Concepts addressed:
Develop and utilize active partnerships among teachers, parents/guardians, and leaders in the community to support the educational process: Respectful/reciprocal communication

Students should refer to the “Home, School, and Community Relations” textbook which is used within class as well as class notes and discussion notes.

Specifically, students should review:

- Definition and skills of effective communication
- Definition and purpose behind Two-way communication vs. One-way communication
- Modes of Two-way communication strategies
- Modes of One-way communication strategies
- Key aspects to any message, specifically:
  - Words
  - Body Language
  - Vocal Characteristics
- Definition, functions, and examples of non-verbal communication
- Definition, functions, and examples of verbal communication
- Poor listening styles
- Definition and purpose of Active Listening
- Definition and purpose of I-You Messages
- Cooley’s Looking-Glass-Self, specifically these three steps:
  - Seeing reflection
  - Interpretation of reflection
  - Feelings of pride or mortification
- Definition of Rephrasing Messages
- Definition of Reframing Messages

Helpful Websites Include:
www.tsbvi.edu/Education/vmi/nonverbal.htm

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