



ACADEMIC AFFAIRS GUIDELINES

Section 2:	Academic Programs and Curriculum: Guidelines and Procedures		
Title:	Annual Distance Education Summary		
Number (Current Format)	Number (Prior Format)	Date Last Revised	
2.17	n/a	10/2018	
Reference:	BOR Minutes 12/2012		
Related Form(s):	AAC Form 2.17 – Annual Distance Education Summary Form		

Approval Summary Quick View

Annual Distance Education Summary ► VPAA ► Annual Curriculum Report ► CAO ► BOR

1. Each university shall submit an annual summary of distance education programs meeting the requirements stated below to the system Chief Academic Officer using the Annual Distance Education Summary form. The summary is included in the Annual Curriculum Report to the Board of Regents (BOR) at the October meeting.
2. A “distance education program” is defined as a program available through correspondence, electronic delivery, and off-campus delivery (including online programs).
3. A program must be approved by the Board of Regents as a distance program in order for the university to advertise the program as a distance education program; approval typically comes in through specific reference during the approval of a new program or through a new site request.
4. Programs reported on the Annual Distance Education Summary Form are those in which at least 50% of the required courses may be taken through distance education but the Board of Regents has not approved the whole program as a distance education program per Section 3.

SOURCE:

BOR December 2012; AAC January 2017; October 2018 (Clerical).