



ACADEMIC AFFAIRS GUIDELINES

Section 2.7	Academic Administrators and Faculty	
Title:	Terminal Degrees Table Modifications	
Number (Current Format)	Number (Prior Format)	Date Last Revised
2.7.1.B	XV.B. and XV.C, 6.1	08/2015
Reference:	AAC Guideline 2.7.1.B(1) – Terminal Degree Table	
Related Form(s):		

Terminal degree modification ► CAO ► Univ. Website ► AAC ► COPS ► BOR

1. Definition of a terminal degree

Faculty members are determined to possess a *terminal degree* when, in the judgment of the campus, they have earned the highest academic degree typically granted in their field of specialization, or a campus justified related field, and, their primary faculty assignments for the contract period relate to this degree.

2. The Board of Regents approves modifications to the terminal degree inventory table.
3. The university Vice President for Academic Affairs (VPAA) will submit a letter to the system Chief Academic Officer (CAO) requesting a modification to the terminal degree inventory table. The letter should note the requested modification, the specific degree, and provide brief rationale for the request.
4. Once the system Chief Academic Officer and Executive Director approve the modification to the terminal degree inventory table, the university Vice President for Academic Affairs places the proposal on the university website for review and comment by other Academic Affairs Council (AAC) members. The university Vice President for Academic Affairs will notify the system Chief Academic Officer and Academic Affairs Council members by email when the material is available for review. Academic Affairs Council members will direct their comments to the university Vice President for Academic Affairs and the System Chief Academic Officer.
5. The system Chief Academic Officer will place the request on the Academic Affairs Council agenda.
6. Proposals approved by the Academic Affairs Council move to the agenda of the Council of Presidents and Superintendents (COPS).
7. Proposals approved by the Council of Presidents and Superintendents move to the Board of Regents agenda for review and approval.