



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**

Institutional Substantive Program Modification Requests

Institution: Dakota State University **Date:** 4-11-2023

Institutional representatives should provide direct links to PDF documents for each of the program modification requests represented below. All requests should be posted on the campus Curriculum and Instruction website one week prior to the Academic Affairs Council meeting where the program modification request is being considered.

Program Title (Substantive Changes Not Requiring Board Approval)	Approval
Health Information Management Minor	PC

Program modifications referenced above for approval have been reviewed by the Academic Affairs Council and the System Vice President for Academic Affairs and may be advanced forward for entry in the student information system. For those program modifications listed above that did not receive approval, additional clarification or justification will be necessary and should be re-routed through the review process on a separate “Institutional Substantive Program Modification Requests” form once all issues have been resolved.

Pamela Canivean

Signature: System Vice President for Academic Affairs

5/16/2023

Date



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Substantive Program Modification Form

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations).

UNIVERSITY:	DSU
CURRENT PROGRAM DEGREE:	Minor
CURRENT PROGRAM MAJOR/MINOR:	Health Information Management Minor
CURRENT SPECIALIZATION (If applicable):	None
CIP CODE:	
UNIVERSITY DEPARTMENT:	Health Informatics & Information Management
BANNER DEPARTMENT CODE:	DHIMS
UNIVERSITY COLLEGE:	College of BIS
BANNER COLLEGE CODE:	DBUS

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Vice President of Academic Affairs or
President of the University

4/6/2023

Date

1. This modification addresses a change in (place an "X" in the appropriate box):

- | | |
|--|--|
| <input type="checkbox"/> Total credits required within the discipline | <input type="checkbox"/> Total credits of supportive course work |
| <input type="checkbox"/> Total credits of elective course work | <input type="checkbox"/> Total credits required for program |
| <input checked="" type="checkbox"/> Program name | <input type="checkbox"/> Existing specialization |
| <input type="checkbox"/> CIP Code | <input checked="" type="checkbox"/> Other (explain below) |
| <input type="checkbox"/> Modification requiring Board of Regents approval
<i>Must have prior approval from Executive Director or designee</i> | |

2. Effective date of change: 8/1/2023

3. Program Degree Level (place an "X" in the appropriate box):

Associate Bachelor's Master's Doctoral

4. Category (place an "X" in the appropriate box):

Certificate Specialization Minor Major

5. If a name change is proposed, the change will occur (place an "X" in the appropriate box):

- On the effective date for all students
- On the effective date for students new to the program (enrolled students will graduate from existing program)

Proposed new name: Health Informatics & Information Management Minor

Reminder: Name changes may require updating related articulation agreements, site approvals, etc.

6. Is the program being modified associated with a current articulation agreement?

Yes No

a. If yes, will the articulation agreement need to be updated with the partner institution following the approve of the program change? Please explain:

7. Primary Aspects of the Modification (add lines or adjust cell size as needed):

Existing Curriculum				Proposed Curriculum (highlight changes)			
Pref.	Num.	Title	Cr. Hrs.	Pref.	Num.	Title	Cr. Hrs.
CIS	208	Advanced Applications: Database	4				
HIM	401	Health Information Management Profession	4				
HIM	130	Basic Medical Terminology	2	HIM	130	Basic Medical Terminology	2
HIM	150	Introduction to Digital Health Informatics & Information Management	3	HIM	150	Introduction to Digital Health Informatics & Information Management	4
HIM	169	Legal Aspects of Health Information Management I	1	HIM	169	Legal Aspects of Health Information Management I	1
HIM	170	Legal Aspects of Health Information Management II	2	HIM	170	Legal Aspects of Health Information Management II	2
HIM	225	Digital Health Information Systems	3	HIM	225	Digital Health Information Systems	3
HIM	252	Health Statistics	2	HIM	252	Health Statistics	3

HIM	265	Health Data Quality and Outcomes	3	HIM	265	Health Data Quality and Outcomes	3		
Total number of hours required for major, minor, or specialization				18	Total number of hours required for major, minor, or specialization				18
Total number of hours required for degree					Total number of hours required for degree				

8. Explanation of the Change:

Updating the program name to align with the associate and bachelors program names.

Deleting HIM 101 and moving DSU resources content to upcoming online orientation course and moving HIM career content to existing HIM 150 (3 credits to 4 credits).