

**ACADEMIC AFFAIRS COUNCIL**

**AGENDA ITEM: 6.T**

**DATE: February 25, 2010**

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**SUBJECT: ADA Accommodations Statements for Syllabi**

As fall semester came to a close, an issue arose on one of the campuses that led to a query about whether or not uniform statements about ADA accommodations were required for all syllabi.

It was quickly agreed that there is a requirement that such statements do need to be on every syllabi but Board staff did not recall any discussions about that common language should be used.

In addition, it was suggested that this item be brought before AAC simply to see if members of the Council were aware of issues with this. Attached are copies of statements found on syllabi from each of the campuses. In each case, these come from different departments/programs.

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**RECOMMENDED ACTION**

**Discussion.**

## **BHSU:**

Reasonable accommodations, as arranged through the Disabilities Service Coordinator, will be provided for students with documented disabilities. Contact the BHSU Disabilities Services Coordinator (642-6099) for more information.

If you have a disability, or even think you may have one, please let someone know. If a disability affects your participation in class, we will find a way for you to meet all requirements for the course. Here is what is written in the *Academic Catalog* (the ADA Statement, verbatim):

Reasonable accommodations, as arranged through the Disabilities Services Coordinator, will be provided students with documented disabilities. Contact the BHSU Disabilities Services Coordinator, Mike McNeil, at 605-642-6099, (Jacket Legacy Room in the Student Union) or via email at [mike.mcneil@bhsu.edu](mailto:mike.mcneil@bhsu.edu) for more information. Additional information can also be found at <http://www.bhsu.edu/StudentLife/Learning/DisabilityServices/tabid/162/Default.aspx>.

## **DSU:**

Disability Services Statement: If there is any student in this course who, due to a disability, has need for non-standard note-taking, test taking, or other accommodations, please contact Dakota State University's ADA coordinator, Keith Bundy, in the Student Development Office located in the Trojan Center Underground or at 256-5121, as soon as possible. Accommodations cannot be given until they have been applied for, and the need confirmed. Further information, along with the form to request accommodations can be found at [http://www.departments.dsu.edu/disability\\_services/](http://www.departments.dsu.edu/disability_services/).

If you have a documented disability and/or anticipate needing accommodations (e.g., non-standard note taking, test modifications) in this course, please arrange to meet with the instructor. Also, please contact Dakota State University's ADA coordinator, Keith Bundy in the Student Development Office located in the Trojan Center Underground or at 256-5121, as soon as possible. The DSU website containing additional information, along with the form to request accommodations is [http://www.departments.dsu.edu/disability\\_services/](http://www.departments.dsu.edu/disability_services/). You will need to provide documentation of your disability. The ADA coordinator must confirm the need for accommodations before officially authorizing them.

## **NSU:**

Northern State University recognizes its responsibility for creating an institutional climate in which students with disabilities can thrive. If you have any type of disability for which you require accommodations, please contact Karen Gerety at the NSU Office of Disability Services (626-2371, Student Center 217) as soon as possible to discuss your particular needs. BOR Statement

Northern State University recognizes its responsibility for creating an institutional climate in which students with disabilities can thrive. If you have any type of disability for which you

require special accommodations to promote your learning in this class, please contact the NSU Office of Disability Services (626-2371, Student Center 217) as soon as possible to discuss your needs.

**Mines:**

Students with special needs or requiring special accommodations should contact the instructor, (name deleted) and/or the campus ADA coordinator, Ms. Jolie McCoy, at 394-1924 at the earliest opportunity.

Students with special needs or requiring special accommodations should contact the instructor and/or the campus ADA coordinator, Dr. Jolie McCoy, at 394-1924 at the earliest opportunity.

**SDSU:**

University Statements: 1) The South Dakota Board of Regents state: Students with disabilities should alert Nancy Schade, University Disabilities Office, Room 110, West Hall so that necessary adaptations can be provided.

If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please inform me and make the appropriate arrangements with the Office of Disability Services. Call 688-4504 or 688-4032 TTD and request to meet with the Coordinator of Disability Services.

**USD:**

Any student who feels s/he may need academic accommodations or access accommodations based on the impact of a documented disability should contact and register with Disability Services during the first week of class. Disability Services is the official office to assist students through the process of disability verification and coordination of appropriate and reasonable accommodations. Students currently registered with Disability Services must obtain a new accommodation memo each semester. Contact Ernetta L. Fox, Director Disability Services, Room 119 Service Center (605)677-6389. Web Site: [www.usd.edu/ds](http://www.usd.edu/ds); E-mail: [dservices@usd.edu](mailto:dservices@usd.edu)

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