

PROGRAM TO PROGRAM ARTICULATION AGREEMENT

Agreement with Respect to Applying the
MEDICAL TRANSCRIPTION AND CODING
Associate of Applied Sciences Degree Program

Towards the
HEALTH INFORMATION ADMINISTRATION MAJOR
Bachelor of Science Degree Program

Between
SOUTHEAST TECHNICAL INSTITUTE
and
DAKOTA STATE UNIVERSITY

I. Parties

The parties to this agreement are Southeast Technical Institute (STI) and Dakota State University (DSU).

II. Purpose

The purpose of this agreement is to:

- A. have a signed articulation agreement that addresses the varying needs of students and complementary nature of the institutions' programs;
- B. provide increased educational opportunities for students from South Dakota and the region;
- C. extend and clarify educational opportunities for students;
- D. provide STI students who have completed the A.A.S. degree in Medical Transcription and Coding an opportunity to earn a Bachelor of Science degree with a major in Health Information Administration.

III. Academic Program

- A. Upon successful completion of the major requirements specified in III.B below, Dakota State University will accept **14** technical course credits from the A.A.S. degree in Medical Transcription and Coding for students majoring in Health Information Administration. Students must successfully complete the A.A.S. degree in Medical Transcription and Coding from STI prior to transferring to Dakota State University for the technical course credits to be accepted. General Education coursework is in addition to the 14 technical course credits. Students must meet all Board of Regents policies and university graduation requirements in order to receive a degree.

- B. Requirements to be completed at Dakota State University to earn a Bachelor of Science degree with a major in Health Information Administration are outlined below.

Major requirements: 63 credits

ACCT 210 Principles of Accounting I (3 credits) *
BADM 220 Business Statistics (3 credits)
BADM 360 Organization & Management (3 credits)
BADM 460 Human Resources Management (3 credits)
BIOL 323 Human Anatomy and Physiology (4 credits)
CIS 325 Management Information Systems (3 credits)
CSC 206 Adv. Computer Applications: Access (1 credit)
HIM 150 Intro to the Health Information Mgmt (3 credits)
HIM 170 Legal Aspects of Health Information Mgmt (3 credits)
HIM 250 Alternative Site HIM (2 credits)
HIM 252 Basic Foundations of Health Data Systems (3 credits)
HIM 265 Mgmt of Quality and Related Functions for HIM (4 credits)
HIM 285 Supervised Professional Practice (2 credits)
HIM 286 Supervised Professional Practice (1 credit)
HIM 287 Supervised Professional Practice (3 credits)
HIM 360 Mgmt of Health Information Centers I (3 credits)
HIM 361 Mgmt of Health Information Centers II (3 credits)
HIM 443 Current Trends in Health Care Delivery (3 credits)
HIM 444 Adv. Health Data Systems (3 credits)
HIM 450 Research in HIA (3 credits)
HIM 485 HIA Supervised Professional Practice (4 credits)
OED 344 Business Communications (3 credits)

*Students may validate courses by taking a CLEP examination and achieving the minimum scores designated by the BOR CLEP policy.

General Education/Institutional Graduation Requirement Courses: 41 credits

1. Must include CSC 150 Computer Science I (3 credits)
2. Must include BIOL 151 General Biology I (4 credits) and MATH 102 (3 credits)
3. The remaining 32 credits must meet system general education requirements, in addition to institutional graduation requirements, globalization requirements and writing intensive requirements, and must be selected from the approved list of courses specified in BOR Policy 2:7.
4. To fulfill the system general education requirements, all students must pass the System Information Literacy Examination. Students must sit for the exam during the semester in which they have completed 48 passed credit hours and must have completed a specified 18 credit hours of general education courses during the first two semesters of attendance at DSU.

Electives: 10 credits

Total number of credits at Dakota State University: 114

Transfer credits from STI: 14*

Total credits required: 128

*Transferable general education course credits can be completed at STI.

Additional requirements:

1. In accordance with BOR policy 2:28, students must demonstrate satisfactory performance in writing, mathematics, reading and science reasoning as evidenced by receiving a passing score on all sections of the Collegiate Assessment of Academic Proficiency (CAAP) exam. In accordance with the Regental policy, students must sit for the exam during the semester in which they have completed 48 passed credit hours and must have completed a specified 18 credit hours of general education courses during the first two semesters of attendance at DSU.

IV. Obligations

Both parties agree to confer with each other on a yearly basis regarding changes in curricula involved in this articulation agreement.

V. Modification

This agreement may be modified from time to time by the South Dakota Board of Regents and Southeast Technical Institute with approval by the South Dakota Board of Education. Modifications may not diminish the entitlements enjoyed by students who have already attended classes delivered under the terms of earlier versions of the agreement, except in rare instances in which retroactive implementation of modifications may be required to comply with accreditation standards or to conform to professional licensure requirements.

VI. Incorporation of terms in master agreement.

The parties have entered into the present agreement pursuant to the agreement of December 13, 2005, between the South Dakota Board of Education on behalf of Southeast Technical Institute and the South Dakota Board of Regents on behalf of Black Hills State University, Dakota State University, Northern State University, the South Dakota School of Mines and Technology, South Dakota State University and the University of South Dakota. This agreement shall be subject to all terms and conditions stated in the December 13, 2005 agreement.

- VII. Effective Date of Agreement:** Start Date of the Fall 2006 Term at STI and DSU. The agreement applies to students who graduated from STI in 2000 and subsequent years.

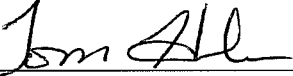
VIII. Acceptance of Agreement:

For Dakota State University:



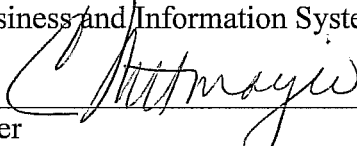
Date: 4-12-06

Dorine Bennett
Director of HIM Programs



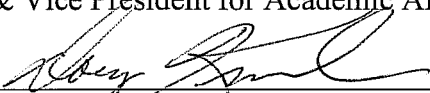
Date: 4/3/2006

Dr. Tom Halverson
Dean, College of Business and Information Systems



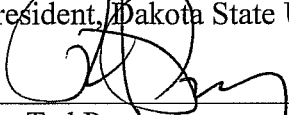
Date: 4/6/06

Dr. Cecelia Wittmayer
Provost & Vice President for Academic Affairs



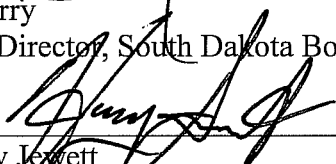
Date: 4/3/06

Dr. Douglas Knowlton
President, Dakota State University



Date: 4-17-06

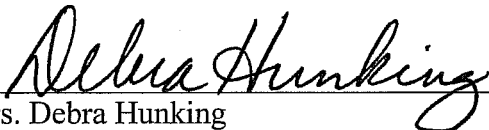
Dr. Tad Perry
Executive Director, South Dakota Board of Regents



Date: 4-19-06

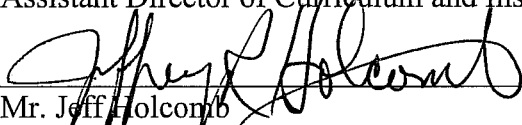
Mr. Harvey Jewett
President, South Dakota Board of Regents

For Southeast Technical Institute:



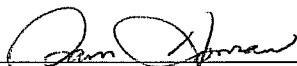
Date: 5-3-06

Mrs. Debra Hunking
Assistant Director of Curriculum and Instruction



Date: 5-4-06

Mr. Jeff Holcomb
Director, Southeast Technical Institute



Date: 5-6-06

Dr. Pam Homan
Superintendent, Sioux Falls School District



Date: 6/1/06

Dr. Rick Melmer
Secretary, South Dakota Department of Education



Date: 5-15-06

Dr. Kelly Duncan-Clark
President, South Dakota Board of Education

ADDENDUM

PROGRAM TO PROGRAM ARTICULATION AGREEMENT

Agreement with Respect to Applying the

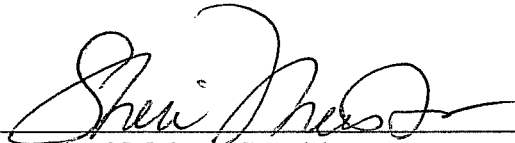
**Medical Transcription and Coding
Associate of Applied Sciences Degree Program**
Towards the

**Health Information Management
Bachelor of Science Degree Program**

Between
Southeast Technical Institute
and
Dakota State University

Acceptance of Agreement:

For Southeast Technical Institute:



Ms. Sheri Meister, President
Sioux Falls School District School Board

Date: 6/23/06