

ACADEMIC AFFAIRS COUNCIL

AGENDA ITEM: 5 – E

DATE: April 22, 2020

SUBJECT

Syllabus Accessibility Statement

CONTROLLING STATUTE, RULE, OR POLICY

United States Access Board – [Information and Communication Technology \(ICT\) Final Standards and Guidelines](#)

[AAC Guideline 5.3](#) – Syllabi Policy and Common Format

BACKGROUND / DISCUSSION

At the [February 2019](#) and [April 2019](#) meetings, AAC discussed an update for the ADA accessibility statement for course syllabi. Final adoption of the statement was delayed due to a request to review by institutional and system legal counsel. That review has occurred. The statement below will be added to AAC Guideline 5.3.

The statement reads:

[Institution] strives to ensure that physical resources, as well as information and communication technologies, are reasonably accessible to users in order to provide equal access to all. If you encounter any accessibility issues, you are encouraged to immediately contact the instructor of the course and the Office of Disability Services [contact information], which will work to resolve the issue as quickly as possible.

IMPACT AND RECOMMENDATION

The statement above will be added to AAC Guideline 5.3 and will be a required part of course syllabi.

ATTACHMENTS

None

INFORMATIONAL ITEM