairperson~~ President a written request signed by half of the Board of Directors membership.

Section 2. Records

- All books and records of the Student Federation may be inspected by any member or their agent or attorney for any proper purpose at any reasonable time.
- The Executive Director or the ~~Chairperson~~ President shall sign all checks, drafts, or orders for the payment of money issued in the name of the Student Federation.

Section 2. Positions

- Initiating the process, all formal complaints will be submitted to the Student Federation Executive Director or ~~Chairperson~~ President prior to the formation of the Internal Affairs Committee.

Section 5. Initiating Internal Affairs Committee Proceedings

- Any Student Federation member may present complaints.
 1. Complaints must be presented in writing with supportive documentation, the signature of the member making the complaints, and the date said complaints are being brought.
 2. Upon receipt of complaints by the Student Federation Executive Director or ~~Chairperson~~ President, the Internal Affairs Committee will convene. At least one (1) week before the hearing to review the complaints, the chairperson of the Internal Affairs Committee will present the charged member with written notification. Said notification shall include the complaints and the time and place of the hearing.

Section 9. Initiating Federation Hearings

- If a majority of the Internal Affairs Committee members decide the charges are sufficient to merit a full Student Federation hearing, the ~~Chairperson~~ President shall place this item first on the agenda at the next regular Student Federation meeting.

Section 11: Appeal

A. Should an accused Student Federation member wish to appeal a decision of the Internal Reviews Committee to the Student Federation Board of Directors, they may do so by filing a written request to the Student Federation Executive Director or ~~Chairperson~~ President at least one (1) week after notification of the original decision.

a. The Board may overturn the original decision with a three-fourths vote of all members.

B. Should an accused Student Federation member wish to appeal a decision of the Student Federation Board of Directors to the member institutions' student governments, they may do so by filing a written request to the Student Federation Executive Director or ~~Chairperson~~ President at least one (1) week after the original decision.

- The member institutions may overturn the original decision with a three-fourths vote of all member institutions.
- The ~~Chairperson~~ President will be responsible for communicating with the Federation members to conduct this appeal.

Article VIII. Amendment and Ratification

Section 1.

2. The ~~Chairperson~~ President shall have discretion whether any amendments incurred at the second reading significantly affect the intent of a given amendment so as to warrant an additional reading.



Carson Sehr, Executive Director
South Dakota Student Federation

South Dakota Student Federation Board of Directors

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