



# ACADEMIC AFFAIRS GUIDELINES

<b>Section 2:</b>	Programs and Curriculum	
<b>Title:</b>	Exploratory Studies Administrative Guidelines	
<b>Number (Current Format)</b>	<b>Number (Prior Format)</b>	<b>Date Last Revised</b>
2.18	N/A	11/2018
<b>Reference:</b>		
<b>Related Form(s):</b>		

1. Each institution will maintain a set of Exploratory Program Tracks (EPT) that align with their degree program offerings. These tracks will be approved by the Board of Regents and shall not exceed seven program options. The complete set for the system will be retained in Appendix A and updated when modifications are requested by individual campuses.
  - 1.1. Students may be enrolled in an EPT as a primary degree program option when they enter an institution for the first time. EPT should never be used as a secondary degree program option.
  - 1.2. First-time (full or part-time) and transfer students with less than 30 credit hours may enroll in an EPT when first entering a Regental institution. Students meeting these criteria will be allowed to remain enrolled in the EPT until they have accumulated 45 credit hours. The term after students meet this credit hour threshold, they shall be migrated to an approved degree program at the home institution.
  - 1.3. Transfer (full or part-time) students may enroll in an EPT when they first enter a Regental institution. Transfer students with 30+ credit hours may remain enrolled in an EPT until they have successfully completed 50+ credit hours, and shall be migrated to an approved degree program. Transfer students with 45+ credit hours shall be migrated after successfully completing 60+ credit hours.
2. **Reporting**
  - 2.1. At the end of each term, a Banner report will be used to identify students exceeding the EPT credit thresholds.
  - 2.2. Campus advising staff will be responsible for facilitating engagement with affected students and coordinating enrollment into approved degree programs.
3. “Undeclared” will no longer be used as a program option for students in the Regental system, and will be eliminated as a designation for all current and future students beginning in Spring 2019.

**SOURCE:**

AAC October 2018; AAC November 2018.