

**ACADEMIC AFFAIRS COUNCIL**

**AGENDA ITEM: 3 – C (4)**

**DATE: September 1-2, 2020**

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**SUBJECT**

**AAC Guidelines – Removal of Colleague References**

**CONTROLLING STATUTE, RULE, OR POLICY**

Various AAC Guidelines

**BACKGROUND / DISCUSSION**

Since the transition to Banner was made, references to Colleague have remained in the AAC Guidelines. Board staff has gone through the AAC Guidelines and found references to Colleague that are in need of updating.

**IMPACT AND RECOMMENDATION**

In the revisions made, references to Colleague were changed to Banner, and references to the Course Inventory Report that was previously linked to were updated to Cognos. A list of the impacted guidelines with only those revisions is included below. These revisions are not included as attachments due to the large number of impacted guidelines and forms. These will be updated on the BOR website following the AAC meeting.

- AAC Guideline 1.4.A – Existing Courses Minor Modifications Form
- AAC Guideline 1.6 – Revised Existing Course Form – Common
- AAC Guideline 1.7 – Revised Existing Course Form – Unique
- AAC Guideline 1.12 – Institutional Course Curriculum Requests
- AAC Guideline 1.12 – Curriculum Approval Process Form
- AAC Guideline 2.3.A – Institutional Substantive Program Modification Requests Summary
- AAC Guideline 2.3.A – Institutional Substantive Program Modification Requests Summary Form
- AAC Guideline 2.5 – Emphases in Existing Major
- AAC Guideline 2.12/2.13: Program Termination or Placement on Inactive Status Form
- AAC Guideline 2.15 – Termination of a Site Form
- AAC Guideline 2.16 – Assignment of CIP Codes
- AAC Guideline 5.6 – Learning Management System Administration Guidelines

(Continued)

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**DRAFT MOTION**

Approve the minor revisions to the AAC Guidelines addressed in this item.

AAC Guidelines – Colleague References

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- AAC Guideline 5.7 – Section Size Administration Guidelines
- AAC Guideline 7.6 – English and Mathematics Placement Guidelines
- AAC Guideline 10.3 – Exchange Program Operational Guidelines

**ATTACHMENTS**

None