



ACADEMIC AFFAIRS GUIDELINES

Section 4:	Program Review and Accreditation	
Title:	Request to Seek Program Accreditation	
Number (Current Format)	Number (Prior Format)	Date Last Revised
4.3	I.E.3	04/2016
Reference:	Board of Regents Strategic Plan 2014-2020 Board Policy 1:10	
Related Form(s):	Request to Seek Accreditation Form	

Approval Summary Quick View

Request to Seek ► CAO ► Univ. Website ► AAC ► COPS ► BOR
Accreditation

1. Program accreditation involves a process of external quality review involving accrediting agencies that have developed standards of excellence in areas such as faculty, curriculum, administration, and student services. Private organizations offer accreditation for programs that meet set standards. Traditionally, accreditation requires an extensive self-study responding to the accrediting organization's standards, undergoing a multiple-day site visit by a peer review team, a review by a board or commission that makes the accreditation decision, and participation in annual reporting and reaccreditation on a set cycle.
2. Board of Regents (BOR) action is required for permission to seek program accreditation.
3. The university Vice President for Academic Affairs (VPAA) will review the request to seek accreditation with the system Chief Academic Officer (CAO).
4. Once the system Chief Academic Officer and Executive Director approve the request to seek program accreditation, the university Vice President for Academic Affairs places the proposal on the university website for review and comment by other Academic Affairs Council (AAC) members. The university Vice President for Academic Affairs will notify the system Chief Academic Officer and Academic Affairs Council members by email when the material is available for review. Academic Affairs Council members will direct their comments to the university Vice President for Academic Affairs and the system Chief Academic Officer.
5. The system Chief Academic Officer will place the request on the Academic Affairs Council agenda.
6. Proposals approved by the Academic Affairs Council move to the agenda of the Council of Presidents and Superintendents (COPS).
7. Proposals approved by the Council of Presidents and Superintendents move to the Board of Regents (BOR) agenda for review and approval.