

**ACADEMIC AFFAIRS COUNCIL**

**AGENDA ITEM: 5.I**

**DATE: April 3, 2013**

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**SUBJECT: Enrollment Reporting**

Members of the Council should be aware that there have been a series of discussions about enrollment reporting in Sioux Falls, Pierre and Rapid City. This will play out as the annual Center reports are prepared and disseminated to the Board in a few months. Specifically, there are discussions that the reports should be designed to include both enrollments at the Center as well as at other sites in these cities.

To facilitate this, campus data administrators are working to address coding issues as outlined in the following e-mail:

**From:** Palmer, Daniel  
**Sent:** Tuesday, March 05, 2013 4:39 PM  
**To:** Berg, Corydon  
**Cc:** Turman, Paul; Lio, Biying; Zalud, Trudy  
**Subject:** RE: UC Annual Report

Cory, could you and/or Trudy contact the campus data administrators to have them evaluate the accuracy of the non-center SF and RC codes? I think we just need to get to get some type of confirmation that those sections are indeed being delivered on the ground in Sioux Falls. / Rapid City.

Once those reviews are complete, I think we'll probably develop some coding rules that break sections into a few groups:

- Center
- Non-center nursing
- Non-center medical school
- Non-center other

At that point we'll probably just have you develop some basic reports of things like headcount, student demographics, sections, and credit hours (for each of those two cities) and then have you pass those simple reports along to the center directors.

Thanks,  
Daniel

This is provided for information. Comments should be passed along to Dr. Turman.

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**RECOMMENDED ACTION**

Information.