



Outreach Vision Consultant Performance Appraisal Year _____

Outreach Vision Consultant Name: _____
 Territory Served: _____
 Date/Times of Observations(s): _____
 Evaluator: _____

Ratings Points for: Performance _____ Professional Growth _____ Service _____

General Sources of Information for all areas of Evaluation/Observation: preconference, observations, professional meetings, professional development plan, goal sheets, student files, contact reports, feedback from parents and LEAs, post-evaluation conferences, etc.

The scale used for this evaluation is 2 points "Exceeded Expectations"; 1 point is "Met Expectations" and 0 is for "Does Not Meet Expectations". The explanation of the criteria for each level is provided to the Outreach Vision Consultants each fall.

I. Performance	Points
1. Develops well-written recommendations for each student.	
2. Provides for unique needs of students (abilities, learning styles, handicaps).	
3. Assists parents, LEAs, B-3, and others by providing information and resources.	
4. Reinforces the importance of the Expanded Core Curriculum.	
5. Uses time productively.	

6. Demonstrates care and respect of materials and equipment.	
7. Maintains student files.	
8. Maintains Database and Caseload Statistics	
9. Shows consideration and respect in relationships.	
10. Maintains a positive and supportive attitude	

Performance Total Points	
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II. Professional Growth and Development	
1. Continues efforts toward professional improvement such as classes, conferences, workshops, etc.	
2. Shares and seeks knowledge willingly.	
Professional Growth Total Points	

III. Service to the School Community	
1. Cooperates with colleagues in continuous efforts to improve the total outreach program.	

2. Participates in committees for program improvement.	
Service Total Points	

