



# Finance and Admin Newsletter

February 2017

Issue 7

## MODULE COORDINATING COMMITTEE (MOCC)

### FEATURED GROUP

MOCC was created in the aftermath of the Student Project. Chaired by Trudy Zalud, this functional group includes representation from all modules (Admissions, Records, Financial Aid, Student Accounts Receivable, and Technology) and all six universities. Current members are: Beth Oaks (BHSU), Carla Cermenaro (SDSM&T), Kay Fredrick (NSU), Jeanne Tople (NSU), Joyce Kepford (SDSU), Amy Crissinger (DSU), Marilyn Halgerson (DSU), and Julie Pier (USD).

MOCC serves as an advisory group to the various councils (Academic Affairs Council, Business Affairs Council, Student Affairs Council, etc.) In this role, the membership offers counsel and determines implementation mechanics of newly approved regental policies and practices. In addition, it serves as a liaison between and among the five established modules; dilemmas that cross module lines are referred to MOCC. Applying shared expertise, the members investigate, consider, and resolve such issues. For the past 14 years, MOCC has successfully promoted regental communication and collaboration. MOCC's next meeting is scheduled for February 16, 2017.

## Enrollment Services Center Busy Processing e-Transcripts

Fulfillment of transcript requests (those placed electronically through Parchment) has certainly livened things up at ESC. On October 3<sup>rd</sup>, we launched a limited go-live which involved two schools, DSU and SDSM&T. Two weeks later, on October 17<sup>th</sup>, we expanded to a full go-live, adding in the remaining four universities. Since the inception of this new era, 5,872 transcripts have been generated and sent on their way. The details are below.

	Electronic:	Printed:	Total:
<b>October:</b>	510	177	687
<b>November:</b>	1114	383	1497
<b>December:</b>	1253	571	1824
<b>January:</b>	1303	561	1864
<b>Total:</b>	<b>4180</b>	<b>1692</b>	<b>5872</b>





## Current Projects

The **Accounts Payable Users Group** continues to meet by conference the third Thursday of the month. A face-to-face meeting will be planned for this spring. Our most recent project was assisting with the development of new 1099 reports in COGNOS, reviewing the thousands of 1099 transactions and making corrections where needed. The 1099 file was successfully transmitted to BFM by the deadline. All campuses have also been reviewing and balancing 1099-K transactions.

**Banner Student update:** In the past year, Ellucian has incorporated Multi-Entity Processing (MEP) capability into the Banner baseline software solution. The MEP capability allows university systems, like the BOR, to have greater potential to support our complex system within a baseline deployment of the solution without modification, a challenge that has surfaced in the Colleague product. As we are poised to make further investments in the Colleague software product, it's appropriate to consider opportunities to improve our position going forward by evaluating the Banner Student solution including the MEP capability.

On November 2, 2016, Ellucian representatives met with SD BOR leadership and campus/system subject matter experts to discuss current concerns and strategies regarding Colleague Student and a potential migration to Banner Student. During that meeting, we reviewed areas within the Colleague Student system that have been problematic requiring modification to the software and the capabilities in Banner Student, with the MEP capability, to support similar functional requirements. A number of questions surfaced that Ellucian noted as follow-up items. On November 18, a webinar was organized where Ellucian presented responses to each of the questions and concerns. During that session, additional questions were surfaced related to financial aid processing and we collectively agreed an additional follow-up meeting would be needed to review the financial aid area specifically. That follow-up meeting was held February 2, 2017 at the University Center in Sioux Falls. The all-day session allowed Ellucian to demonstrate Banner Student Financial Aid processing using MEP capabilities to support the identified SD BOR service model.

Up to this point, the review and discussion has largely been focused on functional areas that were problematic in the Colleague system requiring modification to determine if Banner baseline can support those functional needs in the baseline product. Going forward, we need to also perform a more comprehensive review of all functional areas supported by the student system. We are currently working on that activity beginning with the identification of the functional groups that will need to be involved in the review of the product. Once we have those identified, we plan to solicit input from the universities to populate the groups with members from the university community. We plan to move this review forward in a timely manner in order to support the decision making process.

The **Banner Technology Committee** is currently working to migrate HRFIS Banner to new hardware along with upgrading AIX. Next, will be the Spring 2017 Banner Application Upgrades along with the continued planning for the deployment of the various Banner XE application modules. No timelines for implementation of Banner XE have been identified yet. Functional and technical training for Banner XE will be necessary due to the changes to the user experience and technical architecture.



## Current Projects (cont.)

As we start a new year and a new semester, the **Blackboard Management Committee** wants to remind faculty and students who travel between universities that Hobo Dough, Coyote Cash, and Trojan Gold can be used at any of the east river universities as well as the University Center in Sioux Falls. Faculty and students that travel between Black Hills State and the School of Mines and Technology as well as the University Center in Rapid City can use their Buzz Bucks and Grubby Gold at any three of those locations. This is possible because of the shared server environment, one being in the Central Time zone and the other being in the Mountain Time zone. Whether it is at a dining location or a vending machine that accepts campus cards, a cardholder can just swipe their card and funds will automatically be taken from their account.

The **Fixed Assets Group** is working on verifying building depreciations. SDSM&T, USD, SDSU, SDSU, SDSBVI, and NSU have verified their depreciation. Some schools have not had time to review or have not had any assets to enter. SDSU will be adding buildings for FY17 but they are waiting on new codes to be approved by the **Finance Committee**. During their next meeting on April 19, members will be discussing 3rd-quarter depreciation and the timeline for year-end.

Some Purchasing staff will be attending COGNOS training as COGNOS will be used for several purchasing reports. The **Purchasing Module** plans to meet February 15, 2017.

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## Cognos Business Intelligence Brief

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### ODS Performance Improvements


The next release of Colleague ODS and Banner LIVE frameworks is scheduled for mid-February. Requests for new tables, columns or functionality should be sent to the [SDBOR-DSS@sdbor.edu](mailto:SDBOR-DSS@sdbor.edu)

If you have other questions or suggestions, please e-mail us at [SDBOR-DSS@sdbor.edu](mailto:SDBOR-DSS@sdbor.edu).

### Colleague ODS Refresh Schedule

Full ODS Refresh	9:00 p.m. – midnight	(daily)
Financial Aid Refresh	midnight – 1:00 a.m.	(daily)



You can change the number of entries you see in each screen in IBM Cognos connection by selecting the MY AREA OPTIONS  icon from your starting menu >> My Preferences and select Number of entries in View List option. Change the default from **15** to **99**.



## Upcoming Training

### Cognos Business Intelligence Training Opportunities

#### **Banner Cognos Finance/Budgets Reporting**

**March 21, 22 & 23 (1/2 day)**

**WHERE:** Sioux Falls, SD – University Center, FSC1, Room 108

**INSTRUCTORS:** John Marsh, ASR Analytics, Kate Connelly, ASR Analytics

**HOW TO REGISTER:** Email Kimm Sundal at [kimm.sundal@sdbor.edu](mailto:kimm.sundal@sdbor.edu)

The intended outcomes of this course are:

- **Day 1 Banner ODS** – report conversion – this training will cover options for conversion of existing Banner ODS Finance & Budget Oracle reports into Cognos.
- **Day 2 Banner Transaction** – users will develop a select series of Finance & Budget reports using the BannerLIVE framework.
- **Day 3 (1/2 day)** will cover advanced topics related to Cognos reporting.